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**“INDO-TIBETAN BORDER POLICE FORCE”
(MINISTRY OF HOME AFFAIRS)
GOVT. OF INDIA**

**RECRUITMENT FOR THE POST OF
HEAD CONSTABLE (CM)**

Applications are invited from **Male/Female Indian Citizens**, for filling up the following vacancies for the year 2009 on temporary basis likely to be permanent for the post of **Head Constable (Combatised Ministerial) Group ‘C’** in Indo-Tibetan Border Police Force. The post has all India liability and selected candidates can be posted anywhere in India and even abroad. On appointment, the candidate shall be governed by the ITBPF Act and Rule. Last date for receipt of applications is **2nd December 2009** for all States except for Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahaul-Spiti District and Pangri Sub-Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands and Lakshadweep for which last date is **9th December, 2009**.

2. **PAY SCALE AND OTHER ALLOWANCES**

- a) Rs. 5200-20200 + Grade Pay Rs. 2,400/- per month.
- b) Other allowances: The post will carry Dearness Allowance, Ration Money, Washing Allowance as admissible from time to time, Special Compensatory Allowance while posted in specified border areas, free uniform, free accommodation or HRA, Transport Allowance, Free leave pass and any other allowances as admissible in the Force from time to time under the rules/instructions. They will be covered under new restructured defined contributory pension scheme.
3. A candidate appearing for the test should mention/intimate if any criminal case(s) is/are pending/lodged against him in any police station/Hon’ble court.
4. The details of vacancies which may vary due to administrative reasons are as under:-

Name of post	No. of vacancies					Application and IPO/Bank Drafts should be addressed to the following authority
	GEN	SC	ST	OBC	Total	
Head Constable (Combatised Ministerial)	02	33	14	32	81	Inspector General, Special Frontier, ITBP, West Block, Wing-2, Sector-1, R.K. Puram, New Delhi- 110066

Note: 10% of the vacancies in each category are reserved for Ex-Servicemen. The above vacancies include the backlog vacancies in SC/ST & OBC categories.

5. **ELIGIBILITY CONDITIONS:**

- (i) **AGE:** Between 20 to 25 Years (Cut off date for determining age will be – 02/12/2009).

Note:

- (a) Upper age limit is relaxable for SC/ST by 5 years and for OBC by 3 years.
- (b) Ex-Servicemen being trained soldier, only written, typing test and medical fitness test to ascertain medical category will be conducted. Relaxation of upper age limit to the extent of military service plus 3 years is applicable. No P.E.T. is required to be qualified by an Ex-serviceman.
- (c) Upper age limit is relaxable upto 5 years in following categories:-
- (i) The children and dependent family members of those killed in 1984 riots and communal riots of 2002 in Gujarat. SC/ST/OBC relaxation as per Govt. instructions will be in addition. Children and dependent family member should produce a certificate to that effect from the Collector of the concerned district where the victim was killed.
- (ii) In case of all persons who had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 01st day of January 1980 to 31st day of December 1989.
- (iii) For Govt. servant in accordance with the instructions issued by the Central Govt. Persons serving in Govt./semi Govt. department may send their applications through the proper channel alongwith a "No Objection Certificate" as per the format in Annexure-I.

(ii) **EDUCATIONAL QUALIFICATIONS**

- (a) Senior Secondary Certificate (10+2) from a recognized Board or equivalent. Preference will be given to candidates possessing higher educational qualifications.
- (b) Typing speed 30 words per minute in English or 25 words per minute in Hindi.

(ii) **PHYSICAL STANDARDS**

Description	Height		Chest		Weight For both male and female candidates
	For Male	For Female	For Male candidates only		
			Unexpanded	Expanded	
For all except the categories given below	170 cms	157 cms	80 cms	85 cms	Proportionate to height and age as per medical standard.
<u>Relaxation:</u> Minimum height of Candidates falling in the categories of Garhwalis, Kumaonis, Gorkhas, Dogras, Marathas and Candidates belonging to the States of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, Kashmir and Leh & Ladakh regions of J&K.	165 cms	155 cms	78 cms	83 cms	
Candidates belonging to the Scheduled Tribes.	162.5 cms	154 cms	76 cms	81 cms	

Note: Candidate who intends to avail relaxation in Height/Chest measurement will have to submit certificate as per **annexure- 'V'**.

(iv) **Medical Standards**

- (a) **Eye Sight:** The minimum distant vision should be 6/6 and 6/9 of 2 eyes without correction i.e. without wearing of glasses.
- (b) The candidates must not have knock knee, flat foot, varicose vein or squint in eyes and they should possess high colour vision. They must be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of the duties.

6. **HOW TO APPLY AND BY WHICH DATE**

Eligible and interested candidates should send their Applications (duly filled in Hindi or English only) complete in all respects and Candidate's Admit Card duly filled in, in the prescribed proforma as per **Annexure 'I'** and **Annexure 'II.'** The application shall be type written or neatly hand written on one side only on full size plain paper with passport size photographs affixed on application/admit card duly attested by Gazetted Officer along with **application fee**, enclosures as mentioned in para-8 to the **Inspector General, Special Frontier, ITBP, West Block, Wing-2, Sector-1, R.K. Puram, New Delhi - 110066** so as to reach on or before the prescribed last date i.e. **2nd December 2009** for all States except for Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul-Spiti District and Pangi Sub-Division of Chamba District of HP, Andaman & Nicobar Islands and Lakshadweep for which last date is **9th December 2009.**

7. **APPLICATION FEE**

Application Fee will be Rs 50/- for candidates belonging to General & OBC categories and no fee will be charged from SC/ST and Ex-Servicemen. The Candidates should attach the Indian Postal Order or Crossed Bank Draft drawn in the name of **Inspector General, Special Frontier, ITBP, Payable at SBI R K Puram, New Delhi, Code No 1076.**

8. **ENCLOSURES REQUIRED TO BE ATTACHED WITH APPLICATION**

- (a) Two latest passport size photographs. (one pasted on application form and another on admit card duly attested).
- (b) IPO/Bank Draft of Rs.50/- (for General & OBC Candidates only).
- (c) Two self addressed envelopes of 4"X9" size with Rs. 5/- postage stamps affixed on each envelope.
- (d) Envelope containing Application must be superscribed in bold letters **"APPLICATION FOR THE POST OF HEAD CONSTABLE (CM) IN ITBP"**

9. **DOCUMENTS/CERTIFICATE REQUIRED TO BE BROUGHT AT THE TIME OF RECRUITMENT TEST**

(a) Original certificate alongwith attested copies of following certificates:-

- (i) Educational Certificate.
- (ii) Professional/Experience Certificate, if any.
- (iii) Date of birth certificate (Matriculation or 10th Class certificate or certificate issued by National Open School /National Institute of Open School as proof of date of birth.)
- (iv) Scheduled Caste/Scheduled Tribe/OBC Certificate (if belonging to any of these categories) issued by an authority not lower than Tehsildar or SDM. Note:- OBC certificate must be in prescribed proforma as attached at annexure-'IV'.
- (v) Domicile Certificate issued by local revenue authorities for verification of citizenship / for claiming relaxation in height and chest.
- (vi) Discharge certificate for Ex-Servicemen.

10. **SELECTION PROCESS**

The eligible candidates shall be issued Admit cards to appear in recruitment test. The date and place of recruitment test will be indicated in Admit card. Candidates will have to undergo the following tests:-

- a) **Checking of Documents:** The candidate will be required to produce the original and attested photocopies of the documents related to his Education Qualification, Date of Birth etc. as mentioned in para 9 above. The original documents will be returned to the candidate on the spot after verification.
- b) **Physical Measurement:** The candidate found eligible in documentation will undergo initial physical screening test to conform the prescribed physical standard of **HEIGHT, CHEST AND WEIGHT.**
- c) **Physical Efficiency Test (PET) (Qualifying):** Those who are found fit in Physical Measurement will be put through the following Physical Efficiency Tests. However, Departmental candidates and Ex-Servicemen will be exempted from PET.

For Male	For Female
1.6 Kms race to be completed in 6.5 minutes	800 Mtrs race to be completed in 4 minutes
11 feet long jump (Maximum three chances)	9 feet long jump (Maximum three chances)
3 ½ feet high jump (Maximum three chances)	3 feet high jump (Maximum three chances)

Note: Those who do not qualify the PET will get eliminated at that stage only and will not be allowed to appear in the Written/Typing Tests.

(c) **Written Examination/Typing test/Interview:**

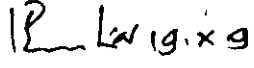
Written Examination	Paper-I, General Arithmetic (Objective Type/Bilingual)	2 Hrs100 Marks
	Paper-II, General Knowledge (Objective Type/Bilingual)	2 Hrs100 Marks
	Paper-III, General English (Objective Type)	2 Hrs100 Marks
Typing Test	The candidates who qualify the Written Test will be allowed in the Typing Test (The candidate will have to arrange his own typewriter for typing test) Minimum speed of 30 words per minute in English typing. OR Minimum speed of 25 words per minute in Hindi typing.	Qualifying
Interview	The candidate who obtains the prescribed percentage in individual written papers as well as declared qualified in the Typing Test will be called for Interview to check personal bearing, response, aptitude, general level of intelligence etc.	50 Marks

Note: The eligible candidates will be required to pass the examination in above papers with at least 40% marks in each paper and 45% marks in aggregate. The SC/ST/OBC candidates will be given concession up to 5% marks as per Govt. of India instructions.

(d) **Detailed Medical Examination**

Candidates selected in order of merit will be medically examined to assess their physical & medical fitness as prescribed in the eligibility conditions. Medical examination will be conducted after the interview.

- 11 All eligible candidates will be duly informed about the date and venue of the recruitment tests through admission card. Candidates should come duly prepared for 6-7 days stay under their own arrangements at the Recruitment Centre. The Government shall not be responsible for damage/injury, if any, to the individual sustained during the Physical Efficiency Test. **No TA/DA will be admissible. Incomplete application will be summarily rejected and no correspondence on this will be entertained. No application after the last date as mentioned above will be accepted.**
- 12 For more details, please visit <http://www.itbp.gov.in>, or email at rectcellde@itbp.gov.in, or contact on telephone numbers 011-24367660 and 011-24360773.


(Pramod S. Phalnikar), IPS
DIG (Pers-II & Rectt.)

**APPLICATION FOR THE POST OF HEAD CONSTABLE(COMBATISED
MINISTERIAL)
IN INDO-TIBETAN BORDER POLICE FORCE**
(To be filled in block letters)

Roll No.

(For Office Use)

only)

1. Name of State: _____.
2. No. & Date of IPO/ Bank Draft _____.
3. Value Rs. _____.
4. Name _____.
(as recorded in the matriculation certificate)
5. Father's Name _____.
6. Educational Qualification _____.
7. Professional qualification _____.
8. Category (General/SC/ST/OBC/Ex.Servicemen) _____.
9. Date of Birth _____.
10. Nationality _____.
11. Religion _____.
12. State of which candidate is ordinarily a resident -----
13. Do You claim age relaxation (Yes/No) _____.
14. Permanent Home Address:

Paste here your
recent passport
size photograph
duly attested by
Gazetted
Officer

(IN HINDI)**(IN ENGLISH)**

Village/Mohalla _____	Village/Mohalla _____
Post Office _____	Post Office _____
Tehsil _____	Tehsil _____
Police Station _____	Police Station _____
Distt _____	Distt _____
State _____	State _____
Pin Code No. _____	Pin Code No. _____
Telephone No: STD Code _____	Tel. No _____ Mobile _____

15. Present Postal Address:

(IN HINDI)**(IN ENGLISH)**

Village/Mohalla _____	Village/Mohalla _____
Post Office _____	Post Office _____
Tehsil _____	Tehsil _____
Police Station _____	Police Station _____
Distt _____	Distt _____
State _____	State _____
Pin Code No. _____	Pin Code No. _____
Telephone No:-STDCCode _____	Tel. No _____ Mobile _____

16. Physical Standard:-
 Height _____ Cms Chest- Unexpanded _____ Cms
 Weight _____ Kg. Expanded _____ Cms
 Do you wear Spectacles? (Yes/No) _____.
17. Particulars of present employment
 if any, with post service number/name
 of Deptt. Etc. _____

18. List of enclosures:
 1. _____
 2. _____
 3. _____

NOTE: (Candidate should apply only if he fulfils all the physical standards mentioned in the advertisement to avoid any disappointment at later stage)

DECLARATION

I do hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility being detected before or after the test and interview, my candidature will stand cancelled and all my claims of the recruitment will stand forfeited. I also understand that if at any stage I am found by the Selection Board to have used unfair means in the written examination/test or have violated any of the Rules/Regulation governing the conduct of selection process, my candidature can be cancelled or be declared to have failed by the selection board at its sole discretion.

Place _____

Dated _____

(Signature of the candidate)

Full Name:

NO OBJECTION CERTIFICATE

- (a) Candidates already in Government Service must submit their application through proper channel with the following certificates duly signed by their employer agreeing to release them, in case finally selected for the post of Head Constable (Combatised Ministerial) in Indo-Tibetan Border Police Force.

- i. Certified that Shri _____ holds a permanent/temporary post under Central/State Govt.
- ii. Certified also that he has submitted his application to this department/Office on _____.
- iii. Certified also that Shri _____ will be released in case of his selection for the post of Head Constable (Combatised Ministerial) in Indo-Tibetan Border Police Force.

Place:

Dated:

Signature of Head of Office
with office seal

RECRUITMENT FOR THE POST OF HEAD CONSTABLE (COMBATISED
MINISTERIAL)

IN INDO TIBETAN BORDER POLICE FORCE

ADMIT CARD

Roll No.

(For Office Use)

only)

NOTE: To be filled in block letters

1. Name of candidate _____.
2. Father's Name _____.
3. Date of Birth _____.
4. Educational Qualification _____.
5. Professional Qualification _____.
6. Present Postal Address:

Village/Mohalla _____, Post Office _____.

Tehsil _____, Police Station _____.

Distt _____, State _____.

Pin Code No. _____.
7. Whether SC/ST/OBC/Ex-Serviceman _____.

**Paste here
your recent
passport size
photograph
duly attested
by Gazetted
Officer**

(Signature of Candidate)

- Full Name:

(To be filled by ITBP)

1. Centre of Recruitment _____.
2. Date and time of recruitment _____.
3. Date of Issue _____.

Signature of Recruiting Officer
with seal

(Note: Candidate shall bring with them pen/pencil, ink, clip board for written test)

FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO SCHEDULED CASTE OR SCHEDULED TRIBE APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his claim an attested/certified copy of a certificate in the form given below, from the Sub-Divisional Officer or any other officer as indicated below of the District in which his parents (or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education. Wherever photograph is an integral part of the certificate, the Commission would accept only attested photocopies of such certificates and not any other attested or true copy.

The form of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India.

This is to certify that Shri/Shrimathi*/Kumari* _____ Son/daughter* of _____ of village/town* _____ in District/Division* _____ of the State/Union Territory* _____ belongs to the Caste/Tribe* _____ which is recognized as a Scheduled Caste/Scheduled Tribe* under:-

The Constitution (Scheduled Castes) Order, 1950.

*The Constitution (Scheduled Tribes) Order, 1950.

*The Constitution (Scheduled Castes) (Union Territories) Order, 1951.

*The Constitution (Scheduled Tribes) (Union Territories) Order, 1951.

[(As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification Order) 1956, the Bombay Reorganization Act, 1960, the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act, 1970, the North-Eastern Areas (Reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976.]

*The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956;

*The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959, as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976;

The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order 1962;

The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962 @.

The Constitution (Pondicherry) Scheduled Castes Order 1964 @.

The Constitution (Uttar Pradesh) Scheduled Tribes Order 1967 @.

The Constitution (Goa, Daman & Diu) Scheduled Castes Order 1968 @.

The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968 @.

The Constitution (Nagaland) Scheduled Tribes Order 1970 @.

The Constitution (Sikkim) Scheduled Castes Order 1978 @.

The Constitution (Sikkim) Scheduled Tribes Order 1978 @.

The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989 @.

The Constitution (Scheduled Castes) Order (Amendment) Act, 1990 @.

The Constitution (Scheduled Tribes) Order Amendment Act, 1991 @.

The Constitution (Scheduled Tribes) Order Second Amendment Act, 1991 @.

The Constitution (Scheduled Tribes) Orders (Amendment) Ordinance, 1996

Contd. from pre-page

2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration. This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes certificate issued to Shri/Shrimati _____ Father/Mother _____ of Shri/ Shrimati/Kumari* _____ of village/town* in District/Division* _____ of the State/Union Territory* _____ who belongs to the _____ Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union Territory* issued by the _____ dated _____.

3. Shri/Shrimati/Kumari and /or* his/her family ordinarily reside(s) in village/town* _____ of District/Division* _____ of the State/Union Territory of _____.

Signature _____
 ** Designation _____ (with seal of office)

State/Union Territory _____
 Place _____
 Date _____

* Please delete the words which are not applicable

@ Please quote specific Presidential Order

Delete the paragraph which is not applicable.

NOTE: The term, ordinarily reside (s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

** The authorities competent to issue Caste/Tribe Certificates:

- a. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.
- b. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- c. Revenue Officers not below the rank of Tehsildar.
- d. Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

NOTE: ST candidates belonging to Tamil Nadu State should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/Smt./Kum.* _____ Son/Daughter* of Shri/Smt.* _____ of Village/Town* _____ District/Division _____ in the _____ State belongs to the _____ Community which is recognized as a backward class under:

* Delete whichever is not applicable.

- (I) Resolution No.12011/68/93-BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary Part I Section I No. 186 dated 13/09/93.
- (II) Resolution No.12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94.
- (III) Resolution No.12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No. 88 dated 25/05/95.
- (IV) Resolution No.12011/96/94-BCC dated 09/03/96.
- (V) Resolution No.12011/44/96-BCC dated 06/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96.
- (VI) Resolution No.12011/13/97-BCC dated 03/12/97.
- (VII) Resolution No.12011/99/94-BCC dated 11/12/97.
- (VIII) Resolution No.12011/68/98-BCC dated 27/10/99.
- (IX) Resolution No.12011/88/98-BCC dated 06/12/99 published in the Gazette of India Extraordinary Part I Section I No.270 dated 06/12/99.
- (X) Resolution No.12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No.71 dated 04/04/2000.
- (XI) Resolution No.12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No.210 dated 21/09/2000

Shri/Smt./Kum. _____ and/or his family ordinarily reside(s) in the _____ District/Division of _____ State. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India. Department of Personnel & Training O.M. No. 36012/22/93-Estt.(SCT) dated 08/09/93.

Signature _____
** Designation _____
(with seal of office)

State/Union Territory _____
Place _____

Date _____

NOTE: The term, ordinarily reside (s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

** The authorities competent to issue Caste/Tribe Certificates:

- (i) District Magistrate / Additional Magistrate/ Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / Ist Class Stipendiary Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of Ist Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
- (iii) Revenue Officer not below the rank of Tehsildar.
- (iv) Sub-Divisional Officer of the area where the candidate and / or his family resides

FORM OF CERTIFICATE TO BE SUBMITTED BY THE CANDIDATES THOSE
WHO INTEND TO AVAIL RELAXATION IN HEIGHT OR
CHEST MEASUREMENT

(Please refer para 5 (iii) of the advertisement)

Certified that Shri _____ S/O Shri _____
 _____ is permanent resident of village _____
 Tehsil/Taluka _____ District _____ of
 _____ State.

2. It is further certified that:

- Residents of entire area mentioned above are considered as _____ (Garhwali, Kumaoni, Dogra, Maratha, Sikkimies) for relaxation in height measurement for recruitment in the Para Military Forces of the Union of India.
- He belongs to the Himachal Pradesh/Leh & Ladakh/Kashmir Valley/North Eastern States which is considered for relaxation in height measurement for recruitment in the Para Military Forces of the Union of India.
- He belongs to _____ Tribals/Adivasis community which is considered for relaxation in height and chest measurement for recruitment in para-military forces.

Date: _____

Place _____

Signature _____

District Magistrate/Sub-Divisional Magistrate/Tehsildar

- Delete whichever is not applicable.