

**SCHEDULE TO TENDER**

Office of the Inspector General, Special Frontier  
Indo Tibetan Border Police Force,  
(MHA), Govt. of India  
Block-1, Wing-2, Ground Floor,  
West Block, R.K. Puram, New Delhi-110066

Price per Tender Set: - Rs. 100/- (Rupees one hundred only)

Bid Security (Earnest Money): Rs. 21,600/- (Rupees Twenty One Thousand Six Hundred only) in the form of Demand Draft.

Tender Enquiry No. 45024/Spl.Ftr/Water Cooler/2010- 1300

Dated: 31/08/10

**TENDER SET IS NOT TRANSFERABLE**

TIME AND DATE OF RECEIPT OF TENDER AT : 1500Hrs on 04/10/2010

TIME AND DATE OF OPENING OF TENDER AT : 1530Hrs on 04/10/2010\*

\*In case the date of opening is declared as closed holiday for govt. officers then tenders will be opened on following working day at the same time.

THE TENDER SHALL REMAIN OPEN FOR CONSIDERATION / ACCEPTANCE TILL : 180 days from the date of opening .

**Description & specification of stores required:-**

Item	Description of stores, specification	Qty.	F.O.R Destination
1	<b>WATER FILTERING SYSTEM</b> <b>(COMPATIBLE WITH WATER COOLER OF 150 LTRS. CAPACITY)</b>	72 Nos	Commandant, 22 <sup>nd</sup> Bn, ITB Police Force, Tigri Camp, PO: Madangir, New Delhi-11062
	<b>Technical Data</b>		
	Type of R.O. System	Commercial R.O. System	
	Capacity	60 Ltrs. an hour	
	Candles	5 Micron Filter capacity	
	Carbon Candles	Net Type Filter	
	Operatable	Single phase 220 Volt power	
	AC/DC Adapter	Should have in build AC/DC Adapter	
	Switching mechanism off	Should have automatic switching off mechanism on low water pressure	
	Outer body of R.O. System	Should be of stainless steel	

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**Note:-** Tenderers are requested to quote their rates on FOR Destination, free delivery at consignee end by road at own risk on own risk and cost on freight pre paid basis. Tenders received on FOR Station of dispatch basis will not be considered & ignored summarily. /

\* In case date of opening of tenders is declared as a closed holiday for Govt. Offices, the tender will be opened on the following working day at the same time.

ALL TENDER DOCUMENTS ATTACHED WITH THIS INVITATION TO TENDER ARE SACROSANCT FOR CONSIDERING ANY OFFER AS COMPLETE OFFER. IT IS THEREFORE IMPORTANT THAT ALL TENDER DOCUMENTS DULY COMPLETED AND SIGNED ON EACH PAGE ARE RETURNED WITH YOUR OFFER.

**Earnest Money:-** Rs. 21,600/- (Rupees Twenty One Thousand Six Hundred only) can be deposited in any one of the following alternative forms: -

- i) An open Bank Draft, Demand Draft, Fixed Deposit Receipt, Banker's Cheques drawn in favour of Inspector General, Special Frontier, ITB Police Force, R.K. Puram, New Delhi. The draft should be payable at State Bank of India, Service Branch Bank Code - 7687.
- ii) An irrecoverable bank guarantee of any Nationalized/Scheduled Bank of reputed commercial bank of the tenderers country (in case of imported stores) in the format attached.

Sealed tenders are invited from reputed firms for and on behalf of the President of India in favour of the Inspector General, Special Frontier, ITB Police Force, West Block-1, Wing-2, R.K. Puram, New Delhi-110066 for supply of following stores on two bid system (Ref. Para-18 of terms and conditions):-

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(V.K. SHARMA)

Dy. Inspector General (Prov)

For and on behalf of the President of India.

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**TERMS AND CONDITIONS**

(TENDERERS MUST READ THE INSTRUCTIONS CAREFULLY BEFORE SUBMITTING THEIR OFFER).

1. The Stores will be supplied at suppliers risk at consignee's premises i.e. The Commandant, 22<sup>nd</sup> Bn, ITB Police Force, Tigri Camp, PO: Madangir, New Delhi-110062. Cost of freight should be included in the cost of item.

2. The Tenderer has to declare that the store supplied to the purchaser under this contract shall be of the best quality, workmanship and new in all respects and shall be strictly in accordance with the minimum specifications and particulars contained/mentioned in the tender form. If the said stores are found not to confirm to the description and quality of aforesaid or not giving satisfactory performance or have deteriorated, the decision of the purchaser in that behalf shall be final and binding on the firms and purchaser should be entitled to call upon the tenderer to rectify or replace the stores within specified time. The purchaser shall be entitled to recover the cost with all expenses from the tenderer for such defective/inferior stores and same will be returned to the firm concerned on freight to pay basis at their own risk and cost.

3. The stores supplied against the order shall be deemed to bear warranty of the contractor against all defects in material, workmanship, finish and performance for a period of twenty four months from the date of receipts of the stores at the consignee depot. If during this period, the stores supplied are found by the consignee to be defective, then the purchaser shall be entitled to call upon the contractor to rectify and or replaced the defective stores immediately and within such period as may be fixed by the purchaser/inspection authority for purpose.

(i) The stores so replaced / rectified shall be deemed to bear warranty period as mentioned above ~~from the date of replacement / rectification of any part of portion of~~ the stores are consumed. The contractor also be liable to compensate the purchaser in the form of price reduction for the stores so consumed, such price reduction being decided by the purchase office / inspection authority.

(ii). Purchaser will not pay separately for transit insurance and the supplier will be responsible till the entire stores contracted for arrival in good condition at the destination. The consignee as soon as possible as but not later than 30 days of the date of arrival of the stores at destination notify to the contractor any loss or damages to the stores that may have occurred during the transit.

4. The rates shall be quoted on firm price basis and including all delivery charges/sale tax etc. valid upto 31.12.2010. Free delivery at consignee's premises i.e. the Commandant, 22<sup>nd</sup> Bn, ITB Police Force, Tigri Camp, PO: Madangir, New Delhi-110062.

5. VAT/LC/CST/GST No. of the firms should be clearly shown/quoted in the quotation.

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6. Samples of above items may be deposited on any working day upto 1500 hrs. on 04/10/2010 with DIG(Prov), Special Frontier, ITB Police Force, West Block-2, Wing-2, R.K. Puram, New Delhi-110066 on proper receipt. Name of the firms must be mentioned on the samples. Samples received after stipulated date and time will not be entertained under any circumstances.
7. The Tenderer or A representative of the firms shall be allowed to remain present at the time of opening of tenders on 04/10/2010 at 1500 hrs. Technical bid will be opened on 04/10/2010 at 1530 hrs. Price bid will be opened after samples are examined by a board duly appointed for this purpose. Date and time of opening of Price Bid will be informed separately.
8. E.M.D. amounting to Rs. 21,600/- (Rupees Twenty One Thousand Six Hundred only) must be deposited in form of DD or BC payable at SBI Service Branch, R.K. Puram, New Delhi, Code -6787 in favour of the Inspector General, Special Frontier, ITB Police, failing which Tender will be rejected.
9. EMD of unsuccessful tenderers shall be returned by the purchaser as early as possible. However, no interest shall be paid by the purchaser on the EMD deposited by the tenderer.
10. The tender may be submitted by registered post/courier/speed post. Tender received after 1500 hrs on 04/10/2010 will not be entertained under any circumstances.
11. The tenderers whose rates and samples are approved will have to deposit of 05% of the cost of stores as security money. On receipt of the security money, the EMD will be returned.
12. If the tenderer(s) fails to deposit the security money within 15 days of acceptance his tender, the EMD will be forfeited.
13. If the tenderer(s) failed to supply the stores within stipulated period of two month (unless extended), the security money will be forfeited. No extension in D.P. shall be entertained without L.D. which shall be charged @ 2% of the value of delayed supplies per month.
14. The tender received after expiry of specified date and time will not be accepted.
15. The firm should submit the tender with proper sealed envelope duly endorsing full address of the firm, tender notice number, date of the tender. Due date and time should be written in bold letters on top of the envelop.

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16. There will be two bids i.e. Technical bid and Financial Bid(Price Bid). Both these bids should be kept in two separate envelopes and the type of bid such as Technical bid or Financial Bid (Price Bid) should be clearly mentioned on top of the each envelope. For the Technical Bid, the bidder has to fulfill all the requirements and enclose all the documents as mentioned in para-6 above and other terms and conditions of scheduled of tender. Details required to be furnished by all bidders in Technical bid/Financial bid(Price bid ) are as under:-

(A) FIRST COVER/ENVELOPE

a) TECHNICAL BID

- i) First sealed envelope cover should be super scribed as "Technical Bid for WATER FILTERING SYSTEM (COMPATIBLE WITH WATER COOLER OF 150 LTRS. CAPACITY) due to be opened on date ....."
- ii) All technical details along with commercial terms and conditions.
- iii) Tender documents duly completed and signed BUT WITHOUT INDICATING THE RATES QUOTED which may result into rejection of offer/tender.
- iv) Details of Earnest Money deposited, if applicable.
- v) Copy of DGS&D/NSIC registration certificate, True Copy of PAN Number as asked for in the Tender Enquiry.
- vi) Terms of dispatch, delivery period or other details, if any.
- vii) Performance statement of last three years.
- viii) Details of plant & machinery in duplicate in the format enclosed along with the tender enquiry.
- ix) Photocopy of latest valid Sales Taxes clearance certificate not more than one year old i.e. 2009-10.
- x) Preference, if any, will be given to the firms who have past experience in supplying similar store. Any supply order from Govt/Govt undertaking etc. received by the firm in the past may be attached.
- xi) Any other relevant document which the firm wishes to submit.

b) SECOND BID (PRICE BID)

- i) Second sealed envelope cover should be super scribed as "Financial Bid for WATER FILTERING SYSTEM (COMPATIBLE WITH WATER COOLER OF 150 LTRS. CAPACITY) due to be opened on date ....."
- ii) Item wise price for the items mentioned in the Technical Bid.
- iii) Details of rates, taxes, duties and discounts if any offered by the bidders.
- iv) Rates must be written in figures as well as in words.
- v) There should not be any cutting/overwriting or if there is then the same be attested by the bidder.

c) THIRD ENVELOP

Both the above bids (Technical bid and Financial bid) should be placed in a single repeat single envelop. The envelop should be properly sealed. Name and address of the Tengerer. Tender notice number with date, date of opening of Tender and quotation for WATER FILTERING SYSTEM should clearly be written in BOLD LETTERS ON THE TOP OF THE ENVELOP.

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17. While opening the tenders, the technical bid will be opened first and on scrutiny of all the documents enclosed by the tenderer, a comparative statement will be drawn. If a tenderer fails to fulfill all the conditions specified in the tender notice and fails to enclose the documents as asked vide para-8 above or fails to arrange technical inspection of stores specified, the tender will be rejected out rightly. Only those bids which have qualified in technical bids will be opened for Price Bid (Forms for submitting the Technical Bid and Price Bid are as per annexure A & B).

18. The firm will be required to demonstrate the equipment/products offered by them before aboard of Officers (to be detailed by the IG, Special Frontier, ITB Police Force) for assessing the technical suitability and performance of the equipment as per Tender Enquiry Specifications. If the equipment/products are not found as per tender Enquiry specifications, the bid will be rejected.

19. The sample of equipment/Products approved by the board of officer at the time of demonstration/evaluation will be returned back to the respective firms duly sealed and signed by the Board. The same product sealed and signed by the Board must be made available by the successful bidder firm for comparing during delivery of supply.

20. The Tenderer,s attention is invited to clause 1 (A) of form DGS&D -231 "Instructions to Tenderers" whereby they are required to furnish by clause to clause compliance of specification bringing out clearly deviation from specification, if any. The firms are advised to submit the compliance statement in the following format along with Technical bids, failing which their offer will be treated as incomplete and are liable to be ignored.

**Format of Compliance Statement**

Para of T/E specification	Specification of offered item	Compliance to T/E Specification whether yes or no	In Case of Non-compliance deviation from T/E specification to be indicated in unambiguous terms
(1)	(2)	(3)	(4)

21. **Performance Security** : As per clause -7 of general condition of contract of DGS&D manual the successful tenderer are required to deposit performance security of the total basic price value of the contract @ 5 % (5 %) within 30 days from the date of issue of contract. The Performance Security valid upto a period of warranty /guarantee for a period of 12/15 months after receipt of store at consignee depot in good condition.

22. **Liquidated Damages**: In case firm does not complete the supply with the delivery period Liquidated damages will be charged @ 2 % of the total cost of items as per para 15.7 of DGS&D manual and if firm failure to supply the store, action will be taken against the firm to black list it and also for forfeiture of its Security deposit.

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23. **Excise Duty:** If, it is intended to ask for excise duty or any other charges extra, the same must be specifically stated. In absence of such stipulation it will be presumed that prices are inclusive for all such charges and no claim for the same will be entertained.

24. **Terms of Delivery:** The tender enquiry is invited on free delivery to consignee basis only. Hence the firm may dispatch stores accordingly to the concerned consignee.

25. **Terms of payment:** Payment of stores will be processed through FVC bill and is likely to be materialized within 2 months from the date of receipt of complete stores. The stores will be delivered by the Firm at consignee's premises i.e. the Commandant, 22<sup>nd</sup> Bn, ITB Police Force, Tigri Camp, PO: Madangir, New Delhi-110062. After receipt of stores, stores will be checked by a Board of Officers and if any item is found inferior than the advance sample, stores will be rejected and rejected stores will have to be taken back by the supplier at his own cost. In case of any dispute/doubt the decision of the Inspector General, Special Frontier, ITB Police Force, R.K. puram, New Delhi shall be final and binding on all parties/tenderes. The Inspector General, Special Frontier, ITB Police Force, R.K. puram, New Delhi reserves the right to accept or reject any tender or all tenders without assigning any reasons.

26. The Inspector General, Special Frontier, ITB Police, West Block-1, Wing-2, R.K. Puram, New Delhi-110066 reserves the right to decrease/increase the quantity of store.

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(V.K. SHARMA)

Dy. Inspector General (Prov)

For and on behalf of the President of India.

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TECHNICAL BID FORM FOR SUBMITTING TENDER

To

The Inspector General  
Special Frontier Headquarter,  
Indo Tibetan Border Police Force,  
West Block-1, Wing-2, R.K. Puram,  
New Delhi-110066

Reference : Your Tender Enquiry No. 45024/Spl.Ftr/Water Cooler/2010- 1300 Dtd.  
30/08/2010

Sir,

1. I hereby offer to supply the stores given in schedule and agree to hold offer open till / / 2010.  
  
I shall be bound by a communication of acceptance within the prescribed time.
2. I have understood the terms and conditions as laid down in Para 1 to 26 and certify that I will be fully abide by terms and conditions. If I/We fail to comply with any of the terms and conditions EMD/Security Money already deposited may be forfeited.
3. Rs. ..../- (Rupees ..... only) as EMD enclosed herewith in form of DD/BC No. .... Dated ..... Issued by Bank .....
4. Photo copy of valid VAT/Sale Tax clearance /PAN No. /Tin No. and past experience certificate of such supply enclosed.
5. Sample of WATER FILTERING SYSTEM (COMPATIBLE WITH WATER COOLER OF 150 LTRS. CAPACITY) has been deposited with your Frontier Hq at R.K. Puram, New Delhi on ..... vide receipt No. .... Dated .....
6. Certified that I have no pre conditions attached with tender.

Yours faithfully,

Signature  
Name of Tenderer  
Address with Seal.

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PRICE BID FORM FOR SUBMITTING TENDER

To

The Inspector General  
Special Frontier Headquarter,  
Indo Tibetan Border Police Force,  
West Block-1, Wing-2, R.K. Puram,  
New Delhi-110066

Reference : Your Your Tender Enquiry No. 45024/Spl.Ftr/Water Cooler/2010- 1300  
Dtd. 30/08/2010.

Sir,

I/We hereby quote the following rates for following special Riot Drill Equipment as per following specification : -

S.No.	Description of store with specification	Rate for each item (Rs.)
1.	<u>WATER FILTERING SYSTEM (COMPATIBLE WITH WATER COOLER OF 150 LTRS. CAPACITY)</u>	

2. VAT/CST .....

3. Validity upto .....

Yours faithfully,

Signature  
Name of Tenderer  
Address with Seal.

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Office of the Inspector General, Special Frontier  
Indo Tibetan Border Police Force,  
(MHA), Govt. of India  
Block-1, Wing-2, Ground Floor,  
West Block, R.K. Puram, New Delhi-110066

Tender Enquiry No. 45024/Spl.Ftr/Water Cooler/2010- 1300

Dtd. 31/08/2010

TENDER NOTICE

Tenders are invited on behalf of the president of India upto 04.10.2010 at 1500 Hrs. which will be opened on 04.10.2010 at 1530 hrs for procurement of Water filtering System as per details given below:-

Item	Description of stores, specification	Qty.	F.O.R Destination
1	<u>WATER FILTERING SYSTEM</u> <u>(COMPATIBLE WITH WATER</u> <u>COOLER OF 150 LTRS. CAPACITY)</u>	72 Nos	Commandant, 22 <sup>nd</sup> Bn, ITB Police Force, Tigri Camp, PO: Madangir, New Delhi- 11062

2. SPECIFICATION AND OTHER DETAILS AS PER TENDER SCHEDULE.

3. Tender Enquiry is available for sale at this Office against payment of Rs.100/- (Rupees One Hundred only) (non -refundable) from 10 A.M. to 01 PM & 02.30 P.M. to 04.30 P.M. on all working days by cash. Payment can also be made by open demand draft drawn in favour of Inspector General, Special Frontier, ITB Police payable at S.B.I R.K. Puram, New Delhi. Account payee demand draft shall not be accepted. No other mode of payment will be accepted. Tender Enquiry may be downloaded from ITBP website [www.itbp.gov](http://www.itbp.gov). but tenders will be accepted on payment of Rs. 100/- (Rupees One hundred only) on account of payment of T/E at the time of submission of Tender. Tenderers desirous of having tender documents by post shall add Rs. 65/- (Rupees sixty five only) towards postage.

4. All firms who are not registered with DGS&D/NSIC for the subject store shall be required to deposit EARNEST MONEY of Rs. 21,600/- (Rupees Twenty One Thousand Six Hundred only)

Note: - For more details visit ITBP website - [www.itbp.gov.in](http://www.itbp.gov.in).

Yours faithfully

  
(V.K. SHARMA)

Dy. Inspector General (Prov)  
For and on behalf of President of India

Copy to:

1. The Dy. Secretary (PP&IT), MHA, North Block, New Delhi-01
2. NSIC, Jeevan Tara Building, Parliament Street, New Delhi
3. The DDG MHA (Proc.Wing) Jaisalmer House, Mansingh Road New Delhi.
4. The Director, Director of Industries & Commerce Jammu & Kashmir (Srinagar).
5. The Director, Director Small Industries Service Institute, Gandhi Nagar, Jammu.
6. The Director (Mech.), Small Industries Service Institute, 107, Industrial Estate, Fazalganj, Kanpur-208 012.
7. The Past suppliers/Earlier participated firms.

  
(V.K. SHARMA)

Dy. Inspector General (Prov)  
For and on behalf of President of India