

249

No.-ITBP/STS/GRAIN SHOP/e-Tender/ FRESH MEAT ITEMS /2020-

Office of Dy. Inspector General,
Signal Training School, Indo-Tibetan Border Police,
Ministry of Home Affairs / Govt. of India
P.O.-Shivpuri, Distt.-Shivpuri (MP)

Date:- 07/11/2020

NOTICE INVITING e-TENDER

D.I.G. S.T.S., I.T.B Police, P.O.-Shivpuri, Distt.-Shivpuri (MP) India, invites online bids under two bid system for supply of Fresh Meat Items from 01/12/20 to 29/05/21.

- ❖ **EMD (EARNEST MONEY DEPOSIT)- RS.12,000/- (RUPEES TWELVE THOUSAND ONLY)**
- ❖ **COST OF TENDER FORM -FREE OF COST**
- ❖ **VALIDITY OF TENDER— 6 MONTHS AFTER ISSUED A/T.**

Sl. No.	Description of Stores	Qty	F.O.R. Destination
1.	Supply of "FRESH MEAT ITEMS" "As per Tender Schedule"		F.O.R :- Signal Training School, I.T.B.P, Shivpuri, PO/ Distt: Shivpuri (MP) - 473551

2. Tender documents and other instructions can be downloaded or viewed online from the CPP Portal (<http://eprocure.gov.in/eprocure/app>), by the firms registered on the website.
3. As the bids are to be submitted online and required to be encrypted (by their user Public-key) and digitally signed, the bidders are advised to obtain Digital Signature Certificate (DSC) from suitable vendors or from any authorized agency at the earliest.

4. **CRITICAL DATE SHEET:-**

Sl.No	Details of Key Dates	Date	Time
1.	Date of online publication date/time	09-11-20	1100 hrs
2.	Document download start date/time	09-11-20	1130 hrs
3.	Bid submission start date/time	09-11-20	1130 hrs
4.	Bid submission end date/time	23-11-20	1030 hrs
5.	Physical submission of Earnest Money deposit and cost of tender document	24-11-20	1100 hrs
6.	Technical Bid opening Date/Time	24-11-20	1200 hrs

5. **Terms and Conditions:-**

The e-tender documents shall be uploaded online in two (02) covers:-

- (i) **Cover-I:** Shall contain scanned copies of "eligibility information" i.e. complete set of tender documents duly filled, completed and signed on each page by the tendered /authorized rep, copy of Firm Registration, PAN Card, Latest income tax Return/Payment, License certificate, Latest VAT payment certificate (scanned copies to be uploaded)

- (ii) Earnest Money Deposit/Bid security in the shape of National saving certificate, demand draft or FDR/FD, duly pledged in favour of **DIG, STS, I.T.B.P.** Payable at **SBI Shivpuri, Distt-Shivpuri (MP) (Bank code No- 3215)**. The firms will submit the original documents in respect of Earnest Money Deposit at office of **D.I.G , STS, I.T.B Police, Shivpuri, Distt. Shivpuri (MP) up to 1100 Hrs on 24-11-20 as mentioned at para-4 Serial No.5 of tender document/Notice.**
 - (iii) Copy of valid registration certificate with NSIC/DGS&D if any.
 - (iv) Cover-2: Shall contain BOQ (Bill of Quantity) where firm will quote his offer for the store.
6. The tender of the firms who fail to fulfill the eligibility information will be summarily rejected.
 7. The firms has to supply demanded store at consignee F.O.R. without fail.
 8. The negotiation/clarification, if any will be taken from the successful firm only in respect of error and omission, technical aspects and in no case on financial bid.
 9. If opening day is a holiday, the tenders shall be opened on next working day at the same time.
 10. Instructions for e-tendering:-
 - i) Only e-offers submitted online through e-procurement portal will be considered.
 - ii) The Bidders should keep checking the website for any addend/corrigendum to the Notice/Bidding documents till the date of online submission of bids and the bidder should incorporate the same in his bid documents.
 - iii) Bids once submitted online cannot be resubmitted or withdrawn.
 - iv) Conditional Bids and the Bids not meeting the qualifying criteria on the date of receipt of bids shall be summarily rejected.
 - v) To participate in bidding process, Bidders need to obtain Digital Signature Certificate as per Information Technology Act-2000, to participate in online bidding. The certificate will be required for digitally signing the Bid. Bidders can get above mentioned Digital Signature Certificate from NIC or any approved authorized agency. Firms in possession of valid Digital Certificates need not to procure new Digital Certificate they can use the same in this tender.
 - vi) The Bidders have to submit their bids online in electronic format. No proposal will be accepted in physical form.
 - vii) Bids will be opened online as per time schedule mentioned in table in Para-04.
 - viii) Before submission of online bids, bidders must ensure that scanned copy of all the necessary documents have been attached with bid, including that of EMD.
 - ix) The department will not be responsible for delay in online submission due to any reasons.
 - x) All the required information for bid must be filled and submit online.
 - xi) Bidders should get ready with the scanned copies of cost of documents, EMD & other documents as specified in the tender documents.

“03”

- xii) The details of cost of documents, EMD specified in the tender documents should be the same as submitted online (scanned copies) otherwise tender will summarily be rejected.
- xiii) The firm should register itself on website (<http://eprocure.gov.in/eprocure/app>) and obtain user ID, password before bidding.
- xiv) Entire tender process will be carried out online through above mentioned website.
- xv) For more details bidder can also click “Bidder Manual Kit” available in Central Public Procurement Portal (<http://eprocure.gov.in/eprocure/app>).
- xvi) In case any difficulty being faced while completing the above procedures the following officers can be contacted at the given telephone number and e-mail ID.

Telephone Number

E-Mail ID

- | | | |
|----|--|--|
| A) | ANAND DIXIT, Asst. Commandant = 7024901322 | itcellsigtrgschool@itbp.gov.in |
| B) | EXCHANGE = 07492- 223070 | |
| C) | GRAIN SHOP = 6300194421 | |


↖
DY. INSP. GENERAL
STS, I.T.B. P., Shivpuri (MP)
On behalf of the President of India

Copy to:-

1. I.G. (Trg. Zone), Dte Gen, I.T.B. Police, New Delhi.-For Information Please.
 2. I.T. Cell, Dte Gen, I.T.B. Police, New Delhi For Uploading On I.T.B.P Website.
 3. Collector, Shivpuri, Distt. Shivpuri (Mp) – For Info And Publicity Please.
 4. D.I.G. RTC Karera, ITB Police, Karera, Disttt- Shivpuri (Mp)
 5. Commandant, SPT Bn ITB Police, Karera, Disttt- Shivpuri (Mp)
 6. DIG, SWTS, ITB Police, Karera, Disttt- Shivpuri (Mp)
 7. DIG, Telecom Bn ITB Police, Shivpuri, Distt- Shivpuri (Mp)
 8. I.T. Cell, STS ITB Police, Shivpuri, Distt- Shivpuri (Mp)- For Uploading And N/A Pl.
 9. S.M. STS, ITB Police For Sticking On Main Gate.
- } For Information &
Publicity
Please.

0691 7/11/20

1800 09


DY. INSP. GENERAL
STS, I.T.B.P., Shivpuri (MP)
6/11/20

E.Tender Form No.------(in figure) ----- (in words)
(To be filled by ITBP office at the time of issue of e.E.tender Form)

e.tender Fee Paid Vide-----T.R. No. (ITBP60)-2449 Dated-07/11/2020

No. ITBP/STS/ GRAIN SHOP/ FRESH MEAT ITEMS/e.TENDER/2019-

INSTRUCTIONS TO TENDERERS (online tender)

(With reference to the preparation and submission of e.tenders for the Supply of Fresh Meat items as per schedule attached to and F.O.R. at Signal Training School, I.T.B. Police, P.O- Shivpuri. Distt: Shivpuri (MP), For The Period From 01/12/20 To 29/05/21. Approx tender Value is 06 Lac.

(Note:- tender sets are NOT TRANSFERABLE)

TO.

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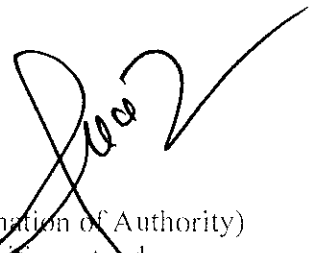
On behalf of the President of India, I invite you to online tender for the Supply of Fresh Meat items to ITBP, Signal Training School, P.O / Distt: Shivpuri (MP). For The Period From 01/12/20 To 29/05/21.

1- Online tenders for Supply of Fresh Meat items as per details shown in the attached schedule for the period 01/12/20 To 29/05/21 from the date as shown or from the date of issue of acceptance letter whichever is later will be received by the **Dy. Insp. Genl. Signal Training School, I.T.B. Police, P.O. Shivpuri, Distt Shivpuri (MP)** to be opened on 24-11-20 at 1200 Hrs. from authorized dealers/ registered firms. e.tender must be sent under strong cover securely **fastened sealed** with a distinctive device and conspicuously marked "**e.tender for Fresh Meat Items**". They must be addressed to the **Dy. Insp. Genl. Signal Training School, I.T.B. Police, P.O. Shivpuri, Distt Shivpuri (MP)**, Pin Code 473551 and not to any officer by name. When a e.tender is sent by post this cover must be enclosed in second strong cover. The outer cover will be addressed to **Dy. Insp. Genl. Signal Training School, I.T.B. Police, P.O. Shivpuri, Distt Shivpuri (MP)**. Pin Code 473551 and will not bear any indication of the contents. e.tenders will be opened at the office of the above named officer or in the office of an officer/board authorized in his behalf at **Signal Training School, I.T.B. Police, Shivpuri at 1200 Hrs. on 24-11-20** in the presence of the e.tenderers or their authorized representative present if they wish to be present.

2- The conditions of the contract which will govern under any contract made or contained in pamphlet No. DGS & D-68 (revised) entitled "conditions of contract governing contracts. placed by the Central Purchase Organization of the Government of India and those contained in pamphlet No. DGS & D-229 containing the various instructions to e.tenderers quoting against the e.tender enquiry issued by the DGS & D read with the amendment contained in this e.tender enquiry. Any special conditions attached to this invitation to e.tender will also form part of the conditions.

3- You are to initial any erasures or alterations that may have already been made in the e.tender form before they are sent to you and also any further erasures/alterations (if any) that you may accidentally make in the course of completing the e.tender form.

(Designation of Authority)
Inviting e.tender



Signature of tenderer
with Seal

4- Specification as per scheduled to e.tender is enclosed.

5- If you are in a position to quote for supply in accordance with the requirements stated in the attached schedule to e.tender, all documents attached herewith should be duly filled in, signed and returned to this office. You must also furnish with your E.tender all information called for as indicated in form.. An attached list of questionnaire in the form of essential particulars of E.tender which should also be answered and returned with the E.tender, failing which your E.tender will be liable to be ignored and not considered.

6- E.tender documents duly completed in all respect to be submitted in the E.tender box of procurement kept at G.D. Gate of Signal Training School, I.T.B.Police, A.B. Road Shivpuri (MP). before specified time and date.

7- The following officer of Signal Training School, I.T.B. Police are hereby designated to receive the E.tender bid documents in case where E.tenders are bulky and are required to be received by hand. Name of those designated officers are also being displayed on the Notice board at the entrance/reception counter of the Signal Training School, I.T.B. Police for the convenience of E.tenderers.

- (i) Sh. Anand Dixit (Assistant Commandant)
- (ii) Sh. Sukram Pal Yadav (Assistant Commandant)

- 8- (a) This set of blank E.tender documents comprising of 27 (twenty six) pages contains
- (i) Instructions to E.tenderers (Page 01 to 10)
 - (ii) E.tender containing agreement/acceptance of terms and conditions.(Page 11 to 19)
 - (iii) "Schedule" for rendering rates including its annexure (Page 20 to 22)
containing terms & conditions. (Page 23 to 25)
 - (IV) Form of essential particulars of tenderer

(b) None of the pages of E.tender documents should not be removed. E.tenderers in consonance with provisions in clause 4, must append his/their full signatures on each page of E.tender documents.

Note:- Complete E.tender Form is also available on ITBP web site: www.itbp.gov.in and www.cpp.portal which can be downloaded by the interested firms/suppliers. In case E.tenderer (s) is /are submitting downloaded E.tender documents, they must enclose Demand Draft equivalent to cost of e.tender set, along with technical bid failing which e.tender shall be summarily rejected. The DD should be in favour of **Dy. Insp. Genl. Signal Training School, I.T.B. Police, P.O. Shivpuri, Distt Shivpuri (MP)**. No other mode of payment will be accepted. E.tenderers submitting E.tender Enquiry by downloading from ITBP Website will not be provided any additional documents relating to E.tender Enquiry manually for purpose of participating in the e.tender process.

✓ (Designation of Authority)
Inviting e.tender

Signature of e.tenderer.
with seal

(c) It is not essential that rates should be e.tendered by you for all the articles contained in the "Schedule" You may submit your e.tender offer in part considering your capacity and area of operation. However, if a e.tenderer is not quoting for any of the articles contained in the "schedule" he is required to write "Not quoting" against relevant corresponding space of the schedule instead of marking it with dash (-) or leaving the space blank.

(d) The rates must be filled both in words and figures in the space provided in the relevant annexure of the schedule only and not on any separate sheet.

(e) The rates quoted by the e.tenderer should be covered by pasting transparent cello tape.

(f) Any alternation and over writing in the e.tender documents will not be acceptable. All such alternations & erasures and overwriting in course of completion the e.tender documents should be scored out and correct entries should be written and full signatures of e.tenderer be appended in attestation thereof.

9. You must also furnish all the information called for in the e.tender document attaching the bank draft or other acceptance documents as **Earnest Money**, financial stability certificate and also other information /documents sought vide form of essential particulars of e.tenderer as mentioned in clause 2 and 5 above, failing which your e.tender will be liable to be ignored.

E.tenderes are advised to go through the Earnest Money clause attached with this T/E carefully before filling the E.tender. The firms registered with the central purchase Organization (e.g. DGS&D) are exempted from furnishing bid security along with their bids.

10 (a) If you are a firm (i.e. you have a partner or partners) each one of you must sign on all pages of e.tender documents including the schedule.

(b) If any partner is absent his duly constituted attorney will sign the forms.

(c) If any partner has signed the e.tender or any documents forming part of the contract on behalf of the firm, the original partnership agreement or the power of attorney duly executed in his favour authorizing him to bind the firm in all matters pertaining to the contract including the submission of any dispute relating to business of the firm to arbitration should be attached to the e.tender or such other documents.

(d) If your (or he or any of your partners) is unable to write you (or he) must make your/ his mark or affix your/his seal instead and this mark or seal must be attested and dated by some responsible person.

✓ (Designation of Authority)
Inviting e.tender

Signature of e.tenderer.
with seal

(e) In case where verified copies of partnership deeds and power of attorney are held by the executive authorities and have been submitted at the time of their registration, the following certificates only may be attached to the e.tender:-

I/we certify that the constitution of my/our firm is as under:-


- (i) I am the Manager and hold a proper power of attorney (copy attached) from other partners in my favour.
- (ii) The following whose signature (s) is/are appended below is/are the partner (s) of my/our firm as given in the original partnership agreement and that my/our documents have been signed by all partners shown here under:-

ADDRESS	SIGNATURE
1st Partner----- ----- -----	----- ----- -----
2 nd Partner----- ----- -----	----- ----- -----

Signature of the Manager

Signature of sole Proprietor

(Note:- Item not applicable to be deleted)


(Designation of Authority)
Inviting Tender

Signature of e.tenderer.
with seal

- (iii) If you are not a firm, the following certificate is to be attached to the e.tender:-
"I certify that I am the sole proprietor & there is no other partner doing business conjointly with me"
- (iv) In case of limited company registered in accordance with the articles of association, the following certificate is to be attached to the e.tender:-
"I certify that I am the Managing Director and I hold power of attorney executed in accordance with the Articles of association of the company to sign all documents on behalf of the company"

Note: (a) In case where a partner of a firm dies before acceptance of the e.tender the surviving partner (or partners) and the legal e.tender representative of the deceased must renew the e.tender. The signature of one recognized agent on behalf of the firm can only be accepted if he holds proper power of attorney.

(b) The proper power of attorney should be signed by all these partners. This power of attorney. Must be properly stamped and registered with the district registration authorities. The stamp duty payable can be ascertained from the office of the Collector of the District where it is executed.

11. E.tenderers are essentially required to submit **earnest money of Rs. 48,000/- (Rupees Fourty Eight Thousand Only)** in the form of an open "Demand Draft" drawn in favour of **Dy. Insp. Genl. Signal Training School, I.T.B. Police, payable at SBI, Shivpuri.** The earnest money in the form of C.D.R./F.D.R./F.D.R duly pledged in favour of (Dy. Insp. Genl. Signal Training School, I.T.B. Police, Shall also be accepted. The firms registered with the Central Purchase Organization (e.g. DGS&D) / NSIC are exempted from furnishing bid security along with their registration certificate along with all its amendments for registration with DGS&D/ NSIC for subject store /equipment. Offers received without a copy of registration certificate for subject store or without earnest money will be ignored. Earnest money of unsuccessful e.tenders will be returned within one month of the finalization of the contract. No interest money on earnest money deposit will be paid.

12.(A) For imported stores the Indian agents of the foreign firms enlisted with **DG S&D** under the compulsory enlistment under the Ministry of Finance's O.M. will not be treated as registered DGS&D suppliers for the purpose of exemption from payment of earnest money and such Indian agents will have to deposit the earnest money as mentioned above. Otherwise their offer will be ignore.

(B) The offer from the Indian agents of foreign principal, not enlisted with DGS & D under compulsory registration scheme on the date of opening of technical bids, will not be considered and will be ignored unless they enclose document showing that they have already applied for enlistment with DGS& D in there. However, offers from the Indian agents, who have applied to DGS & D for registration/enlistment before the time and date of e.tender opening of technical bid, such offers will be further processed if they can secure enlistment with DGS&D before opening of the price bids.

(Designation of Authority)
Inviting e.tender

Signature of e.tenderer
with seal

13.(A)E.tender Sample:

(i) All the bidders are requested to submit 02 number e.tender samples to the on or before the e.tender opening date and time and due receipt with date and time specified. Unsealed e.tender sample submitted (s) will be summarily ignored.

(ii) price bid of only those e.tenderers will be opened whose technical bid and e.tender sample are found conforming to T/E specifications and other requirements. The Indenter shall label and seal the e.tender samples of the successful e.tenderer/(s) with remarks as "Approved "or unsuccessful e.tender samples as "Not Approved". one no/pair of approved e.tender samples of the successful e.tender(s) will be sent to the consignee and comparison with the bulk supply by inspecting authority/line committee during inspection of the bulk supply which will also be the part of supply and other approved e.tender sample will be returned to firm for reference during bulk production/supply. Sample approved as above shall be known as "Approved Sample"

(iii)E.tender sample should have a card affixed to it duly signed and stamped by the firm indicating the following:-

- A) Name and address of the firm
- b) E.tender No
- c) Item number of schedule against which e.tender sample submitted
- d) Any other description, if required

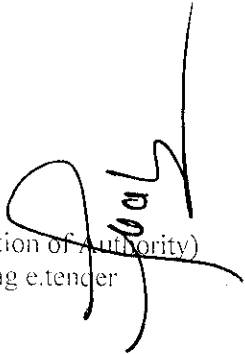
14. Advance Sample

The purchaser reserves the rights to call for requisite number of advance samples from the successful e.tenderers commencement of bulk supply for its approval in terms of(i)T/E specification(ii) comparison with the e.tender sample as per parameters mentioned in the e.tender sample clause.

15. SAMPLE SENT ON "FREIGHT TO PAY "BASIS WILL NOT BE ACCEPTED:-

Samples submitted by the e.tenderers whose offers are not accepted (Provided they have not been destroyed in trial/ evaluation) may be collected by their authorized representatives on requisition from the office of authority inviting e.tender. in case sample are not collected within given time, the samples will be disposed off.

(Designation of Authority)
Inviting e.tender



Signature of e.tenderer
with seal

16. Two bid system: - (i) E.tenderers are required to submit their offers in two parts in separate sealed covers as under:-

(a) FIRST COVER SHOULD CONTAIN THE FOLLOWING:-

aa) Technical bid along with its specification leaflets, brochure, if any.

Ab) E.tender documents duly completed and signed BUT WITHOUT INDICATING THE RATES QUOTED.

Ac) Copy of DGS &D/NISCE registration certificate, Copy of PAN No duly attested as asked for in the E.tender Enquiry.

Ae) Any other relevant document which the firm wishes to submit

(b) SECOND COVER SHOULD CONTAIN THE FOLLOWING:

Be) Details of rates, taxes, duties, discount, if any and Delivery Period and other commercial conditions. These details should be submitted on their letter pad.

(ii) Both the above mentioned covers should be sealed separately and superscribed with the E.tender No. stores, type of bid contained and date of e.tender opening. These covers should thereafter be kept in a third cover and again sealed and super scribed with E.tender No. Store and date of opening. The composite bid i.e. rates indicated in Technical Bid OPENLY IN E.TENDER IS LIABLE TO BE IGNORED.

(iii) Only the first cover containing Technical Bid will be opened on the date indicated for E.tender opening. Price whose offers are complete in all respect and the e.tender sample submitted by them are approved/qualified the test.

17. Warranty Clause:- The stores supplied against the e.tender shall bear a warranty by the contractor against defective material, workmanship. Finish and performance for a period of 12 months from the date of procurement of subject item on F.O.R (destination) basis.

18. Excise duty: If it is intended to ask for excise duty or any other charges extra, the same must be specifically stated. In absence of such stipulation it will be presumed that prices are inclusive of all such charges and no claim for the same will be entertained.

19. Terms of Delivery: - The e.tender enquiry is invited on free delivery to consignee basis only. Hence the firm may dispatch stores accordingly to the concerned consignee.

20. Liquidated damages:- In case the firm does not complete the supply within the delivery period.

Liquidated damages will be charged @ 2% per month of the total cost of items as per para 15.7 of DGS&D Manual and action will be taken against the firm to black list it and also for forfeiture of its security deposit.

✓ (Designation of Authority)
Inviting e.tender

Signature of e.tenderer
with seal

21. The purchaser reserves the option to give a purchase/price preference to offers from public sector units and /or from other firms in accordance with the policies of the Govt. from time to time.

22. The purchaser reserves the right to get the manufacturing capacity of all the quoted firms re- verified irrespective of their registration status. In case the firm refuses to get the manufacturing capacity re-verified they will be deemed and /or treated as not capable to manufacture the required stores. If the date of registration be NSIC/DGS&D is older than 12 month on the date of opening of bids, it shall not be considered unless capacity of bidders has been re-verified by the DGS&D,QA wing during 36 months preceding the date of opening of bids.

23. The successful e.tenderer will be intimated in writing about acceptance of his e.tender in whole or in a part by the-----through acceptance of e.tender letter which must be acknowledged within 10 days of its date of issue. Till then no e.tenderer has any right to assume that his e.tender has been accepted in whole or in part and if any e.tenderer disregards this warning and takes any anticipatory action. He will have no claim for compensation.


24. (a) On the issue of the notice of acceptance, the e.tender will become a contract so far as the notification shown in the whole or part of the e.tender that has been accepted & e.tenderer will furnish the security deposit relating to this contract as per details specified in the relevant acceptance of e.tender letter. Until receipt of the security deposit in full or in the event of the non submission of the security deposit, the earnest money will be retained and considered as part of the security deposit, the earnest money will be retained and considered as part of the security and shall be subject to disposal by the e.tender sanctioning the contract in accordance with the provisions of the e.tender. No request of successful e.tenderer to retain the amount specified for security deposit out of the payment of bills against supplies to be made for performance of contract would be entertained.

Signature of E.tenderer-----

Name in block letters-----

Capacity in which e.tender is signed-----

Full address-----


(Designation of Authority)
Inviting e.tender

Signature of e.tenderer
with seal

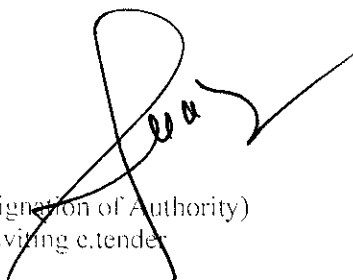
(b) The security deposit for the amount specified in A/T letter should be drawn /pledged in favour of Dy. Insp. Genl. Signal Training School, I.T.B. Police, **payable at SBI, Shivpuri** validity upto 60 days beyond the date of completion of all contractual obligations of the supplier including warranty obligations should be furnished in following forms:-

- (i) **GOVT SECURITY** (Including post office cash certificate, National Saving Certificate and National Plan certificate).
- (ii) **F.D.R./C.D.R.from any Nationalized bank** duly pledged in favour of Dy. Insp. Genl. Signal Training School, I.T.B. Police
- (iii) **Demand draft** from any Nationalized bank draw in favour of Dy. Insp. Genl. Signal Training School, I.T.B. Police payable at **SBI, Shivpuri**
- (iv) **Bank deposit receipt**, deposit receipt of the State Banks of India or its subsidiaries only will be accepted . The deposit receipt should be made in the name of Dy. Insp. Genl. Signal Training School, I.T.B. Police

25. The depositor should given in writing to undertake any risk involved in the investment.

26. Earnest money of the successful e.tenderer will be returned as soon as the security deposit has been furnished unless it is requested to be used as part of security & that of unsuccessful e.tenderer will be returned within one month after issue of A/T letter to successful e.tendere unless same is to be forfeited under clause-16 below.

27. The e.tender shall hold the offer open upto and including the period mentioned in e.tender and schedule. It is understood that all the e.tender documents have been sold/issued to the e.tenderer and the e.tenderer is being permitted to e.tender in consideration of the stipulation on his part that after submitting his e.tender he will not desist from his offer or modif the terms and condition thereof. Should the e.tenderer fail to observe and comply with the forgoing stipulations, the earnest money shall be forefeited to the Govt without prejudice to any other rights/remedies by contract sanctioning authority under the contract and the law. The earnes money shall also be liable to be foreited in full, if the e.tenderer fails to furnish security deposit by due date. No cognizance will be taken of any communication relating to withdrawal revocation or amendment to the e.tender already submitted except when it is in the form of a letter duly signed by the e.tenderer if the e.tenderer is an individual, by all the partners of the firm of the e.tenderer or their duly accredited attorney if the e.tendereres are partnership of firm and by a person having express authority in the case of limited company, which should reach of office of the Dy. Insp. Genl. Signal Training School, I.T.B. Police, P.O. Shivpuri, Distt: Shivpuri (MP) before the last date prescribed for the submission of the sealed e.tender.


(Designation of Authority)
Inviting e.tender

Signature of e.tenderer
with seal

28. E.tenders that do not comply the above conditions are liable to be rejected.
29. The approval and rejection of e.tenders rests with the Dy. Insp. Genl. Or H.O.O., Signal Training School, I.T.B. Police, P.O. Shivpuri, Distt: Shivpuri (MP) -who reserves the right of the approval or rejection of any e.tender or part of the e.tender without assigning any reason. The lowest e.tender will not necessarily be accepted.
30. The details of articles /store contained on " Schedule" are approximate and no claim for compensation will be made or entertained in case such requirements are over drawn or under drawn.
31. Any further information required can be obtained on an application on any working day between 10 AM to 5 PM from the office of Dy. Insp. Genl. Signal Training School, I.T.B. Police, P.O. Shivpuri, A.B. Road, Shivpuri (MP)
32. These instructions to e.tenderers are to be signed by your and returned with your e.tender.
33. Payment of bills successful e.tenderer will be made after processing the same for payment through A/C payee Bank draft or A/C Payee Cheque within 45 days from the date of submission of duly completed bills to contract operating authority or his authorized representative.
34. Annexure of the "Schedule" are part of this e.tender and are meant for quoting your rates with due regards to stipulation contained therein. The important conditions as given in the Annexure of the "Schedule" are also from part of the e.tender for all purposes.
35. I/We have read over and understood the terms and conditions contained in these e.tender documents which shall govern the resulting contract as also the terms and conditions in the attached "Schedule to e.tender" and annexure attached there to, and agree to provide articles/supply in accordance with the requirement/ stipulations contained therein.

All the above conditions are accepted by me/us.

Signature of the e.tenderer with date & seal

(Full name in Block Letters)

Father's Name-----

Address_____

Signature of witness I with date: -----

Name& Address-----

Occupation-----

Signature of Witness II with date-----

Name& Address-----

Occupation

✓ (Designation of Authority)
Inviting e.tender

Signature of e.tenderer
with seal

4 (i) I/we agree that the price quoted /charged by me/us shall not be higher than the controlled price fixed by law for store for where there is no controlled price, it shall not exceed the price or contravene the norms for fixation of price laid down by government ,or where no such price or norms have been fixed by governments it shall not exceed the price appearing in any agreement relating to price regulation by any industry in consultation with the government.

(ii) In any case ,save for special reasons stated in the e.tender, the price quoted/charged for indigenous store shall not be higher than the lowest price charged by you for stores of the same nature, class or description to an individual/firm organization or department of government in India and for imported stores the price quoted shall not be higher than the lowest price charged by you for the same nature ,class or description to a purchase, domestic or foreign or to any organization or departments of government.

(iii) If the price quoted/ charged is higher than the controlled price etc .referred to in sub-clause(i)above or where there is no controlled price, the price lowest charged by you from a private purchaser ,domestic or foreign or from any organization or department of government, for the store of the same nature , class or description/etc .as referred to in sub -clause(ii)above you will specifically mention this fact in your e.tender giving reasons for quoting higher price(s).If you fails to do so or makes any mis-statement it shall be lawful for the contract sanctioning authority to revise the price at any stage as to bring it in conformity with the sub-clause(i)or(ii)above or(b)to terminate the contract and purchase the stores at the risk and cost of the your firm and in that event the provision of clause-9 shall apply as for as applicable if you failed to deliver the stores within period fixed

5. I/we shall furnish as a security deposit generally equivalent up to 10% of the total value of the contract with validity period of up to 60 days beyond the date of completion of all contractual obligations of the supplier including warranty obligations as demanded in A/I letter **Within 15 days of issue of letter of acceptance of this e.tender**(in whole or in part) or before the commencement by me/us of the performance of the contract whichever is earlier or within such extended time as the contract sanctioning authority may grant to me/us for the amount specified in the said letter of the acceptance If any breach and non---performance of the contract occurs, same will lead to forfeiture of the security deposit besides any recourse open to contract sanctioning authority as per contents of these e.tender documents including arranging the alternate supply at our expense and cost. If/we fail to furnish such security deposit within time or such extend time, this contract will be forthwith terminated and earnest money forfeited under the order of the officer sanctioning the contract.

6. any change in the constitutions of my/firm would be notified forthwith by me/us in writing to the authority sanctioning the contract and such change shall not relieve any former member of the firm from any liability under the contract. No new partner shall be accepted in to the firm by me/us in respect of the contract unless he/she agree to abide by in respect of all its terms and conditions and deposits a written agreement to this effect with contract sanctioning authority, my/our receipt or acknowledgement or that of any partners subsequently accepted as above shall bind me/us and will be a sufficient discharge for any of the purpose of the contract.

7. The officer sanctioning the contract may authorize such officers as he may wish to operate contract on his behalf and I/we and my/our agent will accept and carry out instructions given by contract operating authorities(or their representative)in connection with contract as if these were issued by the officer sanctioning the contract.

✓
(Designation of Authority)
Inviting E.tender

Signature of E.tenderer.
With seal

8. whenever any claim or any claims for payment of money arises out of under the contract against the contractor ,the **contract sanctioning authority** shall be entitled to with held and also have lien to retain such sum or sums in whole or in part from the security deposit if any deposited by the contractor for the purpose of aforesaid ,the **contract sanctioning authority** shall be entitled to withhold the said cash security deposit or the security if any furnished as the case may be and have lien over the same. pending finalization or adjudication of any such claim .In the event of the security deposit being in sufficient to cover the claimed amount or amounts or if no security deposit has been taken from the contractor, the contract sanctioning authority shall be entitled to with hold and have a lien to retain to the extent of this much claim amounts referred to above from any sum or sums found payable or which at any time there for may become payable to the contractor ,under the same contract or any other contract with the **contract sanctioning authority or the contract operating authority** pending finalization or adjudication of any such claim.

9. (a) In the event of my/our failing ,declining or delaying to comply with any demand , requisition or otherwise not executing the same in accordance with the terms of the contract the officer operating the contract shall be at liberty (without prejudice to any other remedy that Govt. may have for the remaining period of the contract and any claim for compensation against loss and inconvenience caused by such breach or non performance of the contract), to arrange from Govt. or any other source and by any means, such supply or such authorized substitutes therefore as specified in the schedule thereto and are approved by the officer sanctioning the contract and any excess cost incurred over the contract price(together with all incidental charges and expenses) incurred in purchasing, procuring or arranging for such supplies or authorized substitutes and in case where issue in replacement are made from Govt. stocks or supplies the cost of value of such stock or supplies together with all incidental charges or expense shall be recoverable from me/us on demand,

(b) Without prejudices to the term and conditions in the e.tender documents, if I/We do not provide required supply as per requisition given by respective contract operating authority within stipulated time frame or when only portion of supply against requisition are given by me/us within such stipulated time frame, the contract operating authority reserves the right to:-

- (i) Give maximum of 15 days unconditional extension to me/us for ensuring provision of requisitioned supply provided a request from me/us has been received prior expiry of prescribed time frame in e.tender documents for such extension duly justifying reasons for non provision of supply by stipulated date and also explaining as to how I/We will manage to provide required supply within extended period. However such unconditional extension will be counted from date of issue of extension letter by contract operating authority to me/us for enabling provision of effective time frame to comply with our contractual obligations and it shall be my/our responsibility to collect/receive same by our representative or any other suitable means like fax etc within 24 hours of date of issue of such extension permission; or
- (ii) Allow extension of stipulated time frame in requisition/demand letter, subject to recovery from me/us agreed liquidated damages and not by way of penal recovery , on pro rata basis, a sum equivalent to 2% of expenditure which would have been incurred by contract operating authority in event of timely provision of requisitioned supply as per e.tender condition for each month or part thereof(I.e.....period in days)for which I/We have sought such extension; or

(Designation of Authority)
Inviting e.tender

Signature of E.tenderer
With seal

(iii) Cancel the affected installment of such requisition of supply at my/our risk and expense and arrange alternative supply from elsewhere and other contractor as per his discretion to fulfill his operational and administrative commitments and recover such additional expenditure from our pending bills in his unit; or

10. The officer sanctioning the contract may rescind this contract by notice to me in writing:

a) If I/We assign or sublet my/our contract to other contractor /firm without his written approval or I/we attempt to do so; or

b) If/we or any of my /our agent or servant shall;

(i) Be guilty of fraud in respect of the contract or any other contract entered into by means with Govt; or

(ii) directly or indirectly gives, promises or offers any bribe or gratitude, gift, loan, perquisite, reward to any officer/person in the ITBP or in employment of the Govt. in any way, or

(c) If any such officer or person mentioned in sub clause(b)(ii) of this clause become in any way directly or indirectly interested in the contract; or

(d) If we decline, neglect, or delay to comply with any demand or requisition or any other way fail to perform or observe any condition of the contract; or

(e) If/We or any of my/our partner or partners become insolvent or apply for relief as an insolvent debtor or commence any insolvency proceeding or make any compensation with my/our creditors, or attempts to do so or in the case of our being a registered company, any order be duly made or any resolution duly passed for the winding up if the company; or

(f) if it is transpired that I/We am/are doing business co-jointly with any other contractors or have formed a cartel relation or have an agreement with such contractors in consideration of monopolizing the contracts on own rates.

"In case of such rescission my/our security deposit(or such portion there of as such officer sanctioning contract shall consider adequate) shall stand forfeited and will be absolutely at the disposal of the Govt. without prejudice to any other remedy or action that he may have to take.

"In case of such rescission, the Govt. shall be to recover from me /us on demand any extra expense that the contract operating authority has incurred in arranging the articles of supply from any manner for the period for which this contract was entered into without prejudice to any other remedy that he may have to take.

In case of such rescission, the Govt. shall be to recover from me /us on demand any extra expense, that the contract operating authority has incurred in arranging the articles of supply from any manner for the period for which this contract was entered into without prejudice to any other remedy that he may have to take.

✓
(Designation of Authority)

Signature of e.tender
with seal

11.(a) Notwithstanding anything contained herein and without prejudice there to, the officer operating the contract may recover from me/us as compensation, book value/replacement value of store plus twenty five percent departmental charges if any stores entrusted to me under contract are lost, damaged or depreciated.

(b) Decision for recovery of money from me /us there aspect of alternate arrangement of supply of articles made at my/our expense or compensation by order to the officer operating the contract under aforementioned clause and any order for rescission of the contract by the officer sanctioning the contract under clause-9 above shall be subject to an appeal if preferred in writing by me/us within 15 days of issue of such decision /order to contract sanctioning authority whose decision will be accepted as final. If such appeal be not duly notified to contract sanctioning authority within this period, the original decision or order in question for recovery given by contract operating officer shall be accepted as final.

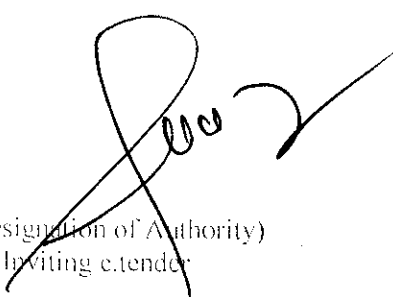
12. I/we shall be liable to pay rent of any Govt. Land if any when occupied by me/us in the course of the contract at rate to be fixed by the officer sanctioning the occupation of the land and intimated by the officer sanctioning the contract.

13. The contract sanctioning authority reserves the right of place order for additional quantity up to 25% of the quantity ordered at the same rates terms and conditions during the currency of the contract.

14. (a) whenever an agent/servant/ driver is employed by me /us for the carrying out the contract, I/we will ensure to verify his/their antecedents from concerned Police Authorities of the area to which he/they belongs. It will be also ensured by me/us that aforementioned personnel carry proper indentify documents/permits while on duty with ITBP. Furthermore, if any of above is considered undesirable by the officer operating the contract he will be replaced by me/us by suitable and security Vouchsafed person. I/we shall be also responsible for arranging boarding/lodging arrangements of above personnel (wherever applicable)at places of night halts under my/our own arrangements.

(b) I/we shall ensure that my/ our agent/servants/drivers etc.will accept and conform to any reasonable instructions that may be given by the officer sanctioning the contract or the officer-operating the contract or their authorized representative for proper execution of contract.

15. (i) I/we shall submit the **machine numbered bills in triplicate** with printed captions marked as "Original", Duplicate" & "Triplicate prominently on top of each of such set of bills on account of contract to the respective contract operating officer or his duly authorized representative within 15 days of the completion of such supply. These bills will be presented by me/us on the correct printed form, shall be pre- receipted by me/us and be supported by the duly certified and receipted documents given to me /us by the concerned ITBP officials. The charges in these bills shall always be entered at the same rates as are accepted in the contract.


(Designation of Authority)
Inviting e.tender

Signature of e.tenderer
with seal

(ii) if any retrenchment be made in payment of any bills submitted by me/us other than in respect of ordinary audit objection and expect in respect of recoveries under clause mentioned above , on which final decision have already been given such retrenchment shall be subjected to an appeal if preferred by me /us in writing within one month to the officer sanctioning the contract whose decision shall be accepted by me/us as final .If the retrenchment were withdrawn and submission of fresh bills for the amount retrenched be sanctioned, I/We shall submit the bills to the Contract operating officer or his authorized representative with all necessary supporting documents within 15 days of decision being given.

16 I/we agree that

(a) No advance payment in part or full will be given to me/us contract.

(b)I/shall be responsible to pay Octroi or any applicable taxes/VAT to concerned authorities with no encumbrance to contract operating officer .Similarly, all the charges of handling ,loading /unloading of stores and the transit insurance have been deemed to be included as part of our all inclusive e.tender offer. I/we shall have no claim for compensation if any existing rates of octroi etc. are increased or any existing concessions are withdrawn by Govt. during the period of contract.

(c) I/we herby agree that payments only by Account payee Govt .Cheque /demand Draft will be accepted for services rendered by me/us under the contract to the credit of my/our account in a recognized Bank of the Union of India as per details of my/our banker provided in this e.tender document within 45 days of the submission of bills duly supported with required documents.

(d) I/we am/are required to acknowledge the receipt of all Cheques/Bank drafts issued in my/our favour with regard to cheques sent to me/us by post within fifteen days from the date of their receipt. Failure on my /our part in sending timely acknowledgement of receipt will render me/us liable to forfeit privilege for receiving cheques/demand drafts by post and unless I/We furnish the satisfactory explanation for my//our default in this respect payment through cheques/bank draft sent by post shall not be resumed and I/we shall be required to obtain cheque /bank/draft for future payments on this contract from the contract sanctioning authority or his authorized representative after rendering proper receipt in this office in person

17.In the event if withdrawn (or reduction in the number) and consequent reduction in demand, I/We shall not to be entitled of any compensation .The officer sanctioning the contract will however make reasonable endeavors to give us intimation of any impending complete withdrawal or of any reduction or decrease seriously affecting quantities mentioned in the schedule under the contract.

✓ (Designation of Authority)
Inviting e.tender

Signature of e.tender
with seal

18. (a) Any dispute /difference arising in the interpretation or application or provision of the contract, settlement of which is not herein provided for, shall be referred to sole arbitration of the officer sanctioning the contract or his successor in office or to Govt. of India as may be deemed fit by.....

(b) The award of the arbitrator shall be final and binding on both the parties.

(c) A demand of arbitration shall be in writing and made within six month from the date of termination of contract.

(d) In case where the contract is cancelled wholly or partially, the date when the letter of cancellation is issued subject as aforesaid the arbitration Act, 1940 or any statutory modification or enactment there for the time being in force or any rules made there under shall apply to the arbitration proceeding under this clause.

19. I/we understand and agree that the contract awarded to me/us as per the provisions, condition and stipulations contained in these e.tender documents are liable to be terminated on 20 days notice by contract sanctioning authority, should there be a change in system in ITBP..... The contract sanctioning authority will also have the option of extending or reducing the duration of contract without any change of the rate or such extension /reduction is accepted by me/us.

20. I/we acknowledge that I/We am /are fully acquainted with the terms, conditions and other details of the contract which shall govern the resulting contract as also the terms and conditions contained in the attached "SCHEDULE" and annexure attached there to and agree to provide supply of articles /store strictly in accordance with the requirement/stipulations contained herein and; I/we shall not plead ignorance of any of these as an excuse in case of remedial action against me/us or with a view either to asking for enhancement of any rates agreed to the contract or evading from my/our obligation under contract.

Signature of the e.tenderer with date
(full name in block Letter)
(Father name.....
Address.....
Telephone No.....

Signature of Witness:- I
Name
Address
Occupation
Station
Date
Signature of Witness:-II
Name
Address
Occupation
Station
Date


(Designation of Authority)
Inviting e.tender

Signature of e.tender
with seal

"ANNEXURE TO THE E.TENDER"

OF.....AT.....DURING.....

"GENERAL CONDITION"

I/we agree that:

1. The supplies will be e.tendered in accordance with the specification and specification as is attached hereto.
2. it is clearly said that the specification referred to above shall be interpreted as the minimum standard of size and quality of supply which shall be accepted and the goods supplied shall be the best recognized according to the seasons.
3. (a) The government reserves the right to the issue the produce of any Govt. Aided/personal scheme either any within or without the area covered by the contract in lieu of any article being supplied by me/us under the contract and I/We shall have no claim against the Government as damages or compensation on account of the suspension or rescission of supplies in full or in part caused by such issue.
(b) I/We shall ensure sufficient and continuous supply of commodities throughout the period of my/our contract with due regard to sub - Para (a) and above.
4. The supplies rendered will be subject to inspection and approval by the board of officers of the contract **sanctioning authority or contract operating authority** .Any supplies rejected by the above authorities on inspection before during the issue will be replaced be me/us at once. If not replaced , the officer concerned may proceed to procure the supplies at my/our risk and expense under the provisions of clause of the e.tender. Any supplies issued from Govt. stock in accordance with clause-9 of e.tender shall be charged at Govt. issue rate published from time to time. In case of dispute between me/us and the officer operating the contract regarding quality/quantities of the supplies e.tendered, I/We agree to abide by the decision of the contract sanctioning authority or such other officer as may be detailed by him to investigate the case and his decision shall be final and binding.
5. Delivery will be made on transport arranged for and paid be me/us on freight pre paid basis. I/We will also provide and pay for labor for unloading the trucks/carts at places of delivery and for weighing over supplies to unit there.
6. The stores will be made supplied in my/our own packing material which I/We will arrange to recover from Railway Station or supply depot or unit concerned under my/our own arrangement. No claims for loss or damage to packing material, fair wear and tear expected will be entertained by the contract operating authority.
7. The receipt for transactions will be certified by the contract operating authority or his representative which will support my/our claim for audit and payment.
8. I/We hereby agree that payment for supplies e.tendered by me/us under the contract will be made to the credit of my/our account in a recognized bank in the Union of India.

(Designation of Authority)
Inviting e.tender

Signature of e.tender
with seal

9. Any restriction; what so ever; imposed by the local or provincial Government on movement of vehicle will not absolve me from the obligation of this contract and will not be accepted as an-excuse for not delivering the same.

10. under this contract I/We cannot refuse to provide for issue of the articles/store contracted for or authorized substitute or any other item specified by contract sanctioning authority. The items thus supplied will be paid for as per rate .quoted in the schedule and non availability shall not be accepted as an excuse for non-delivery of the same.

11.I/We herby agree that government shall be discharged from all liabilities under the contract or otherwise in relation to the subject matter there to unless the arbitration or a suit, where such lies, is commenced within six months from the expiration of the period mentioned in the schedules or any extension thereof. The officer sanctioning the contract may extend the period of six month aforesaid in writing if owing to audit objections it is not in the opinion of the officer sanctioning the contract practicable for me/us to commence such arbitration or suit in the period aforesaid.

12. Nothing contained in the above provision shall apply to the refund if such portion of security deposit as is refundable to me/us after all admissible deductions.

13.I have taken into consideration the effect of any new/bills under decision in the legislature in the rates e.tendered.

14.If the costs of the contracts are increased or decreased by an act of legislature during the currency of the contract i.e.an act other than that which is under discussion in the legislature at the time of e.tendering rates will be correspondingly varied.

15. I/we shall be fully responsible for safe delivery of goods at delivery point desired by the contract operating authority . and i/we will have to arrange transportation authority ,and I/we will have to arrange transportation at my/our risk and cost in case of vehicle en-route.

16. I/we hereby take the responsibility of my loss or damage of goods during transportation due to theft, pilferage or fire etc.

17. All the legal proceedings arising out of my dispute between the parties shall be settled within the territorial jurisdiction of the Courts in.....

And in accordance with the Indian applicable law.

✓

(Designation of authority)
Inviting e.tender

Signature of e.tenderer
with seal

मीट / चिकन सामग्री की सूची

क्र.सं.	वस्तु का नाम	ए./यू.	अभियुक्ति
1	मुर्गे का ताजा मीट (ड्रेस्ड)	किग्रा.	
2	बकरे का ताजा मीट (ड्रेस्ड)	किग्रा.	
3	मछली ताजा रोहू (ड्रेस्ड)	किग्रा.	
4	ताजा अण्डा बड़ा साईज	नग	
5	ताजा देशी अण्डा	नग	

✓ (Designation of Authority)
Inviting e.tender



Signature of e.tenderer
with seal

TERMS AND CONDITION

1. Rates should be quoted F.O.R. destination at Signal Training School, ITBP, Shivpuri (MP)
2. Rates should be inclusive of all taxes/GST, However rates of GST /taxes etc can be shown separately.
3. There shall be strict adherence to the delivery schedule as mentioned in the supply order.
4. Supply will be done on credit basis and no advance payment will be made against the supply.
5. The validity of the price quoted for 6 months after acceptance of tender
6. Once the supply order is placed, it will be responsibility of the tenderer to supply deliveries on date & time and place mentioned in supply order .Any additional cost incurred in any form would be borne by the contractor.
7. The Dy. Insp. Genl./H.O.O., Signal Training School, I.T.B. Police, P.O. Shivpuri, AB Road, Distt Shivpuri (MP). reserves the right to seek clarification with one or more e.tenderers if considered necessary and also carry out market survey by a board of officers to ascertain the reasonableness of the rates and may not accept any offer in case they are not reasonably priced.
8. The supply of articles /store will be accepted only after it is held justified by the inspection team or a board of officers/line committee. No appeal will be entertained against the decision of the inspection team or a board of officer / line committee.
9. Date & time and place of price negotiation will be intimated later on, if needed.
10. Since items belongs to food related therefore every tenders should have to produce valid certificate issued by fssai.
11. Any request for change in rates during the contract period will not be entertained. it will be sole responsibility of tenderer to provide the items on accepted rated during the contract period.
12. Period of contract may be extended / reduced, if necessary in any emergency for a period of 60 days.
13. Tender inviting authority reserve the right to cancel whole tender or any part of tender without assigning any reason.



(Designation of Authority)
Inviting e.tender

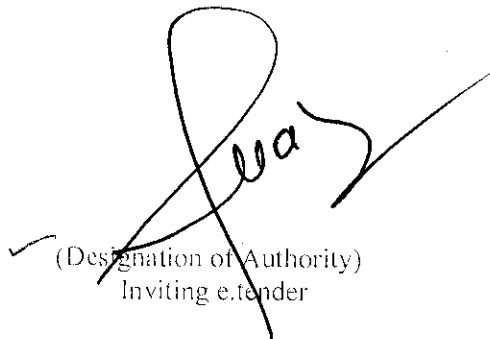
Signature of e.tenderer
with seal

FORM OF ESSENTIAL PARTICULARS IN RESPECT OF E.TENDER

(page 1 of 2)

Note:- FIRM /E.TENDERERS SHOULD FILL IN COMPLETE DETAILS AND FURNISH SPECIFIC ANSWERS AGAINST EACH OF THE SERIAL NUMBER GIVEN BELOW AS MAY BE APPLICABLE IN THEIR CASE. PLEASE NOTE THAT IF THE ANSWERS/DETAIL FURNISHED ARE NOT CLEAR AND OR ARE EVASIVE THE FIRMS E.TENDER IS LIABLE TO BE IGNORED

1.	Name of the E.tenderer(s) firm/Compony	
2.	Address of registered /head office of e.tenderer (with Telephone Nos.and fax Nos and E-mail ID)(documentary proof to be attached)	
3.	Address of work place(with Telephone Nos.and fax Nos and E-mail ID)(documentary proof to be attached)	
4.	Address of branch/regional office (with Telephone Nos.and fax Nos and E-mail ID)(documentary proof to be attached)	
5.	Year of starting the business and turnover during the last three year	
6.	Permanent Income Tax Account Number of e.tender(s)(duly self attested copy to be attached)	
7.	Attach duly attested photo copy of your latest Income Tax Clearance certificate.	
8.	Please indicate name and full address of your Banker and his Telephone and FAX NO	
9.	Enclose proof of financial stability from your Banker up to the Approximate value of the contract with reference to your e.tender offer.	
10.	Bank account Number and Name of Individual /partner/Firm.	
11.	Full address of Bank where payments pertaining to services rendered to I.T.B.P in this contract are to be remitted by Govt. cheque/DD in favour of e.tenderer.	
12.	Enclose valid documents issued by State Govt./ concerned authority for Eligibility as e.tenderer for supply of store articles mentioned in the "Schedule" of this e.tender.	
13	Business name and constitution of the firm .Is the firm registered under:-	
13(a)	Indian CompaniesAct:	
13(b)	Indian Partnership Act1932 (please also give of partners)	
13(c)	Any other act.if not,who are the owners (please give full Name and address.)	
13(d)	Please attach a copy of authorization of partner or partners to sign the e.tender document.	


(Designation of Authority)
Inviting e.tender

Signature of e.tenderer
with seal

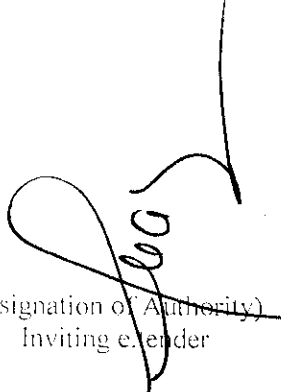
FORM OF ESSENTIAL PARTICULARS IN RESPECT OF E.TENDER

(page 2 of 2)

14 a	State whether business dealing with you has been barred by ITBP or other CPMF's or Army or any other Central Govt. or State Govt. authorities at any time in the past?	
14 b	State number of years since e.tenderer has been dealing with ITBP	
15	Please confirm that you have submitted required demand draft/FDR/CDR/TDR of Rs. only for "Earnest money".	
16	Please confirm that you have submitted the certificates as required by para 4 of "Instructions to E.tenderer" as applicable in your case. If so the details be given.	
17	Please fill in details of all enclosures attached/submitted by you with this e.tender offer.	a) b) c) d) e) f) g) h) i) j) k) l) Total No. of enclosures in words
18	Please confirm that you have read over all the instructions and complied with them accordingly.	
19	Name of the e.tenderer signing e.tender documents with this e.tender offer.	

It is certified that all the information given in this essential particulars form are correct to the best of my/our Knowledge and copies/photocopies of the documents attached are true copies of the originals.

✓ (Designation of Authority)
Inviting e.tender



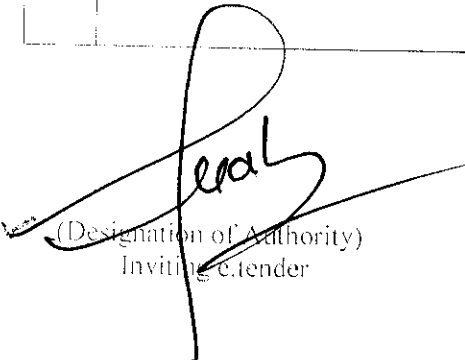
Signature of e.tenderer
with seal

“SCHEDULE INCLUDING ANNEXURES”

(As referred in the para 1 of the invitation of e.tender and Instructions to e.tenderers)

**SUPPLY OF FRESH MEAT ITEMS TO SIGNAL TRAINING SCHOOL ITBP,
SHIVPURI, DISTT SHIVPURI (MP)**

A	Period during which supply required	From 01/12/20 to 29/05/21 (which may be extended or reduced by contract sanctioning authority)
B	Time and Date of download of E.tender	From 1100 Hrs on 09.11.20 to 1000 Hrs on 23.11.20 e.tender can also be downloaded from ITBP web site and CPP portal.
C	Time and Date of Submission of online E.tender	23-11-20 up to 1030 Hrs
D	Time and Date of Opening of online E.tender	1200 Hrs on 24-11-20 By the board of officers of STS, ITBP
E	The e.tender /Rates shall remain open for acceptance till	180 days from date of opening of e.tender
F	Earnest Money	12,000/- (Rs Twelve Thousand only) in the form of DD in favor of DIG, STS, ITBP payable at SBI Shivpuri Code No. 3215. Physical EMD will be deposited in tender box on 24/11/20 up to 1100 hrs
G	Contract sanctioning authority	Dy. Inspector General/HOO, STS, ITBP Shivpuri (MP)
H	Security Deposit	As specified in Acceptance of E.tender Normally equivalent to 10% of contract value.
I	Documents Essentially Required <u>Note: Each page of e.tender document should be signed and stamped by e.tenderer</u>	First Cover: <ol style="list-style-type: none">1. Earnest Money in the shape of DD / FDR / TDR Bank Guarantee.2. Copy of PAN Card3. Copy of Firm Registration4. Copy of GSTN Registration5. Copy of Latest Income Tax Return6. Bank Mandate Form7. Complete E.tender document duly filled (But no indication of Price)8. fssai certificate Second Cover: <ol style="list-style-type: none">1. Price Bid only clearly indicating rate, taxes duties discount etc. rates can be given on BoQ uploaded by the institute.


(Designation of Authority)
Inviting e.tender

Signature of e.tenderer
with seal