

ई-मेल

गोपनीय

महानिदेशालय, भारत-तिब्बत सीमा पुलिस बल गृह मंत्रालय/भारत सरकार खण्ड-2, केन्द्रीय कार्यालय परिसर लोधी रोड, नई दिल्ली-110003.	Directorate General Indo-Tibetan Border Police Ministry of Home Affairs/Govt. of India Block -2, CGO Complex Lodhi Road, New Delhi - 110 003.
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मिसिल संख्या 1-17015/09/APAR/2017- 1488

दिनांक:- 24-8-2022

परिपत्र/Circular

Despite clear instructions issued annually by APAR Cell, Dte Genl. regarding preparation of APARs of Officers/personnel who are on deputation to various organizations, it is observed that instructions are not being followed in letter and spirit. In this regard Dte. General Circular No. 17015/09/ए0पी0ए0आर0 सैल/2017-152 dated 07.02.2022 may be referred.

2. As per C.S. O.M. No. 51/5/72-Ests.(A) dated 20.5.1972 (copy enclosed), which states that:-

“In the case of Central Government Officers, who are deputed to other Departments/State Governments or are on Foreign Service, the confidential rolls should be maintained by their parent departments and the periodicity of such confidential reports should be the same as in the parent department. It will be the responsibility of the parent department to obtain the reports of their officers on deputation and maintain them.”

3. According to the above instructions, it is the responsibility of parent unit to send blank APAR and Annual Medical Examination formats to the concerned organizations for preparation of APAR. But it is seen that only blank APAR format is being sent to concerned organizations instead of sending both APAR and A.M.E. formats whereas A.M.E. is an integral part of APAR of an individual. As a result, AME reports of personnel are not being received alongwith APAR of officers/personnel from the concerned organizations thus; incomplete APAR is received.

4. Therefore, it is reiterated that the parent units will ensure to send both blank APAR and Annual Medical Examination Formats in respect of Officers/personnel to the concerned organizations where they are on deputation from the proforma strength of concerned unit/formation well before the start of time schedule for timely completion of their APAR.

5. This issues with the approval of the competent authority.

(K.D. Dwivedi)

Dy. Inspector General (Pers.)

Distribution to:-

1. The ADsG, Command HQrs., Western/Eastern Command, ITBP.
2. All IsG, Frontier HQrs./L&C Zone/Training Zone/CIJW School/M&SI Auli/BTC/Academy/Referral Hospital, ITBP - with the request to circulate to all Sector HQrs. and Units/Trg. Centers under your command.

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3. The DIsG (Medical), Composite Hospitals, ITB Police.
4. The DIsG, SHQ(L&C), ITB Police.
5. The Commandant, B.H. Delhi, ITB Police.

Internal:-

1. PS to DG/ADG (HQ), Dte. General, ITB Police
2. PS to ADG (Medical), CAPFs & AR, R.K. Puram, New Delhi
3. All IsG/Director (Medical), Dte. General, ITB Police
4. All DIsG/IFA, Dte. General, ITB Police
5. The DIG, CRO, ITB Police
6. SAO (Pers.)/SAO(Estt.), ITB Police
7. The Dy. Comdt., IT Cell, Dte. General, ITB Police for uploading on ITBP website.
8. Master Guard File.
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