

INSTRUCTIONS TO BIDDERS

(This Tender Set is not transferable)

8	Name of Stores	
9	(a) Earnest money deposit	Rs 9000/- As mentioned in Chapter –II (Tender Form)
10	Date of publication on website	at 1600 hrs on dated 18/06/2019
11	Document download start Date	at 1630 hrs on dated 18/06/2019
12	Document download end Date	at 1000 hrs on dated 27/06/2019
13	Seek Clarification start Date	at ----- on dated -----
14	a) Seek Clarification End Date	at -----on dated-----
	b) Pre bid date & time	-
15	a) online Bid submission start Date	at 1700 hrs on dated 18/06/2019
	b) online Bid submission End Date	at 1500 hrs on dated 24/06/2019
16	Bid opening date	at 1600 hrs on dated 28/06/2019
17	The Purchaser	President of India
18	Inspection Authority	DIG SHQ DDN ITBP Seemadwar Dehradun (UKD)
19	Inspection Officer	Board of Officer of ITBP SHQ DDN
20	Stores Required at (Consignee)	SHQ (DDN) (As mentioned Chapter-II)
21	Delivery Period	(c) For Indian Suppliers- Within 7 days from the date of issue of AT(Supply Order). (d) ITBP reserves the right to extend this date as per merit.
22	Place of Procedure & Submission of EMD etc:	ITBP SHQ DDN Seemadwar Dehradun.

Original payment instrument in respect of EMD, duly completed in all respects is to be submitted at. Q.M Branch at SHQ Dehradun, ITBP Seemadwar Dehradun (UKD) 248146 by 28/06/2019 up to 1545 hrs. The copy of this document must be uploaded along with technical bids by the bidders for transparency. Late/Delayed/Non submission of originals would result in rejection of bid during online bid opening. **Hard copy of bids will not be accepted.**

23. Form of Earnest Money Deposit (EMD):

The EMD having validity of 45 days beyond the final bid validity period be deposited in the following form only on or before opening of Tender(Technical Bid): Bid/ offer validity is 180 days from the date of tender opening.

23.1 **Fixed Deposit Receipt**, drawn in favor of Dy. Inspector General SHQ Dehradun , ITBP Seemadwar Dehradun (UKD) 248146 .

23.2 **An Irrevocable Bank Guarantee (BG)** of any Indian Nationalized/Scheduled Bank in Indian Rupees, in the format supplied with the tender.

24. **Bid/ Offer Validity** :- 365 days from date of tender opening. In the absence of any indication in the tender documents submitted, of the date up to which the offer has been kept valid, it will be taken that the offer will remain open for acceptance for the period specified in the schedule to tender.

25. **Extension of Bid validity & Earnest Money** : If the validity of the tender is extended, the validity of the Bid & Earnest Money will also have to be suitably extended by the tenderer failing which their tender shall not be considered by the purchaser after the expiry of the aforesaid period.

26. **Clarification on Specifications/QR** :- No such requests will be entertained by the purchaser after clarification end date.

27. **Right of Bidders** :- Bidder can ask in writing about bidding condition, bidding process and/or rejection of their bid. The reasons for rejecting a tender or non issuing of tender document to prospective bidder must be disclosed where enquiries are made by the bidder.


Dy. Inspector General (DDN)
For and on behalf of the President of India

Sign of the Tenderer

28. **Currency of Bidding** :- In Global and Open Tender where the Foreign bidder are allowed to quote price in RBI's notified basket of foreign currency i.e US Dollar or EURO or GBP or Yen in addition to the Indian Rupee except for expenditure incurred in India which should be stated in Indian Rupee. Indian bidders are to quote in Indian Rupee (INR) only.

29. **Submission of the proposal in TWO BID SYSTEM**: All bidders are required to submit their offers in two bid. The details is as under:-

29.1 TECHNICAL BID:- It must contain the following:

- 29.1.1 Tender documents duly completed and signed but without indicating the rate quoted (Scanned copy)
- 29.1.2 Earnest Money in given schedule format or copies of MSME registration certificates for subject store with monetary limit, if any /EMD in the shape of National Saving Certificate, Bank Guarantee or Fixed Deposit duly pledged in favor of Deputy Inspector General (Dehradun), ITBP.
- 29.1.3 Clause by clause compliance to specifications
- 29.1.4 All forms & annexure of T.E. duly filled and signed by the bidder.
- 29.1.5 Other Documents
 - a) Scanned Copy of PAN Card with latest Income Tax Return, GSTN and Aadhar Number
 - b) Firms registration documents, if any
 - c) Scanned copy registration with EPF and ESI Department.
 - d) Scanned copy of service tax No and incorporation certificate.
 - e) Partnership firms to submit photo copy of partnership deed.
 - f) Police verification in respect of Bidder and their all persons engaged by the agency.

29.2 COMMERCIAL BID

- i. Tenderers should submit price bid (BOQ) Filled in as per format available in Appendix-9 of Chapter-VII and upload the same on CPP Portal <http://eprocure.gov.in/eprocure/app>.
- ii. Financial Bid" on the prescribed form BOQ (Bill of Quantity) where firm will quote his offer for the providing manpower through contract (Sweeper/Gardner etc.) w.e.f 01.07.19 to 31.03.2020 in SHQ (DDN), **If firm wish not to quote Rate for any items cell should be blank. Do not entered 0 (zero) in respective cell.**
- iii. The tenderer should give break up of their prices in terms of basic price, applicable GST
- iv. Remuneration of staff, quoted below minimum wages applicable for staff in the Deputy. Commissioner, Dehradun (UKD). shall render the bid disqualified for evaluation.

30. **Evaluation of the Proposal** :- A two stage procedure will normally be adopted:-

30.1 Stage-I: Offer of the firm will be initially examined in accordance to the eligibility criteria of bidder, availability of uploaded complete tender documents along with essential forms & annexure duly filled and signed. Suitable EMD or exemption certificate thereof.

30.1.1 Evaluation of Technical Bids and method of Functional Demonstration/ Physical evaluation of the stores to assess their suitability against the laid down QR's/TDs.

30.1.2 It will be tenderers responsibility to submit the samples on the appointed date, time and place. Purchaser reserves the right to extend the date & time of above functional evaluation as per merit.

30.1.3 In case of imported stores, no assistance, except providing End User Certificate if necessary, and certificate that equipment has been called for trials by ITBP in response to tender will be provided by the purchaser.

30.1.4 The tenderers will have to obtain import license/permission/NOC etc. from MHA/ DGFT / Collector of Customs, IGI Airport, New Delhi and landing permit from DGCA themselves.

30.1.5 The consignment will have to be cleared from customs etc. by the firm/their representative & deposited at specified location as intimated by ITBP. **No requests in any manner shall be entertained in this regard.**

ii) Stage-II:- Financial Evaluation

30.1.6 The price bids of only those firms will be opened whose stores as per schedule of requirement have been found meeting the all parameters of QR's/TDs. The Price Bid will be evaluated accordingly.

30.1.7 For evaluation and comparison of offers on equitable basis, all the quoted prices (with different currencies) will be converted into a single currency i.e. INR as per the selling exchange rates established by RBI/SBI as prevailing on the date of opening of Tender.

30.1.8 Successful bidder will be evaluated on the basis of net lowest cost to the Govt.

CHAPTER-III
Instructions for online Bid submission

Instructions to the Bidders to submit the bids online through' the Central Public Procurement Portal for e Procurement at <https://eprocure.gov.in/eprocure/app>

- 1) Possession of valid Digital Signature Certificate (DSC) and enrollment/registration of the contractors/bidders on the e-Procurement/e-tender portal is a prerequisite for e-tendering.
- 2) Bidder should do the enrollment in the e-Procurement site using the "Click to Enroll" option available on the home page. Portal enrollment is generally free of charge. During enrollment/registration, the bidders should provide the correct/true information including valid e-mail ID. All the correspondence shall be made directly with the contractors/bidders through e-mail ID provided. Bidder need to login to the site through' their user ID / password chosen during enrollment / registration.
- 3) Then the Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by SIFY/TCS/n Code/e Mudra or any Certifying Authority recognized by CCA India on e Token/Smart Card, should be registered.
- 4) The DSC that is registered only should be used by the bidder and should ensure safety of the same.
- 5) Contractor/Bidder may go through the tenders published on the site and download the required tender documents/schedules for the tenders he/she is interested. After downloading / getting the tender document/schedules, the Bidder should go through' them carefully and then submit the documents as asked, otherwise bid will be rejected.
- 6) If there are any clarifications, this may be obtained online through' the tender site, or through' the contact details. Bidder should take into account the corrigendum published before submitting the bids online.
- 7) Bidder then logs into the site through the secured log in by giving the user id/password chosen during enrolment/registration and then by giving the password of the e Token/Smart Card to access DSC.
- 8) Bidder selects the tender which he/she is interested in by using the search option & then moves it to the 'my tenders' folder. From my tender folder, he selects the tender to view all the details indicated.
- 9) It is construed that the bidder has read all the terms and conditions before submitting their offer. Bidder should go through the tender schedules carefully and upload the documents as asked; otherwise, the bid will be rejected.
- 10) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule and generally, they can be in PDF/xls/rar/zip formats. If there is more than one document, they can be clubbed together and can be provided in the requested format. Each document to be uploaded through online for the tenders should be less than 2 MB. If any document is more than 2MB, it can be reduced through zip/rar and the same can be uploaded, if permitted. Bidders Bid documents may be scanned with 100 dpi with 12 black and white option. However of the file size is less than 1 MB the transaction uploading time will be very fast.
- 11) If there are any clarifications, this may be obtained through the site, or during the pre-bid meeting if any. Bidder should take into account the corrigendum published from time to time before submitting the online bids.
- 12) The Bidders can update well in advance, the documents such as certificates, annual report details etc., under My Space option and these can be selected as per tender requirements and then send along with bid documents during bid submission. This will facilitate the bid submission Process faster by reducing upload time of bids.
- 13) Bidder should submit the EMD as specified in the tender. The original should be posted/couriered/given in person to the Tender Inviting Authority, within the bid submission due date & time for the tender. Scanned copy of the instrument should be uploaded as part of the offer.
- 14) While submitting the bids online, the bidder reads the terms & conditions and accepts the same to proceed further to submit the bid packets.
- 15) The bidder has to select the payment option as offline to pay the EMD as applicable and enter details of the instruments.
- 16) The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise submitted bid will not be acceptable.

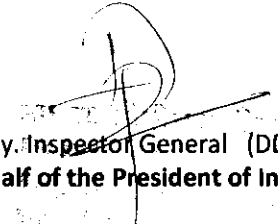
30.1.9 To provide level play field, the evaluation of commercial bids shall be carried out among all category bidders i.e. foreign OEM,OEM from SEZ/EOUs and other indigenous OEM. The applicable custom duty & IGST/GST payable or foregone shall be added on basic price of each unit.

30.1.10 Ranking for consideration Lowest one (L-1) will be decided on the basis of DDP (Delivered Duty Paid) cost per unit or delivery to consignee basis. It is clarified that commercial bid of Foreign bidders, Indian distributor of Foreign OEM, Indian manufactures & their authorized distributor, Indian SEZ manufacture and Indian System Integrator will be compared on the basis of DDP cost per Unit only.

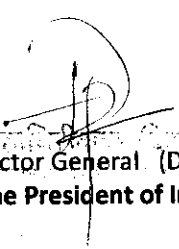
31. Criteria for awarding the contract :-

Evaluation of successful L-1 bidder will be based on eligibility criteria, qualification criteria, QR compliant equipment / store and L-1 price.

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Dy. Inspector General (DDN)
For and on behalf of the President of India

- 17) The bidder has to digitally sign and upload the required bid documents one by one as indicated. Bidders to note that the very act of using DSC for downloading the bids and uploading their offers shall be deemed to be a confirmation that they have read all sections and pages of the bid document including General conditions of contract without any exception and have understood the entire document and are clear about the requirements of the tender requirements. The bidder has to upload the relevant files required as indicated in the cover content. In case of any irrelevant files, the bid will be rejected.
- 18) Tenderers should fill up price bid as per format available in Appendix-9 of Chapter-VII and upload the BOQ sheet in CPP Portal <http://eprocure.gov.in/eprocure/app>
- 19) The bidders are requested to submit the bids through online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission end date & time (as per Server System Clock). The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.
- 20) After the bid submission (i.e. after Clicking "Freeze Bid Submission" in the portal), the acknowledgement number, given by the system should be printed by the bidder and kept as a record of evidence for online submission of bid for the particular tender and will also act as an entry pass to participate in the bid opening date.
- 21) The time settings fixed in the server side & displayed at the top of the tender site, will be valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system. The bidders should follow this time during bid submission.
- 22) All the data being entered by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered will not be viewable by unauthorized persons during bid submission & not be viewable by any one until the time of bid opening.
- 23) Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 24) The confidentiality of the bids is maintained since the secured Socket Layer 128 bit encryption technology is used. Data storage encryption of sensitive fields is done.
- 25) The bidder should logout of the tendering system using the normal logout option available at the top right hand corner and not by selecting the (X) exit option in the browser.
- 26) For any queries regarding e-tendering Process, the bidders are requested to contact as provided in the tender document. Parallel for any further queries, the bidders are asked to contact over phone: 1-800-233-7315 or send a mail over to – cppp-nic@nic.in .


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ELIGIBILITY AND QUALIFICATION CRITERIA

1 Eligibility Criteria :-

- a) Only those firms should respond who are the manufacturer of the stores specified in the tender specifications or their authorized distributor having technical capability on behalf of their principal OEM, to provide after sales service, additional spare parts on fixed rates, maintenance tools, free training & periodical maintenance during warranty period and AMC/CAMC/Service period.
- b) Product of one OEM will be presented by one bidder only.
- c) Foreign distributor/agent/reseller of foreign OEM is not eligible for this tender.

Note:-ITBP reserves the right to verify the OEM status through all available means security clearance and other examination report. On any adverse report bid will be rejected at any stage of tendering or cancellation of supply order.

1.1 Indian Distributor of Indian OEM:-

An authenticated copy of the written agreement between the manufacturer and the firm by which the latter has been appointed as authorized distributor.

A MOU (agreement of marketing & after sales service right) by manufacturer and distributor which entails that particular manufacturer appoints to a particular distributor on the basis of a written agreement with him for a specific territory or specific set of items. **The manufacturer/OEM shall give an undertaking to the following effect :-**

- 1.1.1 That he does not have sufficient marketing arrangements in respect of the specified territory or set of items to participate in Central Government purchases.
- 1.1.2 That he will accept the responsibility for the satisfactory execution of orders placed on the authorized distributors/business partner.
- 1.1.3 That he will provide requisite inspection and testing facilities at his manufacturing/work location in respect of orders placed on authorized distributors.
- 1.1.4 The authorized distributors price will not exceed that which the manufacturer would have quoted.
- 1.1.5 The manufacturer will declare the quantum of commission or the margin of profit to which authorized distributor is entitled.
- 1.1.6 Inspection challan authorized by distributor would be accompanied by a certificate from the manufacturer that the stores covered under the challan have been manufactured by them and the stores offered and supplied would bear the trade mark of the manufacturer.

The authorized distributors would also give an undertaking in such cases as follows :-

- 1.1.7 that he will be responsible for all the contractual obligations including quality aspect, replacement of part/item and warranty/guarantee, periodic maintenance, supply of additional spares & maintenance tools and AMC/CAMC obligations and.
- 1.1.8 that he will indicate besides the quoted price, the manufacturer's price to him along with copy of proforma invoice issued by OEM.

N.B.: Tenders which do not comply with the above stipulations are liable to be ignored.

1.2 Foreign OEM:-

- 1.2.1 Foreign OEM of the tendered equipment is eligible for participation but they must have after sales service centre with qualified technician in India which is **registered** with MSME/NSIC or any other concerned Govt. agency. (Details of service centre must be filled in Appendix – 4)

OR

Foreign OEM who are not having service facility in India will provide 05 years warranty with deposit of 10 percent Performance bond in addition to given warranty period of Tender. Downtime response for repair shall be maximum 15 days.

- 1.2.2 In countries where manufacturers are authorized to export such equipment only through their authorized Govt. marketing agency, such agencies will be allowed to bid. The tenderer must furnish a certificate from the manufacturer and their Govt., with the tender, certifying the authenticity of this requirement, failing which their tender will be summarily ignored. The Foreign Manufacturers of the tendered stores will have to specify in the tender document, details of the after sales service to be provided after expiry of warranty period.

1.3 **Distributor/Business Partner of foreign OEM** :-Indian Business Partner/Distributor of Foreign Manufacturers/OEM are allowed to participate in the tender subject to essential production of following documentary details:-

- (a) They must have after sales service centre along with Lab/workshop for periodical maintenance & repair in INDIA which is **registered** with MSME/NSIC or any other concerned Govt. agency
- (b) MOU with foreign principal/OEM for tendered item for a period of minimum two years.
- (c) **Enlistment form** & other relevant details in given appendix '14'. This may be used to enlist Indian Distributor/Seller.
- (d) Proforma invoice of OEM to Indian Distributor/Seller.
- (e) OEM authorization must be there for distributor who are bidding on behalf of Foreign Principal OEM that they have authorized to participate in this tender.
- (f) Foreign OEM will give declaration certificate that they will be liable for performance of store during warranty period and provide spares, periodic maintenance, and repair as and when required.
- (g) OEM will also declare for ability of spare parts for warranty plus AMC period.

1.4 **System Integrator and Customized service provider**: --

- (a) Indian firms who are System Integrator and Customized service provider of tendered equipments are eligible to participate in tender subject to essentially meeting the following conditions :-
- (b) They must have after sales service centre along with Lab/workshop for periodical maintenance & repair in throughout India.
- (c) MOU with foreign principal/OEM or Indian OEM for major part of the equipment to be used in Integration to provide tender required equipment. This should be minimum of two years validity.
- (d) **Enlistment form** & other relevant details in given Appendix '14'. This may be used to enlist Indian Distributor/Seller.
- (e) Proforma invoice of OEM to system integrator

2. **Qualification criteria**:-Supplier past performance, experience, technical competence and production capacity of the tendered goods, financial strength to handle the contract successfully and compliance with environmental protection regulation will be taken into account to ascertain the appropriate qualification.

3. **Criteria for determining the responsiveness of bid** :-

All factors will be taken into account for evaluating the bids on common platform and criteria for awarding the contract to responsive and most advantageous bidder.

If a firm quotes NIL charges/consideration, the bid shall be treated as unresponsive and will not be considered.

Sign of the Tenderer


Director General (DDN)
For and on behalf of the President of India

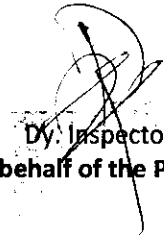
CHAPTER-V

SCHEDULE OF REQUIREMENT

Tender No. _____

Requirement of Manpower

S.NO.	Description of store/ service	Unit	Qty	Daily wages Rate
1	Requirement of unskilled Tradesmen (Sweeper) and Semi Skilled Tradesmen (Mali) for day maintenance of Jawans Barrack (SHQ), Mess, Auditorium etc and Maintenance of all Gardens of ITBP Campus, Seemadwar, Dehradun (UKD)	Civil Sweeper	02	
		Mali	02	


Dy. Inspector General (DDN)
For and on behalf of the President of India

Signature of the tenderer

CHAPTER – V

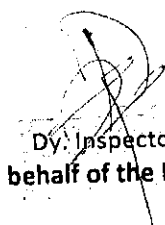
SCHEDULE OF REQUIREMENT

Tender No _____ .

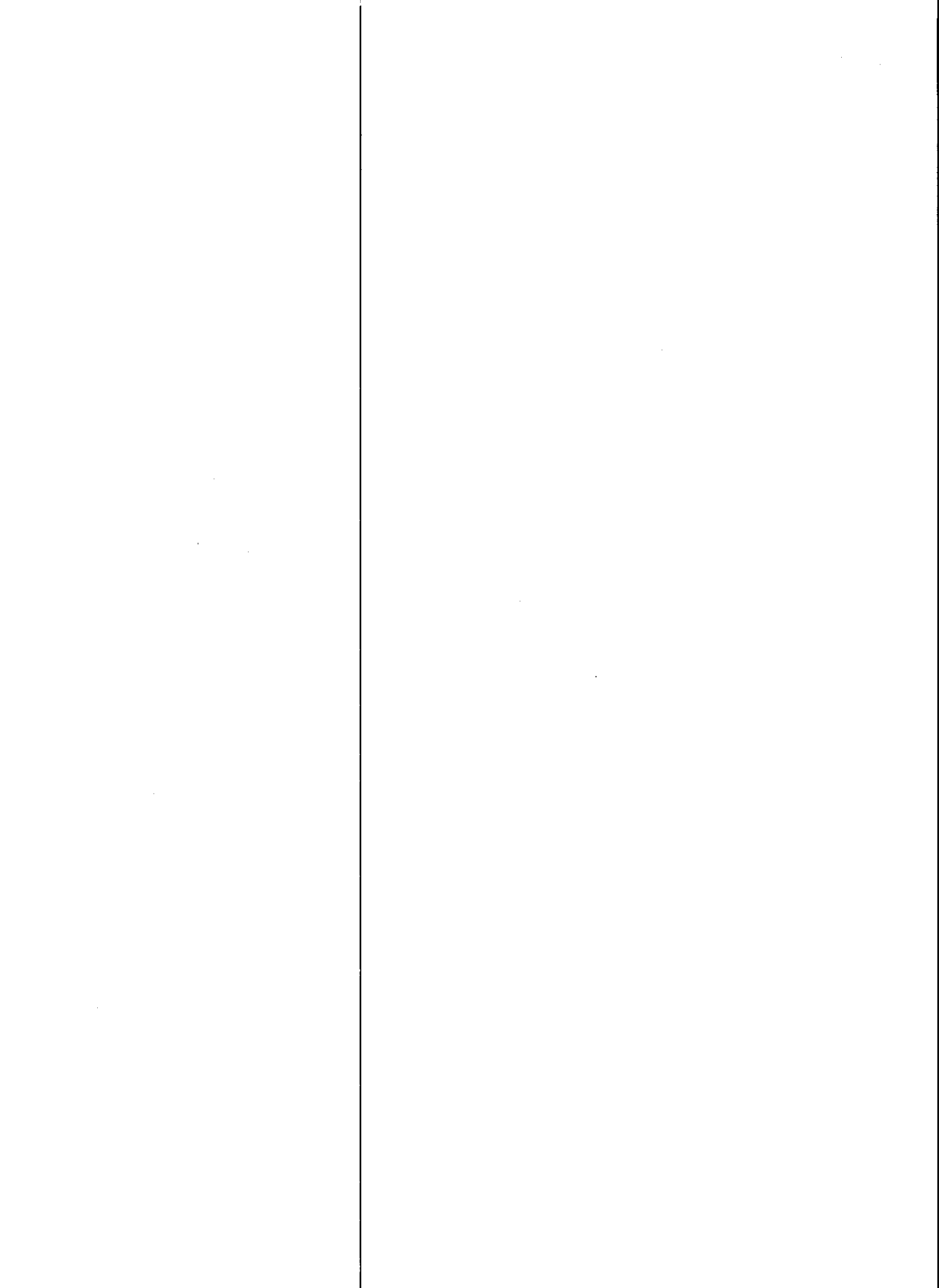
Requirement of Manpower

S.NO.	Description of store/ service	Unit	Man power demand	Daily wages Rate	EPF As Applicable	ESI As Applicable	SERVICE CHARGE As Applicable	GST As Applicable	Grand Total
1	Requirement of unskilled Tradesmen (Sweeper) and Semi Skilled Tradesmen (Mali) for day maintenance of Jawans Barrack (SHQ), Mess, Auditorium etc and Maintenance of all Gardens of ITBP Campus, Seemadwar, Dehradun (UKD)	Civil. Sweeper	02						
		Mali	02						

N.B. – RATE SHOULD BE CALCULETED PER PERSON PER DAY.


Dy. Inspector General (DDN)
For and on behalf of the President of India

Signature of the tenderer



GENERAL CONDITIONS OF CONTRACT

1. All appendices, attached with the TE, should be duly filled in and are sacrosanct for considering any offer as a complete offer.
2. The **conditions of contract**, which will govern any contract made, are contained in the:

2.1 The conditions of contract which will govern any contract made are **contained in the GFR 2017, Manual of Ministry of Finance for procurement of goods 2017 & all orders issued by MHA, CVC** and other relevant departments of Government of India from time to time till date of issue of this tender.

2.2 Public Procurement order (preference to Make in India, 2017) issued by Department of Industrial Policy and Promotion, **Ministry of Commerce & Industry**, Govt. of India, vide their letter dated 15.06.2017 and notification issued by **Ministry of MSME** under section 11 of Micro, Small and Medium Enterprises Development Act 2006 shall also be taken into consideration in procurement of Goods & services.

2.3 **Any special conditions attached to this invitation to tender will also form part of the conditions of contract and will supersede any general conditions.**

3. **Amendments:-**

The amendment made by Central Government from time to time in policy and instructions will be adhere to

- 4 **Definition :-**

"Secretary" means Secretary of Ministry of Home Affairs for the time being in the administrative charge of the subject matter of contract and included Special Secretary, Additional Secretary, Joint Secretary or Director or Deputy Secretary in Ministry of Home Affairs. Director General, Inspector General, Dy. Inspector General in ITBP (MHA) and every other officer authorized for the time being to execute contracts relating to purchase and supply of stores on behalf of the President of India.

- 5 **ARBITRATION:-**

In the event of any question, dispute or difference arising under these conditions or any special conditions of contract, or in connection with this contract (except as to any matters, the decision of which is specifically provided for by these or the special conditions), the same shall referred to the Sole Arbitration of the DG, ITBP, Min. of Home Affairs or of some other person appointed by him. It will be no objection that the Arbitrator is a Government Servant that he had to deal with the matters to which the contract relates or that in the course of his duties as a Government servant he has expressed views on all or any of the matters in dispute or difference. The award of the Arbitrator shall be final and binding on the parties to this contract, it is term of this contract that:


- 5.1 If the arbitrator be the DG, ITBP, Ministry of Home Affairs:

- i) In the event of his being transferred or vacating his office by resignation or otherwise, it shall be for his successor in office either to Proceed with the reference himself or to appoint another person as Arbitrator : or
- ii) In the event of his being unable to act or becoming incapable of acting for any reason it shall be lawful for him to appoint another person as Arbitrator.

- 5.2 If the arbitrator be a person appointed by the DG, ITBP, Min. of Home Affairs:- In the event of his dying, neglecting or refusing to act, or resigning or being unable to act, for any reason or his award being set aside by the Court for any reason, it shall be lawful for the DG, ITBP, Min. of Home Affairs either to Proceed with the reference himself or to appoint another person as Arbitrator in place or the outgoing Arbitrator. In every such case, it shall be lawful for the DG, ITBP, Min. of Home Affairs in place of the outgoing Arbitrator, as the case may be to act on the record of the Proceedings as then taken in the arbitration, or to commence the Proceedings de novo, as he may at his discretion decide.

- 5.3 It is further a term of this contract that no person other than DG, ITBP, Min. of Home Affairs or the person appointed by him should act as arbitrator and that if for any reason that is **not possible**, the matter is not to be referred to arbitration at all.

- 5.4 The Arbitrator, may with the consent of all the parties to the contract enlarge the time from time to time for making and publishing the award.
- 5.5 Upon every and any such reference, the assessment of the cost incidental to the reference and award respectively shall be in the discretion of the Arbitrator.
- 5.6 Subject as aforesaid, the Arbitration and Conciliation Act, 1996 and the rules there under and any statutory modifications thereof for the time being in force shall be deemed to apply the arbitration Proceedings under this clause.
- 5.7 The venue of arbitration shall be the place where the contract is concluded or such other place as the DG, ITBP at his discretion may determine.
- 5.8 In this clause the expression DG, ITBP, Min. of Home Affairs, means the DG, ITBP for the time being & includes, if there be no DG, ITBP, the officer who is for the time being the administrative head of the ITBP. Min of Home Affairs whether in addition to other functions or otherwise.


Deputy Inspector General (DDN)
For and on behalf of the President of India

Signature of the tenderer

Proforma for Compliance Statement for Specification/QR&TDs :

(a) Name of Item :

(b) Brand of Item :

(c) Country of origin :

(d) Make & Lot No. :

(e) Tenderers are requested to give Compliance of each Specification whether equipment being offered by them is complying with Specification or otherwise as per proforma below:-

Sr. No.	Technical Specification/ Qualitative Requirements	Complied	Not Complied. If not complied attach deviation statement	Page No. in the Tech. literature attached/enclosed with tender which specifically confirms this

Signature of the tenderer


Dy. Inspector General (DDN)
For and on behalf of the President of India

OFFER OF STORES

Tender No. _____

Full Name and Address: Post Box No. : (It should be quoted in all communications to this office.)

Contractors Telegraphic Address: Telephone No(s) : Fax No. : City Code used :
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To

The Dy. Inspector General
 SHQ, DDN , ITB Police
 Seemadwar Dehradun 248146

Dear Sir,

I/We hereby offer to supply the stores detailed in the schedule hereto or such portion thereof as you may specify in the Acceptance of Tender at the price given in the said schedule and agree to hold this offer open till **31 March - 2020**. I/We shall be bound by a communication of acceptance within the prescribed time.

2. I/We have understood the instructions of contract which will govern by Rules contained in the **GFR 2017, Manual of Ministry of Finance for procurement of goods 2017 & all orders issued by MHA, CVC and other relevant departments of Government of India from time to time** till date of issue of this tender, placed by the Central Purchase Organization of the Government of India", as amended up to date. I/We have also understood that **any special conditions attached to this invitation to tender will also form part of the conditions of contract and will supersede any general condition.**

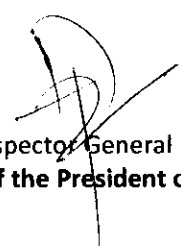
3. The following pages have been added to and form part of this tender.

- (a) _____
 (b) _____
 (c) _____
 (d) _____

Yours faithfully,

SIGNATURE OF WITNESS
 ADDRESS:

(SIGNATURE OF TENDERER)
 ADDRESS:
 DATED:


 Dy. Inspector General (DDN)
 For and on behalf of the President of India

Signature of the tenderer

9. **PATENT AND OTHER INDUSTRIAL/ INTELLECTUAL PROPERTY RIGHT**

The prices quoted in the present tender shall be deemed to include all amounts payable for the use of patents, copyright, registration charges, trademarks and payment for any other industrial property/rights. The tender shall identify the Purchaser against all claims from a third party at any time on account of infringement of any or all the rights mentioned in the previous paragraphs, whether such claims arise in respect of manufacture or the use. The tenderer shall be responsible for the completion of the supplied, irrespective of the fact of infringement of any or all the rights mentioned above.

10. **TRANSFER AND SUB-LETTING**

The tenderer has no right to give, bargain, sell, assign or sublet or otherwise dispose of the resultant contract or any part thereof as well as to give or to let a third party take benefit of advantage of the resultant contract or any part thereof.

11. **PENALTY FOR USE OF UNDUE INFLUENCE:**

The seller should undertake that he has not given, offered or promised to give directly or indirectly any gift, consideration, reward, commission, fees brokerage or inducement to any person in service of the Purchaser or otherwise in Procuring, the Contract or Forbearing to do or for having done or forborne to do any act in relation or execution of the Contract or any other Contract with the Government for showing or forbearing to show favor or disfavor to any person in relation to the Contract or any other Contract with the Government. Any breach of the aforesaid undertaking by the seller or any one employed by him or acting on his behalf (whether with or without the knowledge of the seller) or the commission of any offence by the seller or any one employed or acting on his behalf, as defined in Chapter IX of the Indian Penal Code, 1860 or the Prevention of Corruption Act, 1947 or any other Act enacted for the prevention of corruption shall entitle the Purchaser to cancel the contract and all or any other Contract with the Seller and recover from the Seller the amount of any loss arising from such cancellation. A decision of the Purchaser or his nominee to the effect that a breach of the undertaking had been committed shall be final and binding on the seller. Giving or offering of any gift, bribe or inducement or any attempt at any such act on behalf of the seller towards any officer/employee of the Purchaser or to any other person in a position to influence any officer/employee of the Purchaser for showing any favor in relation to this or any other contract, shall render.

12. **PAST PERFORMANCE:-**

Bidders must enclose performance statement for the previous years in the proforma supplied with the tender as per appendix-7. The decision on the assessment of the past performance of the tenderer by DG, ITBP is final.

13. **SPECIAL CONDITIONS:**

13.1 **Fall Clause**

13.1.1 The Bidder undertakes that he has not supplied/is not supplying the similar systems or subsystems at a price lower than that offered in the present bid in respect of any other Ministry/Department of the Government of India and if it is found at any stage that the similar system or sub-system was supplied by the Bidder to any other Ministry/Department of the Government of India at a lower price, then that very price with due allowance for elapsed time, will be applicable to the present case and the difference in the cost would be refunded by the Bidder to the Buyer, if the contract has already been concluded.

13.1.2 The bidder shall strive to accord the most favored customer treatment to the buyer in respect of all matter pertaining to the present case.


Dy. Inspector General (DDN)
For and on behalf of the President of India

Signature of the tenderer

13.2 **RISK PURCHASE CLAUSE**

13.2.1 In the event of failure of contractor to deliver or dispatch the manpower or provide the required services within the stipulated dates/period of the supply order /AT, or in the event of breach of any of the terms and condition of the AT, the purchaser will have the right to purchase the subject store elsewhere at the risk and cost of defaulting supplier after giving a notice to defaulting supplier. The cost as per Risk Purchase exercise may be recovered from the bills pending with the supplier even against any other supplies outside this contract or even from the pending bills with any other Govt. Department/Ministry.

13.2.2 In the event of contract being cancelled for any breach committed and the purchaser effecting re-purchase of the subject store at the risk and cost of contractor, the purchaser is not bound to accept the lower offer of Benami or allied sister concern of the contractor.

13.3 **Any information furnished by the bidder in support of their eligibility of tender conditions, past performance, registration status with concerned Government Agency and all other relevant to the tender find fake, incorrect or fraudulent, then the bidder will be liable for forfeiture of EMD, Security Deposit, cancellation of contract and further Debarment from ITBP as well as other Central Government Department's tender and other legal recourse thereof.**

13.4 All bidders are liable to field their equipment for trial within given date & time at a desired place. Failing which EMD of the bidder shall be liable to be forfeited without any further notice.

14. In case of any defect in supply or manufacturing or not conforming to technical specifications, observed during survey at consignee location or later during the warranty period, the tenderer will be liable to replace the defective store at their cost.

15. **LAWS GOVERNING THE CONTRACT**

The contract shall be governed by the laws of India for the time being in force. The contract shall be interpreted in accordance with these laws.

16. **JURISDICTION OF COURT:**

The Court of the Nainital (UK)/New Delhi shall alone have a jurisdiction to decide any dispute arising out of or in respect of the contract. In the case of dispute or difference arising between the purchaser and the supplier relating to any matter arising out of or connected with the contract, such dispute or difference shall be settled in accordance with the Indian Arbitration and Conciliation Act, 1996. Arbitration Proceedings shall be held at Nainital (UK)/New Delhi, India and the language of the arbitration Proceedings and that of all documents and communications between the parties shall be English.

17. **FORCE MAJEURE CLAUSE**

If at any time, during the continuance of this contract, the performance in whole or in part by either party of any obligation under this contract shall be prevented or delayed by reason of any war, hostility, acts of public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts or act of God (hereinafter referred to "event") provided, notice of the happening of any such event is given by either party to the other within 21 days from the date of occurring thereof, neither party shall by reason of such event, be entitled to terminate this contract nor shall either party have any claim for damages against the other in respect of such non-performance or delay in performance, and deliveries under the contract. The contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist, and the decision of the Purchaser as to whether the deliveries have been so resumed or not, shall be final and conclusive, PROVIDED FURTHER that if the performance in whole or part or any obligation under this contract is prevented or delayed by reasons of any such event for a period exceeding 60 days, either party may at its option terminate the contract provided also that if the contract is terminated under this clause, the purchaser shall be at liberty to take over from the contractor at a price to be fixed by the Purchaser, which shall be final all unused, undamaged and acceptable materials, brought out components and stores in course of manufacture in the possession of the contractor at the time of such termination or such portion thereof as the purchaser may deem fit excepting such materials, bought out components and stores as the contractor may with the concurrence of the purchase elect to retain.

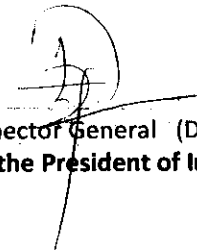


18. **TERMINATION OF CONTRACT**

- 18.1 Time shall be the essence of the contract. The Administrator shall have the right to terminate this contract without any notice in part or in full in any of the following cases:
- 18.1.1 The delivery of the material is delayed for causes not attributed to Force Majeure after the scheduled date of delivery.
- 18.1.2 The seller is declared bankrupt or becomes insolvent.
- 18.1.3 The delivery material is delayed due to causes of Force Majeure by more than 60 days.
- 18.1.4 In case Security Deposit or Performance Security is not furnished within the time period specified in the A/T.
- 18.1.5 Any incorrect information regarding eligibility criteria and other tender condition furnished by the bidder found at later stage than A/T(Supply order) will be cancelled along with forfeiture of security deposit/performance bond.
- 19 Bulk supplies in the case of successful Tenderer should conform to tender samples accepted in trial evaluation in all respect besides specifications mentioned in Chapter-IV.
- 20 Any change in Address/Telephone/Fax/e-mail should be immediately informed. The state of non-communication by the firm will make the offer liable for rejection.

21. **GOVT. REGULATIONS**

- It shall also be confirmed that there are no Govt. restrictions or limitation in the country of the supplier or countries from which sub-components are being procured and/or for the export of any part of the system being supplied. **Suppliers/Contractors shall provide a certificate this effect.**
- 22 For any change in terms and condition of tender/tender specifications, the Tenderers are requested to visit CPP e-Procurement site <https://eprocure.gov.in/eprocure/app> regularly.
23. **Any query/Representation** be addressed to Dy. Inspector General, SHQ Dehradun, ITB Police, Seemadwar, Dehradun .Telephone & Fax No 0135-2628998


Dy. Inspector General (DDN)
For and on behalf of the President of India

Signature of the tenderer

CHAPTER-VIII
Special condition of contract

1. **Terms and conditions:**

- a) The remuneration shall be disbursed through cheque /RTGS/ direct to account at SHQ (DDN), ITBP Seemadwar office premises in the presence of the proprietor or its constituent.
- b) The contracting agency will ensure payment by the 5th of every succeeding month of their employees provided to the service as per the monthly remuneration.
- c) The contracting agency will submit the invoice along with proof of disbursement in triplicate after making the payment to the employees for the service supported with the following document.
 - i) Detail of disbursement made to the staff finishing cheque details for each payment.
 - ii) Proof of payment of statutory obligation such as EPF, ESI Service tax and any other applicable tax, payment of the invoice.
- d) The contracting agency will provide identity card duly approved by security officer (ITBP) to all his employees as per the format suggested by the indenting office valid for the period of contract.
- e) The contracting agency shall comply with all statutory obligations. Minor variations as per actual calculation will be borne by the Indenter/ Client.
- f) The normal office hour of SHQ (DDN), ITBP is round the clock all seven days.
- g) In case of absence on any working day, the monthly remuneration will be regulated as the following formula:

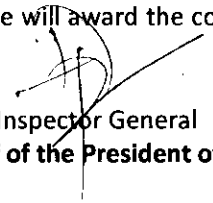
$$\text{Total monthly remuneration} = \text{monthly remuneration} - A1$$

Where A1 = Monthly remuneration x Nos. Of days of absence
Nos. Of days in the month.

- h) The candidates/ Manpower provided by the contracting agency shall be accepted only after scrutiny by Indicating officer of SHQ (DDN), Dehradun. Therefore, minimum three-four bio-data shall be made available against each slot in each category. The candidate may be invited for personal discussion also. No Conveyance or any other charges will be paid by SHQ (DDN), Seemadwar, In case, none is found suitable then additional bio-data shall be made available by the contracting agency, promptly i.e. within 24 hours. The replacement of candidate on account of absence/unsuitability for SHQ (DDN) shall be made within 24 hours.
- i) The contracting agency will be required to sign a contract with the service as per the Model Contract enclosed for ready reference. The other terms and conditions specified in the bid document and accepted bid will also from the part of the Model Agreement.
- j) In case of any loss, theft/sabotage cause by /attributable to the personnel deployed, the SHQ (DDN), Seemadwar reserves the right to claim and recover damages from contracting agency.
- k) Police verification in respect of all the persons engaged by the agency is mandatory.
- l) **Remuneration of staff, quoted minimum wages applicable for staff, in the Deputy Commissioner, Dehradun (UKD). shall render the bid disqualified for evaluation.**

NB:-

1. EPF and ESI Contribution to be paid for personnel employed by tenderer shall be responsibility of tenderer.
2. For every 6 (six) days of duty of man power one day off with payment will be given. The tenderer will have a bear cast of providing man power for this weekly off. The total monthly rates quoted shall inclusive of all these, including profits, overheads, bounds, gratuity etc and taxes whatsoever payable.
3. The evaluation will be done for all the items put together. Indenting office will award the contract to the lowest evaluated responsive bidder.


Dy. Inspector General (DDN)
For and on behalf of the President of India

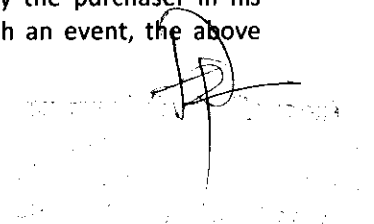
Signature of the tenderer

6. **EARNEST MONEY DEPOSIT**

- 6.1 All firms who are not registered as MSEs as defined in Procurement Policy issued by MSME for the subject stores for which the offer is being invited, are required to deposit EARNEST MONEY equivalent to the amount as mentioned in the tender schedule.
- 6.2 For claiming exemption from depositing earnest money, tenderer should be registered with MSEs for the subject stores for which the offers have been invited. Firms not registered for stores indicated in the tender schedule will be treated as unregistered and shall be required to deposit specified Earnest Money.
- 6.3 Earnest money can be deposited in only any one of the following forms:
- 6.4 A Fixed Deposit Receipt drawn in favor of **Dy. Inspector General, SHQ Dehradun ITBP** payable at **SBI IMA Dehradun Bank IFSC SBIN0000739**.
- 6.5 An irrevocable Bank Guarantee (BG) in Indian Rupees in the format supplied with the tender of any Indian Nationalized/Scheduled Bank.
- 6.6 The earnest money shall be valid and will remain deposited with the purchaser for the period the offer is valid. If the validity of the tender is extended, the validity of EM document submitted by the tenderer shall also be suitably extended by the tenderer, failing which his tender, after the expiry of the period shall not be considered by the Purchaser.
- 6.7 No interest shall be payable by the purchaser on the EM deposited by the tenderer.
- 6.8 The EM deposited is liable to be forfeited if the tenderer withdraws or amends impairs or derogates from the tender in any respect within the period of validity of his tender.
- 6.9 The EM of the successful tenderer shall be returned after the security deposit is furnished as per AT. If the successful tenderer fails to furnish the security deposit as required in the contract within the stipulated period, the **Earnest Money** shall be liable to be forfeited by the purchaser.
- 6.10 EMD** of the unsuccessful tenders shall be returned after finalization of tender. Tenderers are advised to send a pre-receipted challan along with their bids to facilitate refund of **Earnest Money** in time.
- 6.11 Any tender received from firm which is not registered with MSMEs as Micro & Small Enterprises for the tendered stores, and is not accompanied with required **Earnest Money** in prescribed form, is liable to be rejected. Registration with any other authority will not exempt the firm from depositing earnest money.
- 6.12 In place of bid Security, Bidders to sign a Bid Security declaration accepting that if Firm withdraw or modify their bids during the period of validity or if Firm is awarded with the contract and it fail to sign the contract, or to submit a performance security before the deadline defined in the request for bid documents, Firm will be suspended for the period of time specified in the request for bid documents from being eligible to submit bids for contracts with entity that invited the Bids.

7. **GUARANTEE/WARRANTY:-**

- 7.1 Except otherwise provided in the invitation to tender the contractor hereby declares that the goods/ Stores/articles/equipment sold/supplies to the purchaser/consignee under this contract shall be of best quality and workmanship and new in all respects and shall be strictly in accordance with the specification and particulars mentioned/contained in the contract.
- 7.2 The contractor hereby guarantees that the said goods/stores/articles would continue to confirm to the description and quality aforesaid for a period of 1 Week/**Months** from the date of receipt of goods/articles/stores/equipment in good condition at site by the consignee in case of supply contracts and twelve months from the date of installation and satisfactory taking over of the goods/stores/articles/equipment at site by consignee where installation and commissioning is involved and notwithstanding the fact that the purchase/inspection authority has inspected and/or approved the said goods/stores/articles/equipment or such if during the 1 week/ **Months** the said goods/stores/articles/equipment be discovered not to confirm to the description and quality aforesaid or not giving satisfactory performance or have deteriorated and the decision of the purchase/consignee in that behalf shall be final and binding on the contractor/seller and the purchaser shall be entitled to call upon the contractor/seller to rectify the goods/stores/articles/equipment or such portion thereof as is found to be defective by the purchaser within a reasonable period or such specified period as may be allowed by the purchaser in his discretion on application made thereof by the contractor/seller, and in such an event, the above

A handwritten signature in black ink is written over a circular official stamp. The stamp contains some text, but it is mostly illegible due to the signature and the quality of the scan. The signature appears to be a stylized name.

period shall apply to the goods/stores/articles/equipment rectified from the date of rectification mentioned in the warranty thereof, otherwise the contractor/seller shall pay the purchaser such compensation as may arise by reason of the breach of warranty therein contained.

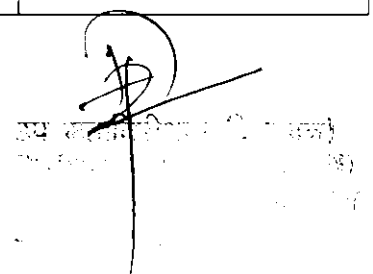
- 7.3 Guarantee that they will supply the spare parts, if and when required on agreed basis for an agreed Price. The agreed basis could be and including but without limitation an agreed discount on the catalogue price or an agreed percentage of profit on landed cost.
- 7.4 Warranty to the effect that before going out of production for the spare parts they will give adequate advance notice to the purchaser of the equipment so that the later may undertake the balance of lifetime requirements.
- 7.5 Warranty to the effect that they will make available the blue prints of drawing of spares if and when required in connection with the main equipment.
- 7.6 Penalty for non-commercial period of the equipment will be @ 0.5% of the individual equipment per week or part thereof after expiry of repair/replacement period of -- days for each occasion of defect.
8. **PRICE: The Price quoted shall be on firm and fixed basis subject to no variation whatsoever during the currency of the contract.**

Signature of the tenderer


Dy. Inspector General (DDN)
For and on behalf of the President of India

DETAILS OF PARTICIPATING FIRMS

1.	a) Details of authorized signatory of participating Bidder. Name Address Email & website, if any Telephone and fax no.		
	b) Capacity in which filling the tender, Indian OEM/Foreign OEM/Distributor of Indian OEM/Distributor of Foreign OEM/Indian System Integrator or PSU (Please specify if in any other category)		
	c) In case of foreign firm, contract person in Delhi/India and his relationship with tenderer i) Name & Address iii) Relationship with tenderer iv) Telephone/FAX v) vi) E-mail		
2.	Whether registered with MSME or Distt Industry Centre (DIC) for subject store as manufacturer MSE (Micro & Small Enterprises). If yes, upload photocopy of following :i) Registration Certificate Validity/Date ii) Tendered store is covered or not iii) Specify Monetary Limit in Rs. iv) Production capacity per month		
3.	Whether past supplier of subject store to any Government Organization in India or Abroad during the previous years. (If yes, submit performance statement in proforma enclosed in tender).		
4.	a) Delivery Period in months from the date of placement of order. b) Monthly rate of supply c) Offer validity d) Payment Terms e) Guarantee/Warranty f) Model offered		
5.	Whether stores fully conforms to Tender Schedule Specifications in all respects.		
6.	State whether business dealings with you have been banned with Min./Deptt of Supply/Ministry of Home Affairs/Any Central Government Ministry or Department/Any State Govt. ? If yes, then give the details otherwise upload the self declaration certificate with technical bid.		
7.	GSTax Assessment/Return Office Address:		
8.	Income Tax Assessment/Return office address		
9.	Income tax clearance certificate & PAN No		
10.	After sales service centre along with lab/ Work shop for periodical maintenance & repair in NCR Region which is MSME/NSIC or any other concerned central Govt. agency (i) Registration details with validity (ii) Location building owned or leased (iii) Address with nearest Police Station (iv) Detail must be field in annexure attached		
11.	Details of MOU with foreign principal/OEM & Indian OEM for tendered item for a period of minimum two years. (i) Name of OEM (ii) No. of items including tendered equipment for MOU (iii) Specific period and validity of MOU. (iv) Warranty/Guarantee & availability of spares, repairs & Price reasonability having ownership of liability by OEM for tendered equipment.		



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12.	Essential documents for distributor of Indian OEM. In case of Indian distributor of Indian OEM, they must produce undertaking certificate in accordance to Clause 1.1 of Chapter IV of Tender Enquiry.	
13.	Essential documents for distributor of Foreign OEM In case of Indian Distributor/seller of foreign OEM, then must fill in the Enlistment application form attached as Annexure 14.	
14.	Proforma invoice of OEM to system integrator	
15.	Any criminal or civil case pending against firm or owner of the firm (Furnish details thereof).	
16.	Do you agree to sole arbitration by Secretary, Ministry of Home Affairs or by other some other person appointed by him as provided in Clause 9.9.1 and 9.9.2 of Manual for procurement goods 2017, MOF (Your acceptance or non/acceptance of this clause will not influence the decision of the tender. It should however, be noted that an omission to answer the above question will be deemed as an acceptance of the clause).	
17.	For Partnership Firms state whether they are registered or not registered under India Partnership Act, 1932. Should the answer to this question by a Partnership firm be in the affirmative, please state further (a) Whether the partnership agreement, authority to refer disputes concerning the business of the partnership to arbitration has been conferred on the partner who has signed the tender. (b) If the answer to (a) is in the negative, Whether there is any general power of attorney executed by all the partners of the firm authorizing the partner who has signed the tender to refer dispute concerning business of the partnership to arbitration.	
18.	Here State specifically: (a) Whether the price tendered by you is to the best of your knowledge and belief, not more than the price usually charged by you for stores of same nature/class or description to any private purchaser either foreign or as well as Govt Purchaser. If not state the reason thereof. If any, also include the margin of difference. (b) In respect of indigenous items for which there is a controlled price fixed by law, the price quoted shall not be higher than the controlled price and if the price quoted exceeds the controlled price the reasons thereof should be stated.	

Signature of Tender : _____

Name in Block letter _____

Capacity in which : _____

Tender signed

Full Address : _____

Dy. Inspector General (DDN)

For and on behalf of the President of India

Signature of the tenderer

MANUFACTURING DETAILS OF INDIAN OEM & SYSTEM INTEGRATOR
(To be compulsory filled by Indian OEM or their Authorized Distributor)

Tender No. & Date _____ For the supply of _____

1.	Details of Manufacturer/Contractor	
	a) Name	
	(i) Office	
	(ii) Address	
	(iii) Telephone	
	Mobile	
	(iv) Fax	
	(v) e-mail	
	b) Work/Factory/Lab	
	(i) Address	
	(ii) Telephone	
	Landline	
	Mobile	
	(iii) Fax	
	(iv) e-mail	
	Name & Designation of Contract Person :	
2	Ownership of Manufacturing Works/Factory/Lab/Service Provider	
	(a) Manufacturer/OEM having their own premise must upload Documentary evidence for the same : Brief details thereof	
	(b) In case you are having leased/rented premise for manufacturing/integration/works, documentary: evidence be uploaded. Brief details thereof.	
	(c) In case you do not own the factory but utilize the factory of some other firm for the manufacture/fabrication of the stores for which you apply for registration on lease or other base you should upload a valid legal agreement that the factory of (Here indicate the name of the firm whose factory is being utilized) has been put at your disposals for the manufacture/fabrication of the stores for which registration has been applied for.	
3.	Brief description of the factory/workshop/lab	
	(a) covered area & Open area :	
	(b) Whether area comes under Govt authorized Industrial/commercial place for the same :	
	(c) Power connection with load capacity and Issued in the name of :	
	(d) Functional departments of manufacturing/works divided into, details thereof)	
4	Details of Plant and machinery erected and functioning in each department	
	(a) Make & model of main machine	
	(b) Date of purchase & commissioning	
	(c) Life of the Machine	
	(d) Details of subsidiary and associated machinery & equipment.	


 Dy. Inspector General - (DDN)
 For and on behalf of the President of India

Signature of the tenderer

5.	Details of Machinery/equipment/laboratory for quality control	
6.	Details and stocks of raw material held (state whether imported or indigenous) against each item	
7.	Production capacity of each item with existing plant & machinery a) Normal b) Maximum	
8.	Details arrangement for quality control of products such as laboratory etc.	
9.	Manpower a) Details of qualified Technical/Supervisory staff in charge of production & quality control. Upload copies of CVs of these personnel with technical bid Skilled labor employed c) Un-skilled labor employed d) Maximum no of workers(Skilled & un-skilled) employed on any day during the 18 months preceding the date of application e) Details of PF & ESI registration, available if any.	
10.	Whether stores were tested to any standard specification by National/International accredited Lab. If so, copies of original certificate should be submitted in triplicate	
11.	Whether OEM having any BIS(ISI Mark) / ISO registration. If yes, give the details	
12.	Industrial license details. Upload the copy along with technical bid.	
13.	Give details & upload copy for following :- a) Whether MSE(Micro Small Enterprises) b) Whether medium or large sector Unit	
14.	Constitution of the firm (upload & furnish the details) a) Registration with under Indian Company Act 1956. b) Indian Partnership Act 1932. c) Indian Proprietary Firm , Pvt Ltd Companies, LLC.	
15.	Ownership of firm - (Furnish the details of proprietor/partners/directors etc.)	
16.	Local Content -If stores offered are manufactured in India, please state whether all the raw materials, components etc. used in their manufacture are also produced in India. If not, give details of materials components etc. that are imported and their break up of the indigenous component in percentage (%) & Imported components in percentage (%) together with their value & proportion it bears to the total value of the store should also be given.	
17.	Declaration certificate :-Indian OEM & their authorized distributor and Indian System Integrator firm will provide all documentary declaration certificate which are mentioned in Clause 1.1 of Chapter IV respectively.	Yes / No
	Place : Date :	TENDERER DESIGNATION _____ COMPANY/FIRM _____


 Dy. Inspector General (DDN)
 For and on behalf of the President of India

Signature of the tenderer

PERFORMANCE(SUPPLY) STATEMENT FOR PREVIOUS YEARS

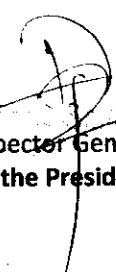
Name of Firm _____

S. No.	Order Placed By whom, with Order No. & Date	Store	Qty	Value	Delivery Period	Remarks (To include Reasons for Delay/ Cancellation/ Complaints etc.)
1						
2						
3						
4						
5						
6						

Note: Firms to submit performance report of similar kind of work, executed for the Govt. Organizations of the last three years.

Appendix-9

As per previous proforma of Price bid, mention GST in place of sales tax/VAT


Dy. Inspector General (DDN)
For and on behalf of the President of India

Signature of the tenderer

Office of Deputy Inspector General, SHQ (DDN)
 MHA/Govt of India Indo-Tibetan-Border Police
 Distt- Dehradun (UKD) PIN-248146
 Fax No: 0135-2761160, E-mail: itcelddn@itbp.gov.in.
 ISO 9001: 2015 Certified

Proforma for Bank Guarantee for submitting Earnest Money
 (On banks letter head with adhesive stamp)

Bank Guarantee No: _____

Dated: _____

To

The Dy. Inspector General
 SHQ DDN ITBP Seemadwar
 Dehradun (UKD) 248146

Dear Sir,

In accordance with your Invitation to Tender No. _____
 M/S _____ hereinafter called the tenderer with the following
 Directors on their Board of Directors/partners of the firm:-

1.	2.
3.	4.
5.	6.

Wish to participate in the said Tender for the supply _____ of _____. As a Bank Guarantee against Earnest Money for a sum of _____ (in words and figures) _____ valid for (180) one hundred eighty days from the date of opening of Tender viz _____ is required to be submitted by the tenderer as a condition for the participation, this bank hereby guarantees and undertakes during the above said period of 180 (one hundred and eighty days) to immediately pay, on demand by DIG SHQ DDN, ITBP in writing the amount of _____ (words and figures) without any reservation and recourse, if :-

The tenderer after submitting his Tender, modifies the rates or any of the terms and conditions thereof, except with the previous written consent of the purchaser.

The tenderer withdraws the said Tender within 120 days after opening of tender' or

The tenderer having not withdrawn the Tender, fails to furnish the contract security deposit imposed for due performance of the contract within the period provided in the General conditions of contract.

The Guarantee shall be irrevocable and shall remain valid up to _____, if further extension to this guarantee is required, the same shall be extended to such required period on receiving instructions from M/S _____ on whose behalf this Guarantee is issued.

Signature

Date: _____

Place: _____

Witness

(Bank's Common Seal)

Printed name: _____

(Designation)

Dy. Inspector General (DDN)
 For and on behalf of the President of India

Signature of the tenderer

ELECTRONIC CLEARING SERVICE (CREDIT CLEARING)/REAL TIME GROSS SETTLEMENT (RTGS) FACILITY FOR RECEIVING PAYMENTS.

A. DETAILS OF ACCOUNT HOLDER –

Name of account holder	
Complete contact address	
Telephone number/Fax/E-mail	

B. BANK ACCOUNT DETAILS:-

Bank name	
Branch name with complete address, telephone number and E-mail	
Whether the branch is computerized?	
Whether the branch is RTGS enabled? If yes, then what is the branch's IFSC code?	
Is the branch also NEFT enabled?	
Type of bank account (SB/current/cash credit with 10/11/18)	
Complete bank account number (new)	
MICR code of bank	
Name & address of the beneficiary/ payee	
IFCS (Indian financial system) code	

C. DATE OF EFFECT –

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed, or not effected at all for reasons of Incomplete or Incorrect Information, I would not hold the user Institution responsible. I have read the option Invitation letter and agree to discharge responsibility expected of me as a participant under the Scheme.

Date:

.....
Signature of Customer

Certified that the particulars furnished above are correct as per our records.

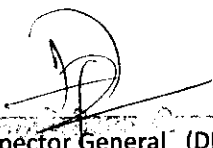
(Bank's Stamp)

Date:

.....
Signature of the Authorized Official from the Bank

1. Please attach a photocopy of Cheque along with the verification obtained from the Bank.
2. In case your Bank Branch is presently not "RTGS enabled", then upon its up gradation to "RTGS Enabled" branch, please submit the information again in the above Performa to the Department at the earliest.

Signature of the tenderer


 Dy. Inspector General (DDN)
 For and on behalf of the President of India

SECURITY CLEARANCE DETAILS

Name	
Father's Name in full/ Nationality	
Date of Birth	
Place of Birth	
Nationality	
Passport Number	
Issued by	
Valid till	
Indian Visa Number	
Visa Validity	
Present Address	
Name of the Firm	
Designation	
Address in India Name of the firm/institution whom representing/address/contact numbers	
Meeting requested with	
Place of meeting	
Date & time of meeting	
Lap Top Serial No.(If you plan to take with you for meeting	

Note :- In case of foreign rep, must enclose with Technical Bid.

Signature of the tenderer


Dy. Inspector General (DDN)
For and on behalf of the President of India

CERTIFICATE TO BE SIGNED BY THE TENDERER

DECLARATION CERTIFICATE

It is certified that I/We have read over and understood all instructions contained in tender enquiry and its schedule along with policy matter given in Rules of contained in the GFR 2017, Manual of Ministry of Finance for procurement of goods 2017 & all orders issued by MHA, CVC and other relevant departments of Government of India from time to time till date of issue of this tender, placed by the Central Purchase Organization of the Government of India", as amended up to date. I/We have also understood that any special conditions attached to this invitation to tender will also form part of the conditions of contract and will supersede any general condition.

2. It is declared that all Appendix and forms given in Chapter IX and all other required documents are properly filled stamped and signed as correct and updated in best knowledge of bidder. This will be in support of bidders eligibility, qualification and responsiveness of their bid.

3. It is declared that all requisite Appendix, questionnaire and format given in Chapter-IX are duly signed, stamped and uploaded on CPP portal well before last date and time

4. Bidder is responsible for the correctness of the information filled in the Bid documents and shall be responsible for legal course of action in case of any mischief, incorrect, misleading fact or declaration found in their technical bid and other relevant documents. In that case they would also be liable for suspension of business, debar from participation in ITBP along with other CAPF (MHA) tender.

Signature of tenderer:- _____

Name in block letters: _____

Name of firm: _____

Full address: _____

Telephone No.

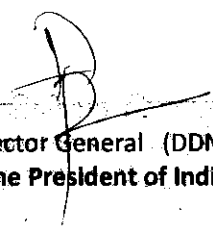
Mobile No.

Fax No.

Email id

Website

Signature of the tenderer


 DY Inspector General (DDN)
 For and on behalf of the President of India

PRE- INTEGRITY PACT CLAUSE**GENERAL :-**

1. Whereas the PRESIDENT OF INDIA, represented by ITBP, hereinafter referred to as the Buyer and the first party, proposes to procure (Name of the Equipment), hereinafter referred to as Defence Stores, and M/s _____, represented by _____ (Designation which term, unless expressly indicated by the contract, shall be deemed to include its successors and its assignees), hereinafter referred to as the Bidder/Seller and the second party, is willing to offer/ has offered the stores.
2. Whereas the Bidder is a private company/public company/partnership/ registered export agency, constituted in accordance with the relevant law in the matter and the Buyer is a Ministry of the Government of India performing its functions on behalf of the President of India.

Objectives

3. Now, therefore, the Buyer and the Bidder agree to enter into this pre-contract agreement, hereinafter referred to as Integrity Pact, to avoid all forms of corruption by following a system that is fair, transparent and free from any influence/ unprejudiced dealing prior to, during and subsequent to the currency of the contract to be entered into with a view to:-
 - 3.1 Enabling the Buyer to obtain the desired defence stores at a competitive price in conformity with the defined specifications of the Services by avoiding the high cost and the distortionary impact of corruption on public procurement, and
 - 3.2 Enabling bidders to abstain from bribing or any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also refrain from bribing and other corrupt practices and the Buyer will commit to prevent corruption, in any form by their officials by following transparent procedures.

Commitments of the Buyer

4. **The Buyer commits itself to the following:-**
 - 4.1 The Buyer undertake that no official of the Buyer, connected directly or indirectly with the contract, will demand, take a promise for or accept, directly or through intermediaries, any bribe, consideration, gift, reward, favor or any material or immaterial benefit or any other advantage from the Bidder, either for themselves or for any person, organization or third party related to the contract in exchange for an advantage in the bidding process, bid evaluation, contracting or implementation process related to the Contract.
 - 4.2 The Buyer will, during the pre-contract stage, treat all Bidders alike, and will provide to all Bidders the same information and will not provide any such information to any particular Bidder which could afford an advantage to that particular Bidder in comparison to other Bidders.
 - 4.3 All the officials of the Buyer will report the appropriate Government office any attempted or completed breaches of the above commitments as well as any substantial suspicion of such a breach.
5. In case of any such proceeding misconduct on the part of such official (s) is reported by the Bidder to the Buyer with full and verifiable facts and the same is prima facie found to be correct by the Buyer, necessary disciplinary proceedings, or any other action as deemed fit, including criminal proceedings may be initiated by the Buyer and as such a person shall be debarred from further dealings related to the contract process. In such a case while an enquiry is being conducted by the Buyer the proceedings under the contract would not be stalled.


 Dy. Inspector General (DDN)
 For and on behalf of the President of India

Signature of the tenderer
Commitments of Bidders

6. The Bidder commits himself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of his bid or during any pre-contract or post contract stage in order to secure the contract or in furtherance to secure it and in particular commits himself to the following:-
- 6.1 The Bidder will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favor, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the Buyer, connected directly or indirectly with the bidding process, or to any person, organization or third party related to the contract in exchange for any advantage in the bidding, evaluation, contracting and implementation of the Contract.
- 6.2 The Bidder further undertakes that he has not given, offered or promised to give, directly or indirectly any bribe, gift, consideration, reward, favor, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the Buyer or otherwise in procuring the Contract or forbearing to do or having done any act in relation to the obtaining or execution of the Contract or any other contract with the Government for showing or forbearing to show favor or disfavor to any person relation to the Contract or any other Contract with the Government.
- 6.3 The Bidder will not collude with other parties interested in the Contract to impair the transparency, fairness and progress of the bidding process, bid evaluation, contracting and implementation of the contract.
- 6.4 The Bidder will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.
- 6.5 The Bidder further confirms and declares to the Buyer that the Bidder is the original manufacturer/integrator/authorized government sponsored export entity of the defence stores and has not engaged any individual or firm or company whether Indian or foreign to intercede, facilitate or in any way to recommend to the Buyer or any of its functionaries, whether officially or unofficially to the award of the contract to the Bidder, nor has any amount been paid, promised or intended to be paid to any such individual, firm or company in respect of any such intercession, facilitation or recommendation.
- 6.6 The Bidder, either while presenting the bid or during pre-contract negotiations or before signing the contract, shall disclose any payments he has made, is committed to or intends to make to officials of the Buyer or their family members, agents, brokers or any other intermediaries in connection with the contract and the details of services agreed upon for such payments.
- 6.7 The Bidder shall not use improperly, for purposes of competition or personal gain, or pass on to others, any information provided by the Buyer as part of the business relationship, regarding plans, technical proposals and business details, including information contained in any electronic data carrier. The Bidder also undertakes to exercise due and adequate care lest any such information is divulged.
- 6.8 The Bidder commits to refrain from giving any complaint directly or through any other manner without supporting it will full and verifiable facts.
- 6.9 The Bidder shall not instigate or cause to instigate any third person to commit any of the actions mentioned above.
- 7. Previous Transgression**
- 7.1 The Bidder declares that no previous transgression occurred in the last three years immediately before signing of this Integrity Pact, with any other company in any country in respect of any corrupt practices envisaged hereunder or with any Public Sector Enterprise in India or any Government Department in India that could justify bidder's exclusion from the tender process.
- 7.2 If the Bidder makes incorrect statement on this subject, Bidder can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.


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For and on behalf of the President of India

Signature of the tenderer

8. Earnest Money/Bid Security-

8.1 Every bidder, while submitting online bid, shall deposit specified amount as Earnest Money/Bid Security, with the buyer through any of the following instruments:-

(i) A confirmed Bank Guarantee/ FDR by an Indian Nationalized Bank, promising payment of the guaranteed sum to the Ministry of Defence, Government of India, represented on behalf of the President of India, on demand within three working days without any demur whatsoever and without seeking any reasons whatsoever. The demand for payment by the Buyer shall be treated as conclusive proof for payment. A model Bank guarantee format is enclosed.

8.2 The Earnest Money/Bid Security shall be valid up to a period as mentioned in Chapter-II of T.E. or the complete conclusion of contractual obligations to complete satisfaction of both the bidder and the buyer, whichever is later. In case there are more than one bidder, the Earnest Money/Bid Security shall be refunded by the buyer to those bidder(s) whose bid(s) does/do not qualify for negotiation by the Tender Purchase Committee (TPC), as constituted by the Buyer, immediately after a recommendation is made by the TPC on the bid (s) after an evaluation.

8.3 In the case of successful bidder a clause would also be incorporated in the Article pertaining to Performance Bond in the Purchase Contract that the provisions of Sanctions for Violation shall be applicable for forfeiture of Performance Bond in case of a decision by the Buyer to forfeit the same without assigning any reason for imposing sanction for violation of this pact.

8.4 The provisions regarding Sanctions for Violation in Integrity Pact include forfeiture of Performance Bond in case of a decision by the Buyer to forfeit the same without assigning any reason for imposing sanction for violation of Integrity Pact.

8.5 No interest shall be payable by the Buyer to the Bidder(s) on Earnest Money/Security Deposit for the period of its currency.

9. Company Code of Conduct- Bidders are also advised to have a company code of conduct (clearly rejecting the use of bribes and other unethical behavior) and a compliance program for the implementation of the code of conduct throughout the company.

10. Sanctions for violation

10.1 Any breach of the aforesaid provisions by the Bidder or any one employed by him or acting on his behalf (whether with or without the knowledge of the Bidder) or the commission of any offence by the Bidder or any one employed by him or acting on his behalf, as defined in Chapter IX of the Indian Penal Code, 1860 or the Prevention of Corruption Act 1988 or any other act enacted for the prevention of corruption shall entitle the Buyer to take all or any one of the following actions, wherever required:-

- i) To immediately call off the pre-contract negotiations without assigning any reason or giving any compensation to the Bidder. However, the proceedings with the other bidder(s) would continue. The Earnest Money / Security Deposit / Performance Bond shall stand forfeited either fully or partially, as decided by the Buyer and the Buyer shall not be required to assign any reason therefore.
- ii) To immediately cancel the contract, if already signed, without giving any compensation to the Bidder.
- iii) To recover all sums already paid by the Buyer, and in case of an Indian Bidder with interest thereon at 2% higher than the prevailing Prime Lending Rate, while in case of a Bidder from a country other than India with interest thereon at 2% higher than the LIBOR. If any outstanding payment is due to the Bidder from the Buyer in connection with any other contract for any other defence stores, such outstanding payment could also be utilized to recover the aforesaid sum and interest.
- iv) To encash the advance bank guarantee and performance bond/warranty bond if furnished by the Bidder, in order to recover the payments, already made by the Buyer, along with interest.
- v) To cancel all or any other Contracts with Bidder.
- vi) To debar the Bidder from entering into any bid from the Government of India for minimum period of five years, which may be further extended at the discretion of the Buyer.

Dy. Inspector General (DDN)

For and on behalf of the President of India

Signature of the tenderer

