

**TENDER DOCUMENT**  
**INDO-TIBETAN BORDER POLICE FORCE**  
**(MHA) GOVERNMENT OF INDIA**  
**ITEM RATE TENDER & CONTRACT FOR WORKS**

---

Annexure 35

Tender Form no: .....

Name of Contractor: .....

.....

Name of Work: AR&M of Cement Concrete path from Gate no. 2 to Jawan Barrak  
at 22nd Bn ITBP, Tigri Camp, P.O. Madnagir, New Delhi for the year  
2019-20”

Cost of tender form: Rs. 500/- (Rupees five hundred only)

22<sup>nd</sup> Bn ITB Police /UNIT


<b>EVENT</b>	<b>Date</b>
BID DOCUMENT DOWNLOAD START DATE	22.06.19 (1600 hrs.)
BID SUBMISSION START DATE	22.06.19 (1610hrs.)
PERIOD DURING WHICH EMD & COST OF BID DOCUMENTS AND CERTIFIED COPIES OF REGISTRATION & WORK EXPERIENCE CERTIFICATES ETC. SHALL BE SUBMITTED IN THIS OFFICE	UP TO 02.07.19 (1230 hrs.)
BID SUBMISSION END DATE	03.07.19 (0930 hrs.)
BID OPENING DATE	04.07.19 (1000 hrs.)

Signature of Tender form Issuing Officer

Signature of tenderer/s

1

Signature of DC (Engr.)

  
उप सेनाजी (अभियन्ता)  
DY. COMMANDANT (ENGR.)  
22वीं बटालियन, इण्डो-तिब्बती सी.पुलिस  
22<sup>ND</sup> BN ITB POLICE


GOVERNMENT OF INDIA  
INDO-TIBETAN BORDER POLICE FORCE  
NOTICE INVITING TENDER

Item rate tenders are invited on behalf of President of India from approved and eligible contractors of Railway, Deptt Of Telecom, MES, CPWD and Delhi State PWD, for the work of "AR&M of Cement Concrete path from Gate no. 2 to Jawan Barrak at 22nd Bn ITBP, Tigri Camp, P.O. Madnagir, New Delhi for the year 2019-20"

- 1.1 The work is estimated to cost Rs 696119/-. This estimate, however, is given merely as a rough guide.
- 1.2 For submission of e-bids, bidders are required to get themselves valid registered Railway, Deptt Of Telecom, MES, CPWD and Delhi State PWD. The Earnest money of Rs 13,922/- in the form of receipt Treasury Challan / Deposit at Call Receipt of a Scheduled Bank / Fixed deposit of a Scheduled bank and Demand draft of a scheduled bank issued in favour of Commandant 22<sup>nd</sup> Bn, ITB Police will be deposited along with tender documents.
2. Agreement shall be drawn with the successful tenderer. Tenderer shall quote his rates as per various terms and conditions of the said form, which will form part of the agreement.
3. The time allowed for carrying out of work will be 06 Month from the 10<sup>th</sup> day after the date of written orders to commence the work or from the first date of handing over the site, whichever is later.
4. The site for the work is available.
5. Tender documents consisting of specifications, schedule of quantities of work to be done and set of terms and conditions of contract to be complied with by the contractor whose tender may be accepted and other necessary documents can be seen in the office of the Commandant 22<sup>nd</sup> Bn, ITB Police between 11.00 a.m. and 04.00 p.m. every day except on Sunday and public holidays.
6. The tenderers have to produce photocopy of P.A.N. No, GSTIN no. issued by concerned Deptts.
7. Offers of the firms who are not registered with valid date in Railway, Deptt of Telecom, MES, CPWD and Delhi State PWD for the work will not be considered.
8. Cost of Tender fee will be submitted in the shape of Bank Draft/Banker Cheque issued in favour of Commandant, 22 Bn. ITBP, New Delhi.
9. Two Bid System: -  
Tenderers are required to submit their offers in two parts in separate sealed covers as under:

Signature of tenderer/s

2

  
Signature of DC (Engr.)  
उप सेवानी (अभियन्ता)  
DY. COMMANDANT (ENGR.)  
22वीं बटालियन, इण्डो-तिब्बती पुलिस  
22<sup>ND</sup> BN, ITB POLICE

**A. List of document to be scanned and uploaded within the period of bid submission.**

1. Scanned copy of **Tender form duly sing by contractor**
2. Scanned copy of Tender Fee
3. Scanned copy of Earnest money if applicable.
4. Scanned copy of valid registration certificate from Railway, Deptt of Telecom, MES, CPWD and State PWD for Civil work
5. Scanned copy of PAN Number /Proprietor's Individual PAN No. and GSTIN No. in case of Proprietorship concerns.

**B. Price bid/Financial Bid to be submitted online as per Financial Bid (BOQ)**

- C. Bid will be opened on the date indicated for Tender opening. First cover containing the Technical Bid will be opened first. Price Bids of only those firms will be considered for opening whose offers are complete in all respect and fulfil the requirements as per specification.

10. The description of the work is as follows: Item rate tenders are invited on behalf of President of India from approved and eligible contractors of Railway, Deptt Of Telecom, MES, CPWD and Delhi State PWD, for the work "AR&M of Cement Concrete path from Gate no. 2 to Jawan Barrak at 22nd Bn ITBP, Tigri Camp, P.O. Madnagir, New Delhi for the year 2019-20" (Schedule enclosed as BOQ) Copies of other documents pertaining to the work will be open for inspection by the tenderers at the office of the above-mentioned officer. A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. The tenderer shall be responsible for arranging and maintaining at his own cost all materials, tools and plants, water, electricity, access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a tender by a tenderer implies that he has read this notice and all other conditions and rates at which stores, tools and plants, etc., will be issued to him by the Government and local conditions and other factors having bearing on the execution of the work
11. The successful bidder will be bound to engage skilled tradesmen having electrical licence for substation and penal works. In case of any accident during the repair and maintenance job, the bidder will be fully responsible for the negligence and paying the compensation to the deceased.
12. The competent authority, on behalf of President of India, does not bind himself to accept the lowest or any other tender, and reserves to himself the authority to reject any or all of the tenders received without assigning any

Signature of tenderer/s

3

Signature of DC (Engr.)

उप सेनाना (अभियन्ता)  
DY. COMMANDANT (ENGR.)  
22वीं बटाली, भारतीय सी.पुलिस  
22<sup>ND</sup> BN, ITB POLICE

reason. All tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.

13. Canvassing, whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors, who resort to canvassing will be liable to rejection.
14. The competent authority on behalf of President of India reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.
15. The tender for the works shall remain open for acceptance for a period of (180) days from the date of opening of tender. If any tenderer withdraws his tender before the said period or makes any modifications in the terms and conditions of the tender which are not acceptable to the department, then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid.
16. This notice inviting tender shall form a part of the contract document. The successful tenderer/contractor, on the acceptance of his tender by the accepting authority, shall within 10 days from the stipulated date of start of the work, sign the contract consisting of the notice inviting tender, all the documents including additional conditions specifications and drawings, if any forming the tender as issued at the time of invitation of tender and acceptance thereof together with any correspondence leading thereto.

(Signature of authorized officer)

For & on behalf of President of India.

Signature of tenderer/s

4

Signature of DC (Engr.)

उप सेनामी (अभियन्ता)  
DY. COMMANDANT (ENGR.)  
22वीं वाहिनी, भारतीय सिंहीपुलिस  
22<sup>ND</sup> BN, ITS POLICE

OFFICE OF THE COMMANDANT,  
22TH BN, ITB POLICE FORCE,  
MHA/ GOVERNMENT OF INDIA,  
P.O.- MADANGIR, NEW DELHI

1. Item rate tender and contract for work:

- (A) Tender for the work of: "AR&M of Cement Concrete path from Gate no. 2 to Jawan Barrak at 22nd Bn ITBP, Tigri Camp, P.O. Madnagir, New Delhi for the year 2019-20"
- (B) To be submitted by contractor before time 1230 hours on date 02.07.19 to Commandant 22<sup>nd</sup> Bn, ITB Police, Tigri Camp, P.O Madangir New Delhi.
- (C) To be opened in presence of tenderers, who may be present at 1000 hours on 04.07.19 in the office of Commandant 22<sup>nd</sup> Bn, ITB Police, Tigri Camp, P.O Madangir New Delhi.
- (D) Issued to:  
(Contractor)

Signature of officer issuing the documents:

Designation:

Date of Issue:

Signature of tenderer/s

5

Signature of DC<sub>1</sub>(Engr.)  
उप सेनापति (अभियन्ता)  
DY. COMMANDANT (ENGR.)  
22वीं वाहिनी, मादंगिरसीपुलिस  
22<sup>ND</sup> BN, ITB POLICE

## TENDER

I/We have read and examined the notice inviting tender, schedule Specifications, Applicable, Drawings and Designs, General Rules and Directions, Conditions of Contract, Clauses of Contract, Special Conditions and other documents and rule referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the President of India within the time specified in schedule, viz., schedule of quantities and in accordance in all respects with the specifications, designs, drawings, and instructions in writing and with such materials as are provided for, by, and in respects in accordance with such conditions so far as applicable.

I/We agree to keep the tender open for sixty days from the due date of submission thereof and not to make and any modification in its terms and conditions.

A sum of Rs \_\_\_\_\_ (Rupees only) is hereby forwarded in F.D.R./ Demand Draft of scheduled bank/ Receipt/ Treasury challan / Deposit at call receipt of a Scheduled Bank as earnest money. If I/ We fail to commence the work specified I/We agree that the said President of India or his successors in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely otherwise the said earnest money shall be retained by him towards, security deposit to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to there in and to carry out such deviation as may be ordered by the department.

I/We hereby declare that I/We shall treat the tender documents, drawings and other records connected with the work as secret/confidential document and shall not communicate information/ derived there from to any person other than person to whom I/we may be authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

I/We agree that should I/We fail to commence the work specified in the above memorandum, an amount equal to the amount of the earnest money mentioned in the form of invitation of tender shall be absolutely forfeited to the president of India and the same may at the option of the competent authority on behalf of the President of India be recovered without prejudice to any other right or remedy available in law out of the deposit in so far as the same may extend in terms of the said bond and in the event of deficiency out on any other money due to me/us under this contract or otherwise.

Dated:

Signature of the Contractor  
Postal Address

Witness:  
Address:  
Occupation:

Signature of tenderer/s

6

Signature of DC (Engr.)

उप सेना (अभियन्ता)  
DY. COMMANDANT (ENGR.)  
22वीं वाहिनी, आरि-सी.पुलिस  
22<sup>ND</sup> BN, ITS POLICE

SCHEDULES

1. Schedule of quantities: (BOQ)  
 2. Schedule of materials to be issued to the contractor.

SL.NO.	Description of item	Qty.	Rates in figures and words at which the material will be charged to the contractor	Place of Issue
(1)	(2)	(3)	(4)	(5)

N.A

3. Tools and plants to be hired to the contractor.

SL.NO.	Description	Hire charged per day	Place of Issue
--------	-------------	----------------------	----------------

N.A

4. Extra schedule for specific requirements/documents for the work, if any.  
 5. **Name of work:** "AR&M of Cement Concrete path from Gate no. 2 to Jawan Barrak at 22nd Bn ITBP, Tigri Camp, P.O. Madnagir, New Delhi for the year 2019-20"  
 6. Estimated cost of work: - Rs. 696119/-  
 7. Earnest Money: Rs. 13,922/-  
 8. Security deposited: - 10% of tendered value subject to maximum of Rs. 5 lakhs.  
 9. Officer inviting Tender: **Commandant 22<sup>nd</sup> Bn, ITB Police, Tigri Camp, P.O Madangir New Delhi.**  
 10. Maximum percentage for quantity of items of work to be executed beyond which rates are to be determined in accordance with clauses 12.2 & 12.3....

11. Engineer-in-charge N.A
- |   |   |
|---|---|
| } | Dy. Commandant (Engr)<br>22 <sup>nd</sup> Bn ITB Police, Tigri Camp,<br>P.O Madangir New Delhi-62 |
|---|---|

Signature of tenderer/s

Signature of DC (Engr.)

उप सेना (अभियन्ता)  
**COMMANDANT (ENGR.)**  
 22वीं वाहिनी, भा.लि.सी.पुलिस  
**22<sup>ND</sup> BN, ITB POLICE**

12. Accepting authority:

13. Percentage on cost of materials and labour to cover all overheads and profits:

15%

14. Department: ITB Police, MHA/ Govt. of India

15. Standard schedule of rates:

16. Standard schedule of rates

17. Time allowed for execution of work: 06 Month

18. Authority to give fair and reasonable extension of time for completion of work

DC Engr 22<sup>nd</sup> Bn

19. Specifications to be followed for execution of work

Approved Specifications

20. Schedule of rates for determining rates for additional, altered or substituted item that cannot be determined under.

21. (i) Schedule/statement for determining theoretical quantity of cement and bitumen on the basis of Delhi schedule of rates

(ii) Variation permissible on Theoretical quantities.

(a) Cement for works with estimated cost put to tender not more than Rs. 5 lakhs.

3% plus/minus

(b) For works with estimate cost put to tender more than Rs. 5 lakhs.

2% plus/minus

(c) Bitumen for all works

2.5% plus only and Nil on minus side.

(d) Steel reinforcement and structural steel sections for each diameter, section and category.

2% plus/minus

(e) All other materials.

Nil

N.A

N.A

Signature of tenderer/s

8

Signature of DC (Engr.)

उप सेना (अभियन्ता)  
COMMANDANT (ENGR.)  
22वीं वाहिनी, भारतीय सीमा पुलिस  
22<sup>ND</sup> BN, ITB POLICE



22. RECOVERY RATES FOR QUANTITIES BEYOND PERMISSIBLE VARIATION

Sl. NO.	Description of item	Rates are figures and words at which recovery shall be made from the contractor.	
		Excess beyond Permissible Variation	Less use beyond the permissible variation
1.	Cement	} N.A	
2.	Steel reinforcement		
3.	Structural sections		
4.	Bitumen issued free		
5.	Bitumen issued at Stipulated fixed price		

List of Brands of material to be used in the construction work

Sl. no	Particular of items	Brand Name
1	Cement	ACC/Ambuja/UltraTech/Birla/ISI/BIS
2	Reinforcement steel TMT Bars	Tata Tiscon/Sail/Jindal/ISI/BIS
3	Built up steel section	Tata Tiscon/Sail/Jindal/ISI/BIS
4	Acrylic smooth exterior paint	Shalimar/ Nerolac/Asian/Berzer/ ISI/BIS
5	Water proofing cement paint	Shalimar/ Nerolac/Asian/Berzer/ ISI/BIS

Signature of tenderer/s

9

Signature of DC (Engr.)

उप सेनाना (अभियन्ता)  
 COMMANDANT (ENGR.)  
 22वीं वाहिनी, पा.ति.सी.पुलिस  
 22<sup>ND</sup> BN, ITS POLICE

### **Instructions for Online Bid Submission**

#### **Instructions to the Bidders to submit the bids online thro' the Central Public Procurement Portal for e Procurement at <https://eprocure.gov.in/eprocure/app>**

- 1) Possession of valid Digital Signature Certificate (DSC) and enrollment/registration of the contractors/bidders on the eprocurement/etender portal is a prerequisite for e-tendering.
- 2) Bidder should do the enrollment in the eProcurement site using the "Click here to Enroll" option available on the home page. Portal enrollment is generally free of charge. During enrollment/registration, the bidders should provide the correct/true information including valid email\_id. All the correspondence shall be made directly with the contractors/bidders through email\_id provided.
- 3) Bidder need to login to the site thro' their user ID/ password chosen during enrollment/registration.
- 4) Then the Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by SIFY/TCS/nCode/eMudra or any Certifying Authority recognized by CCA India on eToken/SmartCard, should be registered.
- 5) The DSC that is registered only should be used by the bidder and should ensure safety of the same.
- 6) Contractor/Bidder may go through the tenders published on the site and download the required tender documents/schedules for the tenders he/she is interested.
- 7) After downloading / getting the tender document/schedules, the Bidder should go through them carefully and then submit the documents as asked, otherwise bid will be rejected.
- 8) If there are any clarifications, this may be obtained online through the tender site, or thro' the contact details. Bidder should take into account the corrigendum published before submitting the bids online.
- 9) Bidder then logs in to the site through the secured log in by giving the user id/ password chosen during enrolment/registration and then by giving the password of the eToken/SmartCard to access DSC.
- 10) Bidder selects the tender which he/she is interested in by using the search option & then moves it to the 'my tenders' folder.
- 11) From my tender folder, he selects the tender to view all the details indicated.
- 12) It is construed that the bidder has read all the terms and conditions before submitting their offer. Bidder should go through the tender schedules carefully and upload the documents as asked; otherwise, the bid will be rejected.
- 13) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule and generally, they can be in PDF/xls/rar/jpg/dwf formats. If there is more than one document, they can be clubbed together and can be provided in the requested format. Each document to be

Signature of tenderer/s

10

Signature of DC (Engr.)

उप सेनानी (अभियन्ता)  
COMMANDANT (ENGR.)  
22वीं वाहिनी, थानेसर, पुणे  
22<sup>ND</sup> BN, ITS POLICE

uploaded through online for the tenders should be less than 2 MB. If any document is more than 2MB, it can be reduced through zip/rar and the same can be uploaded, if permitted. Bidders Bid documents may be scanned with 100 dpi with black and white option. However of the file size is less than 1 MB the transaction uploading time will be very fast.

14) If there are any clarifications, this may be obtained through the site, or during the pre-bid meeting if any. Bidder should take into account the corrigendum published from time to time before submitting the online bids.

15) The Bidders can update well in advance, the documents such as certificates, annual report details etc., under My Space/Other Important Documents option and these can be selected as per tender requirements and then send along with bid documents during bid submission. This will facilitate the bid submission process faster by reducing upload time of bids.

16) Bidder should submit the Tender Fee/ EMD as specified in the tender. The original should be posted/couriered/given in person to the Tender Inviting Authority, within scheduled date & time specified in the tender. Scanned copy of the instrument should be uploaded as part of the offer.

17) While submitting the bids online, the bidder reads the terms & conditions and accepts the same to proceed further to submit the bid packets.

18) The bidder has to select the payment option as offline to pay the Tender FEE/ EMD as applicable and enter details of the instruments. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise submitted bid will not be acceptable.

19) The bidder has to digitally sign and upload the required bid documents one by one as indicated. Bidders to note that the very act of using DSC for downloading the bids and uploading their offers shall be deemed to be a confirmation that they have read all sections and pages of the bid document including General conditions of contract without any exception and have understood the entire document and are clear about the requirements of the tender requirements.

20) The bidder has to upload the relevant files required as indicated in the cover content. In case of any irrelevant files, the bid will be rejected.

21) If the price bid format is provided in a spread sheet file like BoQ\_xxxx.xls, the rates offered should be entered in the allotted space only and uploaded after filling the relevant columns. The Price Bid/BOQ template must not be modified/replaced by the bidder, else the bid submitted is liable to be rejected for this tender.

22) The bidders are requested to submit the bids through online e-tendering system to the Tender Inviting Authority(TIA) well before the bid submission end date & time (as per Server System Clock). The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.

23) After the bid submission (ie after Clicking "Freeze Bid Submission" in the portal), the acknowledgement number, given by the system should be printed by the bidder and kept as a record of evidence for online submission of bid for the particular tender and will also act as an entry pass to participate in the bid opening date.

Signature of tenderer/s

11

Signature of BC (Engr.)

उप सेवानो (अभियन्ता)

COMMANDANT (ENGR.)

22वीं वाहिनी, भारतीय पुलिस

22<sup>ND</sup> BN, ITB POLICE

24) The time settings fixed in the server side & displayed at the top of the tender site, will be valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system. The bidders should follow this time during bid submission.

25) All the data being entered by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered will not be viewable by unauthorized persons during bid submission & not be viewable by any one until the time of bid opening.

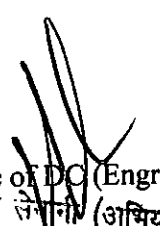
26) Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.

27) The confidentiality of the bids is maintained since the secured Socket Layer 128 bit encryption technology is used. Data storage encryption of sensitive fields is done.

28) The bidder should logout of the tendering system using the normal logout option available at the top right hand corner and not by selecting the (X) exit option in the browser. For any queries regarding e-tendering process, the bidders are requested to contact as provided in the tender document. Parallely for any further queries related to technical issues, the bidders are asked to contact over phone: 1800-233-7315 or send a mail over to – [cphp-nic@nic.in](mailto:cphp-nic@nic.in).

Signature of tenderer/s

12

  
Signature of DC (Engr.)  
उप लेफ्टिनेंट (अभियन्ता)  
DCY. COMMANDANT (ENGR.)  
22वीं बाहिनी, भारतीय सिविल इंजीनियरिंग पुलिस  
22<sup>ND</sup> BN, ITB POLICE