

ANNEXURE-I

**Directorate General, ITBP**  
Govt. of India, Ministry of Home Affairs  
Block-2, CGO Complex, Lodi Road,  
New Delhi-110003.

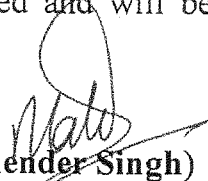
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Deputation/Re-employment to the post of Commandant (Engineer) in ITBPF.

Applications are invited from Indian citizens for filling up 11 (eleven) posts of Commandant (Engineer), in ITBPF in the **Pay Matrix Level-13 (Rs. 1,23,100-2,15,900/-)** and other allowances as admissible to the Central Government employees, in Indo Tibetan Border Police Force (Ministry of Home Affairs) Govt. of India, **on deputation/Re-employment basis.**

2. The application form along with details of the post, qualification, eligibility criteria etc. required for the above post, can be downloaded from the official website of ITBPF i.e. <https://www.itbpolice.nic.in>. **The last date for receipt of application is within two months from the date of publication of advertisement in Employment News.** Accordingly, the hard copy of the application duly filled in all respects should reach well before the due date of receipt of applications. The applications should be forwarded through proper channel and addressed to **“Sr. Admn. Officer (Pers), Directorate General, ITBP Block-2, CGO Complex, Lodi Road, New Delhi-110003.”**

3. Incomplete applications, advance copy of the application and applications received after due date will not be entertained and will be summarily rejected.

  
**(Mahender Singh)**  
Sr. Admn. Officer (Pers)

**ELIGIBILITY AND OTHER CONDITIONS FOR FILLING UP OF 11  
(ELEVEN) POSTS OF COMMANDANT (ENGINEER) IN ITBPF ON  
DEPUTATION/RE-EMPLOYMENT BASIS.**

Applications are invited from Indian citizen for filling up 11 posts of Commandant(Engineer) in the Pay Matrix Level-13 Rs. 1,23,100-2,15,900/- {Pay Band-4 of Rs.37,400-67,000+ Grade Pay Rs.8700/- (Pre-Revised)} and other allowances as admissible to Central Government employees, in Indo Tibetan Border Police Force (Ministry of Home Affairs) Govt. of India, on deputation/re-employment basis. The eligibility conditions attached to the posts are as under:-

(A) **Eligibility Conditions**

(I) **By deputation**

*Lieutenant Colonel of the Corps of Engineers from the Army or Officers holding analogous post on a regular basis or with 5 years regular service in posts in Pay Matrix Level – 12 (78,800-2,09,200/-) in Military Engineering Service or Central or Union Territories or State public Works Departments or General Reserve Engineering Force or Central Armed Police Forces and having degree in Civil Engineering.*

*Note 1.- The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationist shall not be eligible for consideration for appointment on promotion. (The period of deputation including period of deputation to another ex-cadre post held immediately preceding this appointment in the same or other organization/department of the Central Govt. shall ordinarily not exceed three years). The maximum age limit for eligibility for deputation shall be not exceeding 56 years on the date of receipt of the applications.*

(II) **Deputation followed by re-employment**

*The Armed Force personnel due to retire or who are to be transferred to reserve with in a period of one year and having requisite experience and qualifications prescribed above shall also be considered. Such persons would be given deputation terms upto the date on which they are due to release from Armed Forces; thereafter they may be continued on re-employment. The maximum age limit for eligible for re-employment shall be not exceeding 56 years on the date of receipt of application.*

(B) **Pay & Allowances**

The pay of the officer selected for appointment on deputation/re-employment basis will be regulated in accordance with Department of Personnel & Training, O.M. No.6/8/2009/Estt.Pay-II dated 17-06-2010.

(C) **Other conditions**

- (i) The selected persons shall be liable to be posted anywhere in India.
- (ii) The post of Commandant (Engineer) in ITBPF is a Combatised post.
- (iii) The ITBPF Act-1992 and ITBPF Rules 1994 shall apply to the person so appointed/selected for deputation/re-employment.
- (iv) Un-furnished family accommodation at Battalion Hqrs and Training Centers, on payment of normal licence fee, camp type single accommodation in forward area will be provided as per availability.

(v) Leave as per CCS (Leave) Rules.

(vi) Leave Travel Concession will be admissible under CCS (LTC) Rules, as amended from time to time.

(vii) Medical attendance: As per Central Govt. Medical Attendance Rules.

2. Applications through proper channel of willing and suitable officers alongwith their bio-data in the prescribed proforma (enclosed) together with upto date APAR report for the last five years & vigilance clearance should reach "**Senior Admn. Officer (Pers), Directorate General, ITBP (MHA/Govt. of India), Block-II, CGO Complex, Lodi Road, New Delhi-110003**" within 02 months from the date of publication. Officers once nominated will not be permitted to withdraw their candidature.

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## ANNEXURE-II

## APPLICATION FORM FOR APPOINTMENT ON DEPUTATION POST

Photo

Advt. No 01/2019/Estt

1.	Name and Address (In Block Letters)			
2.	Date of Birth (in Christian era)			
3.	I. Date of entry to service II. Date of retirement under central/state Government Rules			
4.	Educational Qualifications			
5.	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)			
	Qualification /Experience required as mention in the advertisement/vacancy circular	Qualification/Experience possessed by the officer		
	Essential	Essential		
	A) Qualification	A) Qualification		
	B) Experience	B) Experience		
	Desirable	Desirable		
	C) Qualification	C) Qualification		
	D) Experience	D) Experience		
5.1	Note: This column needs to be amplified to indicate essential and desirable qualifications as mentioned in the BRs by the Administrative Ministry/Department/Office at the time of issue of circular and issue of advertisement in the Employment News.			
5.2	In the case of degree and post graduate qualifications elective/main subjects and subsidiary subjects may be indicated by the candidate.			
6.	Please state clearly whether in the light of entries made by you above, you meet the requisite essential qualifications and work experience of the post			
6.1	Note: Borrowing Departments are to provide their specific comments/views confirming the relevant essential qualification/work experience possessed by the candidate(as indicated in the bio-data) with reference to the post applied.			
7.	Details of employment in chronological order. Enclose separate sheet duly authenticated by your signature, if the space below is insufficient.			

Office/ Institution	Post held on regular basis.	From	To	Pay Band and Grade pay/ Pay Scale of the post held on regular basis	Nature of duties (in detail) highlighting experience required for the post applied for

**Important:** pay-band and grade pay granted under ACP/MACP are personal to the officer and therefore should not be mentioned. Only pay band and grade pay/pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present pay bands and grade pay where such benefits have been drawn by the candidate may be indicated as below.

Office/Institution	Pay, Pay Band and Grade Pay drawn under ACP/MACP scheme	From	To
8. Nature of present employment i.e. Adhoc or Temporary or Permanent			
9. In case the present employment is held on deputation/contract basis, please state			
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the present office/organization to which applicant belongs.	d) Name of the post and pay of the post held in substantive
9.1	Notes: In case of Officers already on deputation, the applications such officers should be forwarded by the parent cadre/ department along with cadre clearance, vigilance clearance and integrity certificate.		
9.2	Note: Information under column 9(a) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a tie in his parent cadre/organization.		

10	If any post held on deputation in the post by the applicant date of return from the last deputation and other details		
11	Additional details about present employment. Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Autonomous Organization d) Government Organization e) Universities f) Others		
12	Please state whether you are working in the same department and one in the feeder grade or feeder to feeder grade		
13	Are you revised scale of pay if yes, give the date from which the revision rank place and also indicate the pre-revised scale		
14	Total emoluments per month now drawn		
	Basis pay in the PB	Grade Pay	Total Emoluments
15	In case the applicant belongs to an organization which is not belongs to Central Government pay scales, the latest salary slips issued by the organization showing the following details may be enclosed		
	Basic pay in the pay	Grade Pay	Total Emoluments
16	A additional information, if any relevant to the post you applied for the support of your suitability for the post. (This among other things may provide information with regard to (i) Additional academic qualification (ii) professional training (iii) work experience over and above prescribed. In this Vacancy Circular/ Advertisement) ( Note: enclose a separate sheet, if the space is insufficient)		

16.1	<p>Advertisement</p> <p>The candidates are requested to including information with regard to:</p> <ul style="list-style-type: none"> <li>(i) Research publications and reports and special projects</li> <li>(ii) Awards/Scholarship/Official Appreciation</li> <li>(iii) Affiliation with the professional bodies/institutions</li> <li>(iv) Patents registered in own name or achieved for the organization</li> <li>(v) Any research innovative measure involving official regularization</li> <li>(vi) Any other information.</li> </ul> <p>Note: enclose a separate sheet if the space is insufficient)</p>	
17	<p>Please state whether your are applying for deputation/STC/Absorption/Re-employment basis(officers under central/state governments are only eligible for "Absorption". Candidates of non government organization are eligible only for short term contract)</p>	
17.1	<p>The option of STC/Absorption/Re-employment are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment"</p>	
18)	<p>Whether belongs to SC/ST</p>	

I have carefully gave through the vacancy circular/advertisement and I am well aware that the information furnished in the curriculum duly supported by the documents in response of essential qualification/work experience submitted by me will also be assessed by the selection committee at the time of selection for the post. The information/details provided by me are correct and true to the based of my knowledge and no material fact having a hearing on my selection has been suppressed/ withheld .

(Signature of candidate)

Address \_\_\_\_\_

Date \_\_\_\_\_

CERTIFICATE TO BE GIVEN BY  
HEAD OF OFFICE / DEPARTMENT OF THE APPLICANT  
(To be attested not below the rank of Dy. Secretary)

1. IT IS CERTIFIED THAT PARTICULARS FURNISHED BY THE OFFICIAL ARE CORRECT AS PER SERVICE RECORD.
2. IT IS CERTIFIED THAT NO DISCIPLINARY/VIGILANCE CASE IS PENDING OR CONTEMPLATED AGAINST THE APPLICANT AND HE/SHE IS CLEAR FROM THE VIGILANCE ANGLE.
3. HIS/HER INTEGRITY IS CERTIFIED AS BEYOND DOUBT.
4. DETAILS OF MAJOR/MINOR PENALTIES (MMP) IMPOSED DURING THE LAST 10 YEARS, IN ORIGINAL, DULY SIGNED & STAMPED BY COMPETENT AUTHORITY.
5. HE/SHE WILL BE RELIEVED OF HIS/HER DUTIES TO TAKE UP ASSIGNMENT IN ITBPF ON HIS/HER SELECTION ON DEPUTATION.
6. CADRE CLEARANCE
7. DETAILS OF COURT CASES, IF ANY.

PLACE: .....  
DATE: .....

SIGNATURE.....  
NAME.....  
DESIGNATION WITH OFFICE SEAL  
TELEPHONE NO.