

IV-18013/1/ Septic Tank Cleaning/Tender/ 21ST BN/2019-20- 1164  
Office of the Commandant  
21<sup>st</sup> BN, Indo Tibetan Border Police Force  
MHA/Govt of India  
Panthachowk Srinagar

Date:- 9 /09/2019

**NOTICE INVITING e- TENDER**

For and on behalf of the President of India, Commandant 21st Bn, ITB Police Force, Pantha Chowk, Distt Srinagar (U.T) invites on line Tender under two bid system (Technical and Commercial Bids) on the prescribed form for works of Cleaning of all Septic Tanks of BHQ Panthachowk & Jewen Camp of this Unit for the period from 01.11.2019 to 31.10.2020 (01 Year) as per the following details:-

S N	Name of Consignee/ F.O.R	Works for Tender	Tender Cost/Full Tender value Rs.	Earnest Money Deposit Refundable)	Cost of Tender/Tender fee (Non-Refundable)
1	Commandant 21st Bn ITBP, Panthachowk & Jewen Camp. PO- Panthachowk Distt.Srinagar(U.T.)	Cleaning of different sizes all Septic Tanks of 21st Bn BHQ Panthachowk & Jewen Camp	6,14,120/- (Apprx.)	15,000/-	NO COST

2. F.O.R. DESTINATIONS:-Prescribed work will be completed to consignee at FOR destination/campus area by firm's own risk and free of cost on freight basis. List and address of consignee/F.O.R. are as under:-

Sl. No.	NAME AND ADDRESS OF CONSIGNEE	Camp Areas Of these Campus of this Unit.
1	The Commandant 21st Bn ITBP, BHQ Panthachowk	
2	The Commandant 21st Bn ITBP, Jewen Camp	

3. Interested PSUs/Co-operative/federations/firms/Private Companies etc. satisfying the above requirement submit their Tender with complete documents as required for specified work.

4. Tender documents and other instructions can be downloaded or viewed online from the CPP Portal <http://procure.gov.in/eprocure/app>), by the firms registered on the website which is free of cost.

5. As the bids are to be submitted online and required to be encrypted (by their user public-key) and digitally signed, the bidders are advised to obtain Digital Signature Certificate (DSC) from suitable vender's or from any authorized agency at the earliest.

6. Milestone Dates of Tendering:-

SN	Detail of Keys Dates	Date	Time
1	Date of publishing of Tender	10/09/2019	1400 hrs
2	Document download start date	10/09/2019	1430 hrs
3	Document Download end Date	31/10/2019	1300 hrs
4	Bid Submission Start Date	10/09/2019	1500 hrs
5	Bid Submission End Date	30/09/2019	1500 hrs
6	Physical submission of earnest money deposit /Bid Money and cost of Tender documents etc in original relevant documents	30/09/2019	1600 hrs
7	Date of Technical Bid Opening	01/10/2019	1500 hrs

7. The E-tender documents shall be uploaded online in two (02) covers:-

- A) Cover – 1:- Shall contain scanned copies of eligibility information's" (Scanned copies to be uploaded).
  - i) Scanned copy of PAN Card
  - ii) Scanned Copies of certificate of TIN No.
  - iii) Scanned Copy of registration documents.
  - iv) Scanned Copies of last two year Income Tax Return.
  - v) Scanned Copies of bid security in the shape of latest National Saving Certificate, Bank Guarantee or Fixed Deposit duly pledged in favour of Commandant 21<sup>st</sup> BN ITBP. The draft should be payable at State Bank of India, Main Branch, Srinagar(Bank Code-0722).
  - vi) Copy of valid registration certificate with NSIC/ DGS & D, if any.

- vii) Scanned Copy of Tender documents (Tender Form) duly completed and signed but without indicating the rates quoted.  
viii) Scanned copy of performance report of last three years.  
B) Cover-2 :- Shall Contains "Financial Bid" online Rates in prescribed form BOQ (Bill of Quantity) as per Specified works accordingly in this cover of Commercial Bid of where firm will quote his offer for the servicing of for F.O.R. basis - BOQ-1,

3. The tender of the firms who fail to fulfill the eligibility information will be summarily rejected.  
9. The firms will submit the original document in respect of Earnest Money deposit (EMD) details, Bank guarantee and other relevant documents etc in the Office of the The Commandant 21st Bn ITB Police on 31/09/2019 up to 1600 hrs.  
10. The Negotiation/Clarification, if any will be taken from the successful firm only at any stage.  
11. If tender opening day is a Government holiday, the tenders shall be opened on next working day at the same time.  
12. Instructions for e.tendering:-  
i) Only e.offers submitted online through e.procurement portal will be considered.  
ii) The bidders should keep checking the website for any addendum/ Corrigendum to the Notice/Bidding Documents till the date of online submission of bids and the bidder should incorporate the same in his bid documents.  
iii) Bids once submitted online cannot be resubmitted or withdrawn.  
iv) Conditional Bids and the bids not meeting the qualifying criteria on the date of receipt of bids shall be summarily rejected.  
v) The bidders have to submit their bids online in electronic format with Digital Signature. The bids proposed without digital signature will not be accepted. No proposal will be accepted in physical form.  
vi) Bids will be opened online as per time schedule mentioned in table at Para-06  
vii) Before submission of online bids, bidders must ensure that scanned copy of all the necessary documents ,Duly filled with signature on each page of Tender documents have been attached /upload in .pdf format with bid.  
viii) The department will not be responsible for delay in online submission due to any reasons.  
ix) All the required information for bid must be filled and submitted online.  
x) Bidders should get ready with the scanned copies of tender documents, EMD & Other documents as specified in the tender documents.  
xi) The details of tender documents, EMD specified in the tender documents should be the same as submitted online (Scanned copies) otherwise tender will summarily be rejected.  
xii) The firm should register himself on with <http://eprocure.gov.in/eprocure/app>) and obtain user ID, password before bidding.  
xiii) Entire tender process will be carried out online through above mention website.  
xiv) Firms are advised to procure e. token/ Digital Signing Certificate from suitable vendors or from any authorised agency.

Note:-

1. Rates must be clearly mention in figures inclusive all taxes & Name Of Firm in ONLINE BOQ.
2. The Commandant 21st Bn, ITB Police Force reserve the right to reject the tender in full or part thereof or all tender for the mentioned works without assigning.
3. Important conditions/instructions to tender be read carefully for strict compliance.
4. The complete tender enquiry and more details will also be available on ITBP website [www.itbp.gov.in](http://www.itbp.gov.in) and CPP portal(Central Public Procurement Portal) website <http://eprocure.gov.in> which can be downloaded by the interested firms/registered bidder.

5. In case of any difficulty in submitting online tender, then contact on following contact numbers and may be write to following e mail IDs.

Designated Authority	Telephone No.	Email ID
a) The Commandant 21st Bn ITBP	01933222726 Ext.301& 302	itcell21stbn@itbp.gov.in
b) The 2nd-in-Command 21st, ITBP	01933222726 Ext.303 & 304	itcell21stbn@itbp.gov.in

*Prashant*  
9/9/19  
Commandant

21st Bn, ITB Police

For and on behalf of the president of India

Signature of the tenderer