

**INDO TEBETAN BORDER POLICE FORCE
 INFORMATION AND INSTRUCTIONS FOR BIDDER**

S FOR E-TENDERING FORMING PART OF BID DOCUMENT AND TO BE POSTED ON WEBSITE.

Commandant SS Bn, ITB Police, Saboli, PO- Nathupur, Sonapat, Haryana-131029, on behalf of President of India invites online Tenders from approved and eligible contractors/ Firms of CPWD and those of appropriate list of M.E.S., BSNL, Railway and State P.W.D. (B&R) in two bid system for the following work(s):

S.No.	Name of Work	Estimated Cost put to Bid	EMD	Completion time
1.	Annual repair and maintenance of 05 Nos Gates for the year 2019-20 at SS Bn ITBP Saboli, Sonapat (Haryana).	4,99,250.00	9,985.00	02 Month

CRITICAL DATE SHEET

EVENT	DATE
TENDER PUBLISH DATE	27-12-2019 (1600 hrs.)
BID DOCUMENT DOWNLOAD START DATE	27-12-2019 (1600 hrs.)
ONLINE BID SUBMISSION START DATE	27-12-2019 (1600 hrs.)
DATE FOR PHYSICALLY SUBMISSION OF EMD IN THIS OFFICE. (IN OFFICE TIME ONLY 10:00 TO 18:00 HRS)	27-12-2019 (1600 hrs.) To 03-01-2020 (1600 hrs.)
ONLINE BID SUBMISSION END DATE	03-01-2020 (1600 hrs.)
TECHNICAL BID OPENING DATE	04-01-2020 (1600 hrs.)

- The intending bidder must read the terms and conditions of CPWD-6 carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required. Eligibility criterion for bidder is as per CPWD Manual.
- All tenderer/s should submit their scanned copies of valid enlistment/Experience/Registration Certificate/ PAN card, EMD.
- Information and Instructions for bidders posted on website shall form part of bid document.
- The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contracts to be compiled with and other necessary documents can be seen and downloaded from website www.eprocure.gov.in free of cost.
- Bid can only be submitted after and uploading the mandatory scanned documents such as Demand Draft or Pay order or Deposit at call receipt or Fixed Deposit Receipts of any Scheduled Bank towards amount of EMD in favour of Commandant SS Bn, ITB Police, Saboli, PO- Nathupur, Sonapat, Haryana- 131029
- Earnest Money instruments in the shape of FDR/TDR etc. which has earlier been released by concerned authorities in other work/same work will not be accepted. It is also mandatory to mention name of Firm/proprietor from whose account the Earnest deposit receipt has been issued by the bank, otherwise Earnest money will not be accepted.
- No any tender fee required for this tender.
- Those contractors not registered on the website mentioned above, are required to get registered beforehand. If needed they can be imparted training on online bidding process as per details available on the website.
- The intending bidder must have valid class-III digital signature to submit the bid.
- On opening date, the contractor can login and see the bid opening process. After opening the bids he will receive the competitor bid sheets.
- After submission of the bid the contractor can re-submit revised bid any number of times but before last time and date of submission of bid as notified.

12. While submitting the revised bid, contractor can revise the rate of one or more item(s) any number of times (he need not re-enter rate of all the items) but before last time and date of submission of bid as notified.
13. It is mandatory to upload scanned copies of all the documents as stipulated in the bid document.
14. Contractor can upload documents in the form of JPG format and PDF format.
15. Contractor must ensure to quote rate of each item. The column meant for quoting rate in figures appears in pink colour and the moment rate is entered, it turns sky blue. In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as "0" (ZERO). Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0" (ZERO).
16. Earnest Money prepared in the form of Demand Draft/FDR/Banker's Cheque in favour of Commandant SS Bn, ITB Police, Saboli, PO- Nathupur, Sonapat, Haryana- 131029 shall be scanned and uploaded to the e-biding website within the period of bid submission. The EMD shall be deposited in the office of undersigned by the bidder as mentioned in NIT failing which the bid shall be rejected.
17. Online bid documents submitted by intending bidders shall be opened only of those bidders, who has deposited Earnest Money with Commandant SS Bn, ITB Police, Saboli, PO- Nathupur, Sonapat, Haryana- 131029, physically in original, on due date and other documents scanned and uploaded are found in order.
18. The bid submitted shall become invalid if:
 - The bidder is found ineligible.
 - The bidder does not upload all the documents as stipulated in the bid.
 - If any discrepancy is noticed between the documents as uploaded at the time of submission of bid.
 - Not depositing valid EMD physically within prescribed time mentioned in NIT.
19. The Technical bid shall be opened first on due date and time as mentioned above. The financial bid of only those contractors will be opened who qualify the eligibility criteria.
20. The time and date of opening of the financial bid of contractors qualifying the technical bid shall be communicated to them at a later date.
21. Since this is repair work hence make and model of each items/stores to be used in items of work must be brought as sample for approval of Engineer-in-charge and rest store should be brought to the site after approval of make and model.
22. **Technical bid must contain scanned copy of following documents:**
 - (i) Scanned copy of EMD.
 - (ii) Scanned copy of tender form.
 - (iii) Enlistment with Govt. Department.
 - (iv) Experience of work.
 - (v) Scanned copy of Pan and GST Certificate.
 - (vi) I.T.R. of last year.
23. **Financial bid must contain following documents:**
 - (i) **BOQ with fill rates of all items. with mentioning Name of contractor, address in detail.**
24. The department reserves the right to reject any prospective application without assigning any reason and to restrict the list of qualified contractors to any number deemed suitable by it, if too many bids are received satisfying the laid down condition.
25. Tender Form is available on the website www.eprocure.gov.in

COMMANDANT
S.S. BN ITB POLICE

Copy to-

- 1- IG (Engr), Dte. Gen. ITB Police, New Delhi.
- 2- DIG, SHQ (L&C), ITB Police, New Delhi.
- 3- Commandant. I.T. Cell Dte. Gen ITBP-**For Publication on ITBP Website.**
- 4- Deputy Commissioner, Sonapat (Haryana).
- 5- Commandant, 22 Bn ITBP, Tigri Camp, New Delhi.

Please direct to place this info. on
Notice Board of Your office for wide publicity.

COMMANDANT
S.S. BN ITB POLICE